

To be approved at 06-19-20 Barre City Council Meeting

**Special Meeting of the Barre City Council
Held June 2, 2020**

The Special Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 6:05 PM. In attendance, participating via video or phone conference, were: From Ward I, Councilor Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Ericka Reil. Also present via video or phone were City Manager Steve Mackenzie, and Clerk/Treasurer Carol Dawes.

Others present include Ray Bettis United Steelworkers, Rick Sauer USW, Donna McNally USW, and Clint Smith USW.

Absent: From Ward I, Councilor John Steinman; and from Ward III, Councilor Rich Morey.

Executive Session –

Councilor Waszazak made the motion to find that premature general public knowledge of a grievance hearing to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Hemmerick. **Motion carried on roll call vote, with Councilor Boutin voting against.**

Council went into executive session at 6:06 PM to discuss a grievance hearing under the provisions of 1 VSA § 313 on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

Invited into the executive session were Manager Mackenzie, Human Resources Director Rikk Taft, Mr. Bettis, Mr. Sauer, Ms. McNally, and Mr. Smith.

Council came out of executive session at 6:57 PM on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried. on roll call vote, with all voting in favor.**

Council approved upholding the USW grievance on motion of Councilor Waszazak, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

Mayor Herring adjourned the special meeting of the Council at 6:58 PM.

There is no audio recording of the special Council meeting.

**Regular Meeting of the Barre City Council
Held June 2, 2020**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating via video or phone conference, were: From Ward I, Councilors Jake Hemmerick and John Steinman; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Ericka Reil. Also present via video or phone were City Manager Steve Mackenzie, Planning Director Janet Shatney, Deputy Fire Chief Joe Aldsworth, Public Works Director Bill Ahearn, Buildings and Community Services Director Jeff Bergeron, and Clerk/Treasurer Carol Dawes.

Absent: From Ward III, Councilor Rich Morey.

Adjustments to the Agenda: NONE

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Steinman, seconded by Councilor

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Reil. Motion carried on roll call vote, with all voting in favor.

- Minutes of the following meetings:
 - Regular Meeting of May 19, 2020
- City Warrants as presented:
 - Ratification of Week 2020-21, dated May 20, 2020:
 - Accounts Payable: \$1,738,250.45
 - Payroll (gross): \$98,798.19
 - Approval of Week 2020-22, dated June 3, 2020:
 - Accounts Payable: \$83,133.21
 - Payroll (gross): \$114,726.61

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- City Hall remains closed to the public, but offices are providing services with limited staff. Appointments are being accepted for research in the vault on Tuesday and Thursday afternoons.
- Water/sewer bills were mailed the end of last week, and are due by June 30th. Payments can be made by mail, drop box and on-line.

Liquor Control – Clerk Dawes said the VT Department of Liquor and Lottery is offering provisional outside consumption permits to allow license holders to expand their outside service area under the current ACCD regulations limiting restaurants and bars to outside service only. Several local establishments have been issued provisional OCP's, and the Council has until June 12th to consider disallowing any of the provisional OCP's. To date the following establishments have been granted provisional OCP's:

- Ladder 1 Grill 8 S. Main Street
- Elks Club 10 Jefferson Street
- Mulligan's Irish Pub 9 Maple Ave
- Reynold's House 102 S. Main Street

The Clerk said she and Planning Director Janet Shatney have been reviewing City ordinances and zoning bylaws with regards to outside consumption permits for alcohol and food service, and ways for the City to relax regulations to accommodate the current extraordinary circumstances, as requested by Council at its last meeting. There was discussion on ordinance language that allows the Mayor to issue an emergency order, which would overrule ordinances during the order. Additionally Ms. Shatney can issue a letter outlining temporary permitting measures in response to the pandemic. Mayor Herring said he will work with staff on the emergency declaration and other actions.

City Manager's Report - Manager Mackenzie reported on the following:

- A rental rehab working group has been formed, led by Downstreet and Capstone, to prepare for any available federal funding.
- The Opera House has announced it will remain closed through the rest of the calendar year. This will allow them to focus on their capital improvement plans.
- The City is researching the SeeClickFix. reporting app that allows the public to report things around the City that need repair or attention. Public Works Director Bill Ahearn will bring additional information to the Council at a future meeting.
- Attended Congressman Welch's phone conference earlier today about proposed additional federal funding for Vermont that would support municipalities.
- Received word the City has been awarded a \$250,000 COPS grant that will provide funding for additional officers.
- Annual committee appointment solicitation notices started today.
- North Main Street will be closed to south-bound traffic this Thursday and/or Friday for a water main repair. South bound traffic will be detoured unto Summer Street.
- The first Farmer's Market will be June 10th on the Pearl Street Pedway.

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- Working with staff on FY21 budget expense reductions, and will hold a Council workshop on June 23rd.
- Submitted responses to VLCT's CIVD-19 impact survey. Information included in packet.
- Working with staff on plans for reopening City Hall. There will likely be a partial reopening in early July, with full access available beginning in August.
- Parks and playgrounds have been reopened with conditions as are listed on posted signage.

There was discussion on when the gazebo and Rotary Park shelters will reopen and under what conditions.

Visitors and Communications – NONE

New Business –

B) First Reading Salvage Yards Ordinance: Warned 7:15 pm.

Mayor Herring opened the first reading at 7:33 PM and invited comments and questions. Planning Director Janet Shatney gave a brief overview of her memo. Deputy Chief Aldsworth said the Code Enforcement division reviewed the draft with regards to how it addresses past incidents.

Councilor Steinman made the motion to approve the 1st reading and schedule the 2nd reading and public hearing for June 30th, seconded by Councilor Boutin.

There was discussion on providing assistance to low income households who have difficulty affording removal of junk and other items that might be in their yards; definitions and interpretations of the term "salvage yard" as applied to private homes; ensuring code enforcement personnel are aware of possible mental health components to hoarding, providing a necessary tool for enforcement, and noting these are proposed amendments to an ordinance that's already on the books.

Council approved motion as previously made. **Motion carried on roll call vote, with Councilors Waszazak and Reil voting against.**

Mayor Herring closed the first reading at 7:55 PM.

C) First Reading Regulation of Vehicles Permitted on Private Property Ordinance: Warned 7:20 pm.

Mayor Herring opened the first reading at 7:55 PM and invited comments and questions. Hearing none, Council approved the 1st reading and scheduled the 2nd reading for June 30th on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call vote, with Councilors Waszazak and Reil voting against.**

The Mayor closed the first reading at 7:57 PM.

Old Business –

A) Discussion/Action on Language Strongly Encouraging the Use of Face Coverings.

Mayor Herring noted Council formally tabled the discussion at its last meeting and referred the issue to the ADA Committee. Council approved removing the item from the table for further discussion on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call vote, with Councilors Boutin and Steinman voting against.**

Councilor Boutin made the motion to issue a statement encouraging people to strongly adhere to the CDC guidelines. The motion was seconded by Councilor Steinman.

Councilors reviewed the draft statement language provided by Manager Mackenzie. There was discussion on requiring face coverings in public, and people feeling safe to shop in Barre.

Councilor Hemmerick said he wanted a correction noted for the record; that the Council is not the Barre City Board of Health, as he stated at the last meeting. As per City charter, there is an appointed Board of Health

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consisting of three local residents.

Councilor Waszazak offered an amendment to the motion to adopt the draft language provided by Manager Mackenzie. The motion to amend was seconded by Councilor Hemmerick. **Council approved the motion to amend on roll call vote, with Councilors Boutin and Steinman voting against.**

Council voted on the original motion as amended. **Motion carried on roll call vote, with Councilor Boutin voting against.**

New Business, continued –

A) Abatement of Late Penalties and Interest Charges on Delinquent Water/Sewer Bills.

Clerk Dawes requested Council abate interest charges on delinquent water/sewer bills that accrued as of June 1st. The Clerk said the amount of the abatement is \$1,044. Council approved the abatement on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

D) Joint Res. Honoring Arthur Ristau.

Barre City Representative Peter Anthony read the joint resolution legislative honoring former City Manager Arthur Ristau, who passed away earlier this year. A copy of the resolution has been filed in the City records.

E) Legislative Update.

Present were Barre City representatives Peter Anthony and Tommy Walz, and Washington County senators Ann Cummings, Andrew Perchlik, and Anthony Pollina. They noted most of their time has been spent mitigating the effects of the COVID-19 pandemic.

Sen. Perchlik said they are working on allowing the removal of a railroad trestle from the north end of the City, where it's frequently involved in local flooding. This has been a pet project of Rep. Anthony's for many years.

Rep. Anthony said they have worked on revisions to the property tax adjustment forms to make them more user-friendly; extended the filing deadlines this year to mirror the IRS; and authorized councils and selectboards to make abatements during the pandemic. They are working to set the yield rate which is used to calculate education tax rates, and are reviewing the Governor's plans for the first \$400M of the federal CARES money.

Sen. Pollina said they have put a moratorium on evictions during the COVID-19 emergency, and are looking at providing funding support for ambulance services, investing in broadband and assisting farmers.

There was discussion on the joint Barre City/Montpelier request for funding support of a part-time clinician to be embedded in their police departments. Rep. Anthony said there has been little support to date, and he's trying to get the proposed bill moved to the Health Committee for consideration.

F) Discussion Regarding Food Vendor Policy Update.

Ms. Shatney reviewed her memo outlining the various policies, ordinances and zoning bylaws that touch upon vending. She asked if Council would prefer to move forward with a revised policy or create an ordinance.

There was discussion on how the policy and various ordinances and bylaws compare and overlap with statute, and how best to support local businesses without duplicating efforts. Council supported moving forward with crafting ordinance language to replace the policy.

G) Green Up Day Tree and Plaque Placements.

Buildings and Community Services Director Jeff Bergeron said the City received a granite paver and maple tree in recognition of the 50th anniversary of Green Up Day. Mr. Bergeron recommended the paver and tree be placed at the Brook Street community gardens. Council approved the recommendation on motion of Councilor Boutin, seconded by Councilor Steinman. **Motion carried on roll call vote, with all voting in favor.**

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H) Award of Cemetery Mower Bid.

Mr. Bergeron reviewed the bids received and recommended Council award the bid to Tucker Machines. He offered his reasoning behind accepting a bid that wasn't the lowest, and said the two mowers will replace those stolen from the Elmwood Cemetery last year. Council approved the recommendation on motion of Councilor Boutin, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

I) Paving/Utility Plan.

Public Works Director Bill Ahearn requested deferral of this discussion, as he just sent out his support materials earlier today. Mr. Ahearn said there's \$76,000 available for paving projects through FY21, and the list of streets includes portions of Hill Street, Blackwell Street, Parkside Terrace, and Prospect Street.

J) Approval of Continues Parking Meter/Ticket/Enforcement Moratorium.

Clerk Dawes said Council approved a moratorium on parking enforcement and charges through May at the March 24th meeting. The Clerk asked Councilors if they'd like to continue the moratorium for an additional period of time. Manager Mackenzie said he expected to bring enforcement personnel back by early August. Council approved continuing the moratorium to August 1st on motion of Councilor Boutin, seconded by Councilor Steinman. **Motion carried on roll call vote, with all voting in favor.**

K) Ratify Manager's Authorization to Purchase 2020 Police SUV Interceptor Vehicle.

This item is deferred.

L) Discussion of City Hall Phased Re-Opening Plan Concepts.

Manager Mackenzie said he already covered this under the City Manager report.

M) Review Council Priorities for FY21.

Mayor Herring said he included FY20 and FY21 priorities lists in the Council packet. The Mayor said FY21 priorities will be cross-referenced with staff. He asked Councilors to share any additional priorities with him.

Round Table –

Councilor Waszazak read a statement about injustice in the face of the murder of George Floyd last week in Minnesota.

Councilor Hemmerick said we should recognize everybody's humanity and stand up for justice.

Councilor Reil said she realizes her privilege.

Mayor Herring asked Councilors how many bags they had collected during Green Up Day, and congratulated their joint efforts.

The Mayor noted the Memorial Day observances that took place on the traditional date of May 30th.

Executive Session – NONE

The Council meeting was adjourned by Mayor Herring at 10:00 PM.

There is no audio recording of this meeting. The meeting was recorded by the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

05/29/20
01:33 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 20-22

By check number for check acct 01(GENERAL FUND) and check dates 06/03/20 thru 06/03/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

03316 CELLI ANDREA E							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0010	OTHER DEDUCTIONS PAYABLE	0.00	52.16	136968
14017 NATIONAL FRATERNAL ORDER OF POLICE							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	387.86	136984
19186 SENSENICH JAN M							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	335.85	136990
20097 TD BANK							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	136994
21010 UNITED STEELWORKERS							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	122.23	136999
22095 VMERS DB							
PR01:172	PR-05/27/20	Payroll Transfer	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	7,105.48	137002
01108 ARC MECHANICAL CONTRACTORS INC							
	20238	labor, truck charge	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	292.50	136958
01057 AT&T MOBILITY							
	0222-0520	service 4/12-5/11/20	001-5040-200.0214	TELEPHONE	0.00	46.12	136959
	0222-0520	service 4/12-5/11/20	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.32	136959
	0222-0520	service 4/12-5/11/20	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	576.57	136959
	0222-0520	service 4/12-5/11/20	001-7020-200.0214	TELEPHONE	0.00	61.48	136959
	0222-0520	service 4/12-5/11/20	001-7030-200.0214	TELEPHONE	0.00	30.53	136959
	0222-0520	service 4/12-5/11/20	001-8050-200.0214	TELEPHONE	0.00	9.22	136959
	0222-0520	service 4/12-5/11/20	002-8200-200.0214	TELEPHONE	0.00	99.05	136959
	0222-0520	service 4/12-5/11/20	003-8300-200.0214	TELEPHONE	0.00	9.22	136959
	0222-0520	service 4/12-5/11/20	003-8330-200.0214	TELEPHONE	0.00	9.22	136959
	0222-0520	service 4/12-5/11/20	003-8330-200.0214	TELEPHONE	0.00	9.22	136959
	0222-0520	service 4/12-5/11/20	001-6055-200.0214	TELEPHONE LANDLINE	0.00	61.06	136959
	0222-0520	service 4/12-5/11/20	001-8500-200.0214	TELEPHONE	0.00	49.50	136959
	0222-0520	service 4/12-5/11/20	001-6045-310.0616	PAGERS/AIR CARDS	0.00	131.25	136959
	1678-0520	service 4/5-5/4/20	001-7050-200.0214	TELEPHONE	0.00	54.37	136959
	1678-0520	service 4/5-5/4/20	001-8030-200.0214	TELEPHONE	0.00	54.37	136959
	2543-0520	service 4/12-5/11/20	001-6040-200.0215	CELL PHONES/AIR CARDS	0.00	383.00	136959
	3519-0520	service 4/12-5/11/20	001-8050-200.0214	TELEPHONE	0.00	61.24	136959
	3519-0520	service 4/12-5/11/20	003-8300-200.0214	TELEPHONE	0.00	30.85	136959
	3519-0520	service 4/12-5/11/20	003-8330-200.0214	TELEPHONE	0.00	43.75	136959
	7839-0520	service 4/12-5/11/20	001-8020-200.0214	TELEPHONE	0.00	57.82	136959
					-----	0.00	1,865.16
23018 AUBUCHON HARDWARE							
	494198B	enamel, brushes	001-8050-350.1065	SUPPLIES - STS	0.00	51.98	136961
	494216	brush set, scrappers	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	29.83	136961
	494261	drill bits	003-8330-320.0740	EQUIPMENT MAINT	0.00	12.56	136961

By check number for check acct 01(GENERAL FUND) and check dates 06/03/20 thru 06/03/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	494266A	sunscreen,repellant	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	67.44	136961
	494304	pliers	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	16.19	136961

					0.00	178.00	
02102 BELLAVANCE LOGISTICS							
	L232687	move pool equipment	050-5800-360.1166	POOL REFURBISHMENT	0.00	125.42	136962
	L232820	move pool equipment	050-5800-360.1166	POOL REFURBISHMENT	0.00	125.42	136962

					0.00	250.84	
02291 BOWEN TRAVIS & KIMBERLY OR CITY OF							
	03174C	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	27.30	136963
02294 BULLARD JONATHAN							
	052420	clothing allowance	001-6050-340.0940	CLOTHING	0.00	380.74	136964
03217 C V LANDFILL INC							
	685407	grit disposal	003-8330-230.0518	GRIT	0.00	1,084.38	136965
03087 CAPITOL STEEL & SUPPLY CO							
	066678	tubing	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	300.00	136966
03237 CARRIER TODD & COLLEEN OR CITY OF							
	00814C	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	11.88	136967
03277 CHARTER COMMUNICATIONS							
	051920	internet 5/19-6/18/20	001-7020-200.0217	IT	0.00	271.98	136969
03273 COLLINS ELECTRIC							
	BC665	labor-Main St	001-6060-200.0210	ELECTRICITY	0.00	90.00	136970
03315 CONSOLIDATED COMMUNICATIONS							
	051820	radio circuit 4/18-5/17	001-8020-320.0724	RADIO MAINT	0.00	35.87	136971
	051820	radio circuit 4/18-5/17	001-8050-320.0724	RADIO MAINT	0.00	35.87	136971
	051820	radio circuit 4/18-5/17	002-8200-320.0724	RADIO MAINT	0.00	35.88	136971
	051820	radio circuit 4/18-5/17	002-8220-320.0724	RADIO MAINT	0.00	66.96	136971

					0.00	174.58	
04071 DEAD RIVER CO							
	11845	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	665.36	136972
05059 ENDYNE INC							
	331450	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	55.00	136973
	331700	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	55.00	136973
	331721	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	100.00	136973

					0.00	210.00	
05030 ESMI OF NEW YORK LLC							
	21591	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	7,096.68	136974

By check number for check acct 01(GENERAL FUND) and check dates 06/03/20 thru 06/03/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

05007	EVERETT J PRESCOTT INC						
	5698798	clamps,cplgs	050-5800-360.1166	POOL REFURBISHMENT	0.00	984.56	136975
06065	FISHER AUTO PARTS						
	627707	battery,shop towels	001-8500-320.0740	EQUIPMENT MAINT	0.00	47.38	136976
	627707	battery,shop towels	001-8500-320.0730	BLDG/GRND MAINT ELMWOOD	0.00	6.98	136976

					0.00	54.36	
07073	G D MACHINES						
	424443	labor,materials,supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	853.70	136977
	424444	labor,materials	003-8330-320.0740	EQUIPMENT MAINT	0.00	173.75	136977

					0.00	1,027.45	
07006	GREEN MT POWER CORP						
	20586-0420	N Main St/Maple Ave light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	98.75	136978
	30586-0420	Maple Ave/Summer St lgt	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	65.06	136978
	60586-0420	Summer/Elm St light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	62.43	136978
	95693-0420	N Main St Dente Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	49.84	136978

					0.00	276.08	
09021	IRVING ENERGY						
	150761	propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	54.51	136979
	275444	credit balance	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	-3.00	136979
	442597	propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	15.83	136979
	838683	propane	002-8220-330.0836	BOTTLED GAS	0.00	1,099.51	136979

					0.00	1,166.85	
12010	L BROWN & SONS PRINTING INC						
	93471-58	water quality reports	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	752.00	136980
12090	LEVESQUE JOSEPH M						
	504	services 5/1-5/31/20	001-5020-440.1241	CONTRACT SERVICES	0.00	3,416.66	136981
12009	LOWELL MCLEODS INC						
	S59397	u-bolt plates,u-bolts	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	54.69	136982
13086	MONTPELIER STOVE & FLAG WORKS						
	98287	flags	001-8500-320.0732	GROUNDS MAINT (HOPE)	0.00	199.80	136983
14121	NORTHFIELD AUTO SUPPLY						
	313511	face masks	001-9130-370.1380	COVID-19 MATERIALS	0.00	247.96	136985
	313969	filter,oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	35.12	136985
	313993	oil,filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	26.74	136985

					0.00	309.82	
15020	O'REILLY AUTOMOTIVE INC						
	192536	drill bits	003-8330-320.0740	EQUIPMENT MAINT	0.00	9.28	136986

By check number for check acct 01 (GENERAL FUND) and check dates 06/03/20 thru 06/03/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

16133	PERRIGO MIKE						
	052720	Cow Pasture expenses	051-0280-360.1167	ESTATE BEQUEST PROJECTS	0.00	31.79	136987
16003	PIKE INDUSTRIES INC						
	1077361	asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	677.37	136988
	1077861	asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	3,679.64	136988
					-----	-----	
					0.00	4,357.01	
18004	REYNOLDS & SON INC						
	3368198	air receiver, freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	914.76	136989
	3371013	gloves, freight	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	114.54	136989
	3371424	gloves, freight	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	116.54	136989
					-----	-----	
					0.00	1,145.84	
19150	SHERWIN WILLIAMS CO						
	6070-6	paint, brushes	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	136.52	136991
	6071-4	lube, pump protector	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	226.56	136991
					-----	-----	
					0.00	363.08	
19112	SPECTRUM						
	2270-0520	business services	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	278.43	136992
19160	SWISH WHITE RIVER						
	W370805	cleaner, freight	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	80.25	136993
	W370805	cleaner, freight	003-8300-320.0727	BLDG & GROUNDS MAINS	0.00	80.25	136993
	W374129	gloves, freight	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	31.25	136993
	W374129	gloves, freight	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	31.25	136993
					-----	-----	
					0.00	223.00	
20026	TI-SALES INC						
	0117963	metering pumps	002-8220-320.0740	EQUIPMENT MAINT	0.00	1,951.60	136995
	0117963	metering pumps	002-8422-500.1401	2.5M-POTASSIUM PERM FEED	0.00	1,558.90	136995
					-----	-----	
					0.00	3,510.50	
20002	TIMES ARGUS ASSOC INC						
	3879	advertise agenda 5/26	001-5010-230.0510	ADVERTISING/PRINTING	0.00	104.40	136996
20131	TIMIAN JACOB OR CITY OF BARRE						
	03443	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	18.22	136997
21002	UNIFIRST CORP						
	4487417	uniform rental	001-6043-340.0940	CLOTHING	0.00	29.17	136998
	4487417	uniform rental	001-7015-340.0940	CLOTHING	0.00	18.83	136998

By check number for check acct 01(GENERAL FUND) and check dates 06/03/20 thru 06/03/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	4487417	uniform rental	001-8500-340.0940	CLOTHING	0.00	28.30	136998
	4487418	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	55.50	136998
	4487418	uniform rental	001-8050-340.0940	CLOTHING	0.00	184.69	136998
	4487418	uniform rental	002-8200-340.0940	CLOTHING	0.00	73.21	136998
	4487418	uniform rental	003-8300-340.0940	CLOTHING	0.00	54.51	136998
	4487422	uniform rental	003-8300-340.0940	CLOTHING	0.00	30.24	136998
	4487422	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	16.80	136998
	4487422	uniform rental	003-8330-340.0940	CLOTHING	0.00	50.23	136998
	4487423	uniform rental	002-8220-340.0940	CLOTHING	0.00	71.62	136998

					0.00	613.10	
21003 US POSTMASTER							
	052220	permit 101 fee	002-8200-360.1163	METER POSTAGE	0.00	950.00	137000
	052220	permit 101 fee	003-8300-360.1163	METER POSTAGE	0.00	950.00	137000

					0.00	1,900.00	
22135 VERMONT ELEVATOR INSPECTION SERVIC							
	28668	annual inspection,reg fee	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	200.00	137001
23006 WILD AUTO ELECTRIC SHOP							
	57339	parts	001-8050-320.0743	TRUCK MAINT - STS	0.00	175.00	137003

Report Total						42,414.90	=====

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****42,414.90

Let this be your order for the payments of these amounts.



City of Barre, Vermont

“Granite Center of the World”

Janet E. Shatney
Director of Planning, Permitting & Assessing
PPADirector@barrecity.org

6 N. Main St., Suite 7
Barre, VT 05641
Office Telephone (802) 476-0245
Direct Line (802) 477-1465

MEMORANDUM

TO: Mayor Lucas Herring; Barre City Council; City Manager, City Clerk/Treasurer

FROM: Code Enforcement Team: Chief Doug Brent, Deputy Chief Joe Aldsworth, Fire Marshal Robert “Howie” Howarth, Inspector Robbie Strachan, Planning Director Janet Shatney, Permit Administrator Heather Grandfield

DATE: May 28, 2020

RE: Comments from the Team regarding the drafts for:
Chapter 9 Proposed Salvage Yards; and
Chapter 21 Regulation of Vehicles on Property

The Code Enforcement Team was able to review the draft ordinances, discussed them on Wednesday, and compiled below are points that are being asked to be raised. These come from current or past code enforcement dealings that have provided real experiences to draw upon.

Chapter 9 Draft Salvage Yard Ordinance Comments:

Page 3, Definition of Salvage Yard, 9-7(h): The concern is that person who has an accumulation of say, junk boats, lawnmowers, etc. If the amount (1 cubic yard or more), a junk motor vehicle, or 2 or more uninspected/unregistered vehicles constitutes becoming a salvage yard, and therefore the landowner would have to register, gain approval from Council, put up fencing, etc. and the homeowner says, “It’s not junk! I’m going to fix it/them!” Where is the line drawn? Should there be any additional parameters for timeframes to “fix” things so that the accumulation begins to deplete while not being aggressive on people’s rights to own personal property?

Chapter 21 Draft Regulations of Vehicles Permitted on Property:

Page 3, Regulations, 21-4(i): States two or more unusable motor vehicles are either unregistered or uninspected for at least 12 months, visible from any portion of a traveled way, and does not hold any Storage Permit shall be considered a Salvage Yard and subject to Chapter 9 regulations.

The Salvage yard ordinance then says if not a business, then any junk motor vehicle or 2 or more uninspected/unregistered vehicles for greater than 12 months and visible from any traveled way

shall be deemed a salvage yard, and the rules shall apply. This is ok, but what about those two types of vehicles that are allowed? One is allowed under a covering, the additional vehicle can be stored temporarily but with a 3-month Storage Permit. And we've drafted that they need to not be visible from the traveled way. If someone can see an allowable uninspected/unregistered vehicle on the property behind a fence on the street, but visible from a neighbor's backyard, is this enough?

Page 5, Enforcement and Penalties, 21-6(d): there is concern that the City or its designee shall undertake the removal with those additional costs levied against the property owner. This has not been successful in past Code Enforcement cases.

Fire Marshal Howarth called Action Towing (who the City uses) to ask if the service would remove someone's vehicle from private property against the landowner's will. The answer was yes they would, as long as it was during normal business hours; and either the police, or a member of the Fire Marshal's Office were present.

The other question asked was what would be the cost? Action Towing would charge the City \$150.00 per vehicle up front, which if the owner reclaimed the vehicle, the owner would pay the \$150.00 towing fee and whatever the storage fee is, and the City would be reimbursed the \$150.00 towing fee. If however, they do not reclaim the vehicle, the City will be out the \$150.00 towing fee.

Knowing this scenario with one towing service, and typically Code Enforcement usually only deals with 1 or 2 vehicles that are in violation per property, the intended question is does this fee structure actually work, or should there be some more thought put into a different way to ensure compliance with the ordinance? Also, when issuing municipal tickets, adding on the additional fines to the ticket fees doesn't work. The State Judicial Bureau keeps 80% of the entire ticket fee. So, if our fines are added to the \$150 ticket, we do not recoup our fines. Also, the report given by the Bureau back to the City Clerk offers no breakdown, no cost accounting per ticket issued, only a verification of dollar amount.

In years past, the former Fire Marshal Matt Cetin went to court (and won) for a property with 10-15 unregistered, and uninspected vehicles on the property. In order to complete the transaction, the fee had to be available by the City to pay Action Towing for towing all these vehicles, and then wait to be reimbursed, but at the time, the City did not have the funds to do this. Unfortunately, the vehicles are still there on the property.

The question raised is if it would be better to issue daily tickets at \$150.00, and require them to pay to have the vehicles removed, rather than rack up a huge fine with us? We fear that some people might "import" junk cars just to get the City to pay to remove them.

How do we gain compliance by having the landowner remove the junk cars, without the cost burden on the City?

Being a potentially newly revised ordinance, can we apply this to existing complaints already in the system? Or, do we have to use the current ordinance until these are cured? This is not mentioned in Sec 21-8 Effective Date.

City of Barre
Chapter 9 – JUNKYARDS
#2020-02

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, June 2, 2020 at 7:15 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, Chapter 9 – Junkyards, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by revising Chapter 9 – Junkyards, to read as follows:

Note: **Bold/Underline indicates additions**
~~[brackets/Strikeout indicates deletions]~~

Chapter 9 – Salvage Yards

Sec. 9-1. Authority.

Under the Authority granted in 24 V.S.A. §2291 and the Council of the City of Barre hereby ordains the following civil ordinance pertaining to salvage yards, junk and junk motor vehicles.

Sec. 9-2. Purpose.

The purpose of this ordinance is to protect, preserve and promote the health, safety and welfare of all citizens of the City of Barre through the establishments of enforceable standards for the regulation of salvage yards, accumulation of junk and junk motor vehicles under this ordinance.

Sec. 9-3. Applicability.

Unless specifically exempted in this Ordinance, all salvage yards within the City of Barre require local, state and federal permits and approvals in accordance with this Ordinance.

Sec. 9-4. Relationship with Other Laws or Regulations.

- a. If any provision of this Ordinance is more restrictive than any other law or regulation, the provision of this Ordinance will apply and take precedence.**
- b. If any provision of another law, regulation or code is more restrictive than this Ordinance, the provision of this Ordinance will be superseded and the more restrictive provision shall apply.**

Sec. 9-5. Severability.

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Sec. 9-6. Effective Date.

Amendments to this Ordinance shall be effective fourteen (14) calendar days after the adoption (by majority vote of City Council) and shall remain in effect until repealed or amended in accordance with the Barre City Charter (Sec. 107 and 108).

Sec. 9-[1]7. Definitions.

- a. Abandon: means to leave without claimed ownership for 30 consecutive days or more.**
- b. Camping Unit: means any camper, travel trailer, RV, motor home, pop-up camper, cabin, lean-to, tent, etc.**
- c. Household Appliance: meaning includes but is not limited to any water pump, power tool, clothes washing machine, clothes dryer, dishwasher, refrigerator, stove, range or similar.**
- d. Junk: Old or discarded scrap copper, brass, iron, steel, and other old or scrap or nonferrous material, including but not limited to tires, household appliances, furniture, rope, rags, batteries, glass, rubber debris, waste, trash, construction debris, plumbing fixtures, or any discarded, dismantled, wrecked, scrapped, or ruined motor vehicles or motor vehicle parts.**
- e. Junk Motor Vehicle: means an unusable, discarded, dismantled, wrecked, scrapped, or ruined motor vehicle or motor vehicle parts; a motor vehicle other than an on-premise utility vehicle which is allowed to remain unregistered or uninspected for a period of 90 days. It also means a camping unit not placed for storage, not connected to the city water/sewer system and does not meet the standards found in the Barre City Unified Development Ordinance for Camping as an Accessory Use.**
- f. Motor Vehicle: means any usable vehicle or conveyance propelled or drawn by power other than muscular power, including trailers, used to transport people, animals, goods or materials. Functional vehicles and equipment used for construction operations are excluded from this definition.**

A single, usable, but either unregistered and/or uninspected motor vehicle, or a single, unusable motor vehicle is permitted, and must conform to the Barre City Chapter 21 – Regulations of Vehicles Permitted on Private Property.

- g. Outdoor Storage: means the keeping of any merchandise, goods, materials, vehicles, equipment, junk or waste in an unenclosed area and in the same place for more than**

24 hours. This definition excludes a repair service or contractor's yard, provided they meet the Barre City Unified Development Ordinance.

h. Salvage Yard: formerly known as a junkyard, is defined as [A "junkyard" shall include any business and any] place of storage or deposit, that is maintained, operated or used [whether-] in connection with [another-] business for storing, keeping, processing, buying or selling junk or as a scrap metal processing facility.

A Salvage Yard is also any place of outdoor storage or deposit of materials not in connection with a business, that is maintained or used for the storing or keeping junk [or not, where discarded or waste materials which include one or more of the following items, i.e., old paper, rags, glass, wood, or metals any or all of which shall] equal in bulk to one (1) cubic yard [tøn] or more; any junk motor vehicle; or two (2) or more unusable motor vehicles that are either or both uninspected or unregistered for at least 12 months, and are visible from any portion of a traveled way[or parts of motor vehicles, the sum total of which parts shall equal in bulk two (2) or more motor vehicles, none of which items are considered usable for the purpose intended in their manufactured or original state, and all or part are displayed to the public view and are collected or held or kept for the purpose of using parts thereof in furtherance of anyone's business, or offered for sale in whole or in part for any purpose].

i. Traveled Way: means any portion of a public highway designed for the movement of a motor vehicle, contiguous to the traveled portion of the roadway.

j. Unusable: a motor vehicle that cannot be used because it is broken or unsafe.

Sec. 9-8. Requirements.

a. No salvage yard may be within 500 feet of any park, playground, place of worship, school or municipal building, or other places of public gatherings and must comply with all applicable Unified Development laws.

b. It shall be unlawful to place, discard, or abandon junk or junk motor vehicles anywhere visible from the traveled way of a highway or town road, or abutting landowner. Any item(s) so placed, discarded or abandoned is hereby declared a public nuisance.

c. It shall be unlawful to place, discard, or abandon junk or junk motor vehicles upon the land of another with or without the consent of the owner, when such items are visible from the traveled way of a highway or town road, or abutting landowner. Any item(s) so placed, discarded or abandoned is hereby declared a public nuisance.

d. Any person or business wishing to operate a salvage yard within the City of Barre must obtain a Certificate of Approved Location from the City Council, prior to applying for a State of Vermont Agency of Natural Resources Salvage Yard Permit (required).

1. Certificate of Approved Location: an application for a Certificate of Approved Location shall be made in writing to the City Council through the City Manager. Said application shall contain the following:

i. A description of the land to be included within the salvage yard, which shall be by reference to so-called permanent boundary markers.

ii. A certificate from the Development Review Board that the proposed location is not within an established district restricted against such uses or otherwise contrary to the Unified Development Ordinance. The procedures to be followed after this application is made are those specified in 24 V.S.A. Chapter 61, Subchapter 10 *Salvage Yards* (24 V.S.A. §2251-2256, as from time to time amended).

2. State Salvage Yard License: The procedures for obtaining a salvage yard license from the State of Vermont Agency of Natural Resources are those specified in 24 V.S.A. §2261-2264, as from time to time amended.

e. Once the State Salvage Yard License is obtained, a City License is required.

f. A Salvage Yard shall be effectively screened from public view by an artificial means such as a fence at least eight (8) feet in height. Said fence shall be used for screening purposes, and shall have a gate which shall be closed after business hours. Fencing shall be maintained neatly and in good repair, and shall not be used for advertising signs or other displays that are visible from the traveled way. Any junk or junk motor vehicles stored in the salvage yard shall be kept within the fenced enclosure, except while being transported to and from the yard. All wrecking or other work on the junk or junk motor vehicles shall be accomplished within the fencing. Failure to provide screening as required herein shall be considered a violation of this Ordinance.

g. All other applicable local, state and federal regulations as required must be complied with. Local requirements include but are not limited to a Council Approved Location Certificate, license, and zoning permit. State environmental regulations shall include but are not limited to stormwater management, hazardous waste management, solid waste management, wastewater and drinking water regulations, water quality and wetland regulations, and air pollution control regulations. Federal EPA laws and regulation may also apply.

Sec. 9-[2]9. License-- Required; [fee]Fee.

No[A] person shall not establish a new, or enlarge a current salvage yard[junkyard or business, unless he shall first obtain approval therefor from the council. A license shall be necessary, notwithstanding the approval or lack of approval for the existence of such a business by the board of adjustment] without the application and payment of a City license fee through the City Clerk's office. All salvage yards require an annual license. Salvage yard licenses will be

reviewed for renewal yearly by the City Council. [~~Upon the issuance of the license, the licensee shall pay a fee to the city treasurer, and annually thereafter on the first of February of each year.]The fees for **new or renewed license** [~~the permit and annual renewal]~~ shall be designated by the city council and upon adoption of the rates, the council shall publish [~~in the local newspaper]~~ the rate change thirty (30) days prior to the effective date of the rate change. [~~The purpose of the fees shall be for paying the cost of periodic inspection of the premises where said business is maintained, which inspection shall be done by the zoning administrator.~~] (Ord. No. 1983-1, 1-13-83, Ord. No. 2005-1, 08-18-05)~~

Sec. 9-[3]10. [~~Same--]~~—License Application procedure; hearing by council.

- a. Upon receipt of an application for, **or renewal of** such license, the **city** council shall assign a day for hearing [~~thereon-~~]to be held not less than two (2) nor more than four (4) weeks from the date **of acceptance of the application by the City Clerk's office** [~~thereof, at some designated place in the city.-]~~
- b. Notice **shall be given by publication in a newspaper of general circulation in the City, or in such other manner of publication as acceptable in State law, at least once, together with a notice of the time and place when and where there will be a public hearing for consideration. The publication shall be** [~~-of hearing shall be given the applicant. Others shall be notified by publication in the Barre Daily Times or some other newspaper circulating within the city-]~~not less than seven (7) days **prior to** [~~before]~~ the date of **the public** [~~sueh~~] hearing. **The cost of the publication and any expenses related to the hearing may be borne of the applicant.**
- c. A license shall not be issued unless the **city** council [~~shall find]~~**finds**, after such hearing, that no unreasonable depreciation of surrounding property would ensue from the establishment, **continuation** or enlargement of such [~~junkyard or business]~~ **salvage yard**, and **the applicant has obtained all necessary local and state permits and licenses.** [~~that in their judgement the best interest of the community requires the operation of such junkyard or business at the location designated. In awarding such license the council shall take into account applicable zoning laws, the proximity of schools, churches, or other places of public gathering, sufficiency in number of other similar places in the city, and the suitability of the applicant to receive such license. Each applicant shall pay the cost of publication and expenses of such hearing to the treasurer of the municipality upon receipt of notice of the total cost.-]~~

Sec. 9-[4]11. Application Approval or Denial; Appeals.

[~~Any person aggrieved by the action taken by the council may appeal to the county court in the same manner as is provided for appeals from the decision of selectmen in laying out and discontinuing highways. Upon such appeal the court shall make such order in relation to the action appealed from as it may deem equitable.-]~~

- a. **After the hearing the City Council shall, within 30 days, make a finding as to whether or not the application should be granted, giving notice of their finding to the applicant by mail, postage prepaid, to the address given on the application.**

- b. If approved, the Certificate of Approved Location shall be issued for a period not to exceed five years and shall contain at a minimum the following conditions:**
- 1. conditions requiring compliance with the screening and fencing requirements of Sec. 9-4(f) of this Ordinance;**
 - 2. approval shall be personal to the applicant and not assignable;**
 - 3. conditions that the City Council deems appropriate to ensure that considerations of 24 V.S.A. § 2254 Aesthetic, environmental, and community welfare considerations have been met;**
 - 4. any other condition that the City Council deems appropriate to ensure the protection of public health, the environment, or safety or to ensure protection from nuisance conditions.**
- c. Certificates of Approved Location shall be renewed thereafter for successive periods of not more than five years upon payment of the renewal fee without hearing, provided all provisions of this Ordinance are complied with during the preceding period, and the salvage yard does not become a public nuisance under the common law.**
- d. Any person may appeal the issuance or denial of a Certificate of Approved Location to the Environmental Division within 30 days of the decision.**

~~[Sec. 9-5. Violation; penalty.~~

~~A person who violates any provision of this ordinance shall be fined not more than one hundred dollars (\$100.00) and not less than ten dollars (\$10.00).]~~

Sec. 9-12. Enforcement, Penalty; appeals.

For the purpose of this ordinance, the property owner shall be considered the violator.

- a. Any junk and/or junk motor vehicle discovered in violation of this Ordinance shall be removed by owner of the land upon which it is discovered, regardless of who owns the junk, or the title to the junk vehicle(s).**
- b. Such notice shall be served as a written "Notice of Violation" to any person believed to be in violation of any provision of this Ordinance, and shall be recorded in the municipal land records.**
 - 1. Such Notice shall provide 30 days for removal of junk and/or junk motor vehicles; it shall list a compliance date for which the violation shall be cured. No fines or penalties shall be levied if the violation is corrected during this 30-day period to the satisfaction of the enforcement officer.**

2. The written warning shall be hand delivered or mailed by US First Class Mail, return receipt to the listed owner of the property. If the Notice cannot be delivered or return receipt is rejected, the Notice shall be posted in a conspicuous place on the property.
 3. When a Notice of Violation is cured to the satisfaction of the enforcement officer, the officer shall record an order of removal or cancellation in the municipal land records.
- c. If, after the expiration of the above 30-day notice period to remove an illegally stored material, and the violator has not complied with the Notice to the satisfaction of the violation of this ordinance, a Municipal Complaint shall be issued and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24, V.S.A., Sec. 1974a and 1977 as prescribed below.
1. First offense. A first offense of this ordinance shall be punishable by a fine of \$150.00. The waiver fine shall be \$100.00
 2. Second and subsequent offenses. Any second or subsequent offenses of the same provision of the bylaws within a 12-month period shall be punishable by a fine of \$200.00. The waiver fine shall be \$150.00.
 3. Each day that a violation continues after the initial seven (7) days' notice shall constitute a separate offense.
 4. The Enforcement Officer may notify the City Attorney of the violations, who may then take action in Superior Court seeking injunctive relief with penalties as prescribed by law.
 5. For the purposes of enforcement in the Judicial Bureau, the City's Code Enforcement Office shall be designated at the enforcement officer(s), and shall issue tickets any may be the appearing officer at any hearing.
- d. If, after 60 days from the date of the Notice of Violation, the violation remains, the City of Barre or its designee shall undertake removal of the salvage material with cost of removal and or storage to be levied as an additional fine against violator.
- e. An appeal of a Notice of Violation can be done by sending a written notice from the violator to the Chief Inspector, along with any documentation chosen to be sent.
1. Written notice of appeal shall be submitted to the Chief Inspector within ten (10) business days of the date of the Notice of Violation.
 2. The Chief Inspector shall review the appeal and all related documentation and make a written determination within twenty (20) business days of receipt of an appeal;

3. Any person aggrieved by any decision of the Chief Inspector may appeal a decision by instituting relief in Superior Court under V.R.C.P. 74.

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, June 2, 2020. Second Reading and Public Hearing set by Council for Tuesday, _____.
- Proposed language printed in Times Argus newspaper on Saturday, _____.
- Second Reading and Public Hearing held on Tuesday, _____. Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2020.

Carolyn S. Dawes
City Clerk/Treasurer

City of Barre
Chapter 21 – REGULATIONS OF VEHICLES PERMITTED ON PRIVATE PROPERTY
#2020-03

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, June 2, 2020 at 7:20 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, Chapter 21 – Regulations of Vehicles Permitted on Private Property, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by revising Chapter 21 – Regulations of Vehicles Permitted on Private Property, as follows:

Note: **Bold/Underline indicates additions**
~~[brackets/Strikeout indicates deletions]~~

Chapter 21 – REGULATIONS OF VEHICLES PERMITTED ON PRIVATE PROPERTY

Sec. 21-1. Authority.

Under authority granted in 24 V.S.A. [~~Chapter 123-~~]**§2291** and the City Council of the City of Barre hereby ordains the following civil ordinance regulating vehicles permitted on private property.

Sec. 21-2. Purpose.

The purpose of this ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the City of Barre through establishment of enforceable standards for storage of vehicles. The intent of this ordinance is to establish minimum standards for safe and reasonable storage of vehicles on private property.

Sec. 21-3. Definitions.

For the purposes of this chapter, the following words shall have the meanings indicated:

- a. **Hazard-free condition:** A condition which shall include, but not be limited to, the following:
 - 1. Vehicles stored with tires in place~~[, or with adequate blocks under the vehicle frame].~~
 - 2. Vehicles stored without any leaking gas or without any other leaking automotive fluids.
 - 3. Vehicles without any exposed sharp metal or glass edges.
 - 4. Vehicles not used for storage of waste or refuse as defined elsewhere in the Code of Ordinances of the City of Barre.

b. b. **Car Cover:** A cover manufactured for the sole purpose of covering a vehicle.

c. **Junk Motor Vehicle:** means an unusable, undrivable, discarded, dismantled, wrecked, scrapped, or ruined motor vehicle or motor vehicle parts; a motor vehicle other than an on premise utility vehicle which is allowed to remain unregistered or uninspected for a period of 90 days. It also means a camping unit not placed for storage, not connected to the city water/sewer system and does not meet the standards found in the Barre City Unified Development Ordinance for Camping as an Accessory Use.

e. d. **Vacant Parcel:** A parcel of land without any buildings on the parcel.

e. **Motor Vehicle:** [~~A motor vehicle as defined by the Vermont State Motor Vehicle Code, V.S.A. 23.~~]means any drivable and usable vehicle or conveyance propelled or drawn by power other than muscular power, including trailers, used to transport people, animals, good or materials. Functional vehicles and equipment used for construction operations are excluded from this definition. See also 24 V.S.A. §4.

f. **Unregistered:** means any usable motor vehicle that does not have, or has an expired State of Vermont Department of Motor Vehicles registration sticker.

g. **Uninspectable:** means any unusable motor vehicle which cannot properly registered with the Department of Motor Vehicles.

d. h. **Uninspected:** means any usable motor vehicle that has an expired, out of date Vermont Department of Motor Vehicles registration sticker.

Sec. 21-4. Regulations of vehicles permitted on private property.

All motor vehicles, as defined by the Vermont State Motor Vehicle Code, V.S.A. 23, on private property shall be registered and inspectable. **One (1) motor** [~~A-~~]vehicle that is either, **or both** unregistered or uninspected **is allowed on private property** [~~able, or a vehicle that is both unregistered and uninspectable,~~]**and** may be stored **outdoors** subject to the following conditions:

a. Motor vehicles of any condition may be stored inside an enclosed building.

~~b. b. [One vehicle that is either unregistered or uninspectable, or one vehicle that is both unregistered and uninspectable per property shall be permitted to be stored outside with the following conditions:]~~

~~1. The property is not a vacant parcel.~~

c. The **motor** vehicle is stored in a hazard-free condition.

~~2. d. The motor vehicle is not on jacks or blocks, or missing complete body parts.~~

- 3. e. The vehicle is covered with a car cover if the vehicle lacks any exterior body parts.
- 4. f. The property owner has granted written permission for the vehicle to be stored on the
- 5. property, **and can produce a copy of the written permission upon request by the enforcement officer.**
- ge. One additional vehicle that is either, **or both** unregistered or uninspected~~able, or one additional vehicle that is both unregistered and uninspectable~~per property shall be permitted to be stored temporarily outside with the following conditions:
 - 1. The property is not a vacant parcel.
 - 2. The vehicle is stored in a hazard-free condition.
 - 3. The vehicle is covered with a car cover if the vehicle lacks any exterior body parts.
 - 4. The property owner has granted written permission for the vehicle to be stored on the property.
 - 5. The vehicle is stored for not more than three months.
 - 6. A three-month **Motor Vehicle Storage Permit** is obtained from the City of Barre for the additional **motor** vehicle. No more than two three-month vehicle storage permits may be obtained during any twelve (12) month period for any one property.
- hd. Within a junkyard~~Salvage Yard~~, as defined by **Chapter 9 Salvage Yard Ordinance, any junk motor vehicle, including any uninspectable motor vehicle on the property is subject to such Ordinance**~~[the Barre City Zoning Ordinance, motor vehicles are permitted to be stored in accordance with the City of Barre and State of Vermont junkyard regulations and in accordance with any conditions made part of the approval by the City and/or State].~~
- i. **If two (2) or more unusable, motor vehicles are either or both unregistered or uninspected for at least twelve (12) months, visible from any portion of a traveled way, and does not hold any Storage Permit shall be considered a Salvage Yard and subject to Chapter 9 Salvage Yard Ordinance requirements, penalties and enforcement.**
- je. Unregistered and/or ~~[uninspectable]~~**uninspected motor** vehicles located on the property of a **motor** vehicle repair facility, **motor** vehicle maintenance facility, auto body shop, auto detail shop, gasoline sales/automotive repair or a vehicle sales/service, as such used are defined by the Barre City Zoning Ordinance, are permitted to be stored for not more than ninety (90) days.
- kf. One **motor** vehicle that is either, **or both** unregistered or uninspected~~able, or one vehicle~~

that is both unregistered or uninspectable,] is permitted to be sold on a vacant parcel when:

1. The vehicle is not for sale for more than six months.
2. The property owner has granted written permission for the **motor** vehicle to be stored and sold on the vacant parcel, **and can produce a copy of the written permission upon request by the enforcement officer.**
3. The **motor** vehicle is stored in a hazard-free condition.
4. No more than two **such motor** vehicles [~~per year~~] are sold on the vacant lot **in any 365 consecutive days.**

lg. Storage trailers, as defined by the Vermont Motor Vehicle Code, V.S.A. 23, are permitted when they are an accessory use to a commercial business located in the **Mixed Use District 3 (MU-3), Urban Core Districts 2 and 3 (UC-2, UC-3) and the Industrial** [~~Commercial, Commercial/Industrial~~] zones as delineated by the Barre City [~~Zoning~~]**Unified Development** Ordinance.

Sec. 21-5. Fees.

The fee for storage permits shall be established by resolution of City Council.

Sec. 21-6. Enforcement; Penalties.

A violation of this ordinance shall be a civil matter and subject to penalties in accordance with the provisions of Title 24, V.S.A., Sec. 1974a and 1977.

For the purpose of this ordinance, the property owner shall be considered the violator.

- a. ~~For the purpose of this ordinance, violators of this ordinance shall be considered the last known owner of vehicle~~**property owner where the motor vehicle(s) is improperly stored.** ~~The property owner shall also be considered the violator if the property owner does not grant permission for the enforcement officer to enter onto a property for the sole purpose of inspecting and determining ownership of a possible illegally stored vehicle.~~
- b. **Such notice shall be served as a written “Notice of Violation” to any person believed to be in violation of any provision of this Ordinance, and shall be recorded in the municipal land records.**
 1. **Such Notice shall provide 30 days for removal of improperly stored motor vehicles; it shall list a compliance date for which the violation shall be cured. No fines or penalties shall be levied if the violation is corrected during this 30-day period to the satisfaction of the enforcement officer.**

2. The written warning shall be hand delivered or mailed by US First Class Mail, return receipt to the listed owner of the property. If the Notice cannot be delivered or return receipt is rejected, the Notice shall be posted in a conspicuous place on the property.
 3. When a Notice of Violation is cured to the satisfaction of the enforcement officer, the officer shall record an order of removal or cancellation in the municipal land records.
- c. If, after the expiration of the above 30-day notice period to remove an improperly stored motor vehicle, and the violator has not complied with the Notice to the satisfaction of the violation of this ordinance, a Municipal Complaint shall be issued and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24, V.S.A., Sec. 1974a and 1977 as prescribed below.
1. First offense. A first offense of this ordinance shall be punishable by a fine of \$150.00. The waiver fine shall be \$100.00
 2. Second and subsequent offenses. Any second offense of the same provision of the bylaws within a 12-month period shall be punishable by a fine of \$250.00. The waiver fine shall be \$200.00.
 3. Each subsequent offense shall be deemed a civil violation and shall be punishable by a fine of \$500. The waiver fine shall be \$400.
 4. Each day that a violation continues after the initial seven (7) days' notice shall constitute a separate offense.
 5. The Enforcement Officer may notify the City Attorney of the violations, who may then take action in Superior Court seeking injunctive relief with penalties as prescribed by law.
 6. For the purposes of enforcement in the Judicial Bureau, the City's Code Enforcement Office shall be designated at the enforcement officer(s), and shall issue tickets any may be the appearing officer at any hearing.
- d. If, after 60 days from the date of the Notice of Violation, the violation remains, the City of Barre or its designee shall undertake removal of the improperly stored vehicle(s) with cost of removal and or storage to be levied as an additional fine against violator.
- e. An appeal of a Notice of Violation can be done by sending a written notice from the violator to the Chief Inspector, along with any documentation chosen to be sent.
1. Written notice of appeal shall be submitted to the Chief Inspector within ten (10) business days of the date of the Notice of Violation.

2. The Chief Inspector shall review the appeal and all related documentation and make a written determination within twenty (20) business days of receipt of an appeal;

3. Any person aggrieved by any decision of the Chief Inspector may appeal a decision by instituting relief in Superior Court under V.R.C.P. 74.

- ~~a. For the purpose of this ordinance, violators of this ordinance shall be considered the last known owner of vehicle. The property owner shall be considered the violator if the property owner does not grant permission for the enforcement officer to enter onto a property for the sole purpose of inspecting and determining ownership of a possible illegally stored vehicle.~~
- ~~b. [When a vehicle is illegally stored the enforcement officer shall issue a written "Notice of Violation" to any person believed to be in violation of any provision of these regulations and shall provide seven days for removal of the illegally stored vehicle. No fines or penalties shall be levied if the violation is corrected during this seven day period. The written warning may be hand delivered or mailed by US First Class Mail to the last known registered owner of said vehicle or in the case of refusal to allow inspection to the listed owner of the property.~~
- ~~c. After the expiration of the above seven day notice period to remove an illegally stored vehicle, violation of this ordinance shall be punishable by a fine of \$50.00 per day not to exceed \$250.00, with a waiver fee of \$25.00 per day not to exceed \$125.00. If, after twelve days from the date of the notice of violation, the violation remains, the City of Barre or its designee shall undertake removal of the vehicle with cost of removal and storage to be levied as an additional fine against violator.~~
- ~~d. When an owner does not grant permission for the enforcement officer to enter onto a property in order to determine vehicle ownership, the enforcement officer shall issue a written "Notice of Violation", as outlined in part 2 of this section, to the owner and shall provide seven days for the owner to grant permission to the enforcement officer to enter onto said property. No fines or penalties shall be levied if permission is granted to enter onto the property during this seven day period.~~
- ~~e. After the expiration of the above seven day notice period to grant permission to the enforcement officer to enter onto a property in order to determine vehicle ownership, violation of this ordinance shall be punishable by a fine of \$50.00 per day, with a waiver fee of \$25.00 per day, not to expire until the owner grants permission for the enforcement officer to enter onto said property.~~

Sec. 21-7. Enforcement.

The City Manager, Building Inspector, Code Enforcement Officer, or any certified Vermont Law

~~Enforcement officer shall be the designated enforcement officers of this ordinance. They shall issue complaints and may be appearing officers at any hearing.]~~

Sec. 21-87. Severability.

If any section of this ordinance is held **by a court of competent jurisdiction** to be invalid~~[by a court of competent jurisdiction]~~, such finding shall not invalidate any other part of this ordinance.

Sec. 21-98. Effective Date.

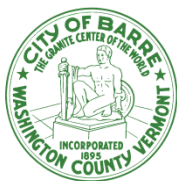
This ordinance shall become effective ~~twenty-fourteen~~ **fourteen** (20**14**) days after its adoption by the Barre City Council **after the adoption (by a majority vote of the City Council) and shall remain in effect until repealed or amended, in accordance with the Barre City Charter (sec. 107 and 108)**~~[and publication in the Times Argus. If a petition is filed under 24 V.S.A. 1973, the taking effect of this ordinance shall be governed by that statute.]~~. (Ord. No. 2004-2, 11-21-04)

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, June 2, 2020. Second Reading and Public Hearing set by Council for Tuesday, _____.
- Proposed language printed in Times Argus newspaper on Saturday, _____.
- Second Reading and Public Hearing held on Tuesday, _____. Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2020.

Carolyn S. Dawes
City Clerk/Treasurer



● *City of Barre, Vermont*

“Granite Center of the World”

Steven E. Mackenzie, P.E.
City Manager

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FAX (802) 476-0264
manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., and City Manager

Re: Department Head Reports

Report Date: May 29, 2020

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- All staff members are on at least part-time furlough. Most work, especially which involves handling money, needs to be done in the office, so Assistant Treasurer Sherry Chase and Delinquent Collections clerk Sylvie Rivard are coming into the office on a part-time basis. Sherry has set up a VPN line at her home so she can do data entry work. Assistant Clerk Cheryl is coming into the office part-time to stay on top of land records. The land records system is a closed system with its own server, so the work can't be done remotely.
- The spring TIF monitoring materials were emailed to VT Economic Progress Council on May 22nd for their review.
- Land records researchers are scheduling time in the vault on Tuesday and Thursday afternoons. We have also put a system in place to accommodate marriage licenses. Other services, such as notarizations, will likely be added in the near future.
- Department heads are working on plans for re-opening City Hall when appropriate. Items to be considered include staffing, installation of cough/sneeze guards, and making sure each office has adequate sanitizing supplies and procedures. All re-openings will be done in conformance with guidance from the VT Agency of Commerce and Community Development.
- Our annual RFP for a tax anticipation note will be issued today, with the deadline for submissions set for June 8th. Paperwork will come to Council for approval at its June 16th meeting.

2. BUILDING AND COMMUNITY SERVICES:

- On Tuesday, I participated in the Department Head/COVID-19 conference call. I also met with and assisted the Vermont Air Guard with the de-mobilization of the Med Surge unit in the AUD basement. Also on Tuesday, I met with Joan Marie Misek from the Vermont Department of Health to go over the logistics for the “pop-up” testing being held in the BOR on Thursday, May 28 and June 4. We also reviewed the set up for the testing, which will be held in the parking lot by the Vermont Guard on Friday, May 29 and Saturday, May 30. We may be hosting continuous testing going forward.
- On Thursday, I assisted the VDH with the setup of the testing site in the BOR as well as the clean-up.
- On Friday, I received and reviewed the quotes for the asbestos abatement project for the basement area of City Hall.
- The cemeteries and parks were mowed again this week, as Saturday is the “official” Memorial Day as recognized by the Veteran’s Council.

2a. RECREATION:

- Department Head out on furlough.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Covid weekly team call/department head Tuesday morning;
- Many phone calls and emails continue regarding permits and sending out applications to then work with Heather through the process;
- Prepared both Ordinance chapters 9 and 21 for first reading at Council Tuesday June 2;
- Participated in code enforcement discussion Wednesday morning regarding edits to Chapter’s 9 and 21 at Tuesday night’s city council meeting and compiled their edits for Friday packet to consider;
- Finished and published the Planning Commission’s COVID-19 and Safe Streets Survey on the city website, to show up periodically on FPF, and asked Jody to post on the city’s Facebook page, all until Friday, June 12;
- Got caught up on the Energy Committee’s postings to the City website for Energy Tip Tuesday and Transportation Tip Thursday;
- Prepared food vendor policy memo and attachments for Tuesday City Council;
- Return phone calls, emails, updating code enforcement databases with various.

Permitting – Heather:

- Worked Tuesday in the office to process permit applications and rental registry invoices;
- Issued 3 building permits;
- Issued 1 electrical permit;

- Issued 2 zoning permits;
- Processed 98 rental registry payments;
- Printed for the Council packet the issued permits list;
- Many phone calls and emails to applicants, answering questions, etc.

Assessing Clerk – Kathryn:

- Holiday Monday, and worked Thursday;
- Regular office tasks as time allows: filing, emails, phone calls, address changes, etc.;
- Processed 4 PTTRs (property transfer returns) for updating all property records in NEMRC, Proval, and mapping software;
- Received 12 change of assessment cards, 2 no value-change cards and 1 return from Assessor for electrical permit work done, from the Assessor to process (again, means updating NEMRC, Proval, files and mapping software);
- Downloaded 30 homestead filings for a total of 1,358 received to date;
- Sent out no map copies and 12 lister cards as requested via email or telephone.

3a. CONTRACT ASSESSOR:

- Contractor did not provide report.

4. DEPARTMENT OF PUBLIC WORKS:

- Department Head will send report with the warrants on Monday.

5. FINANCE DIRECTOR:

- Memorial Day - Monday
- Sr. Accounting Clerk who has been on furlough, is returning 1-2 days/week as we prepare for fiscal year-end
- Attended DH call regarding reopening of City Hall
- Updated FY20 Budget vs. Actual projection, manager to review
- Prepared FY21 projected cash flow analysis for Clerk/Treasurer's TAN RFP
- Reviewed AP invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.



City of Barre, Vermont

“Granite Center of the World”

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Direct Line (802) 477-1465

MEMORANDUM

TO: Mayor Lucas Herring; Barre City Council; City Manager, City Clerk/Treasurer; Department Heads

FROM: Janet Shatney, Planning, Permitting & Assessing Director

DATE: May 28, 2020

RE: Food Vendor Policy Discussion

There has been an on-going discussion regarding food vending and food carts beginning last March with a Council discussion that resulted in multiple suggestions afterward by the Mayor, the Fire Marshal and the City Clerk.

This draft policy was brought to my attention shortly after the Unified Development Ordinance was passed last July 2019, with new language in zoning (that wasn't there previously) for mobile food vending. Given the Covid pandemic, this feels like the best time to get to a consensus on how best to move forward.

You will note that this is a draft city policy. Policies by nature are a course of action, a guiding principle, procedure or strategy. The VLCT guides us that “*policies generally do not have regulatory enforcement authority as compared to ordinances. Policies nevertheless are useful in that they clearly define a municipality’s standards and set reasonable expectations for the applicable municipal topic.*”

An ordinance is a legislative act by the legislative body and is an expression of municipal will affecting the conduct of the inhabitants generally. Municipal ordinances, once adopted, become legally enforceable local laws, with the ability to designate civil or criminal offenses, and carry a fine or penalty of up to \$800.

In determining whether the topic should be a policy or an ordinance, the legislative body should ask what is the intended purpose and scope of the proposal; is there enabling statute that would allow enactment of an ordinance; what is the most effective and appropriate method of enforcing the idea at hand?

24 V.S.A §2291 lists twenty-eight (28) different provisions that authorize the legislative body to assert local control on a specific matter. §2291(9) states: “*allows the legislative body to license or regulate itinerant vendors, peddlers, door-to-door salesmen, and those selling goods, wares, merchandise, or*

services who engage in a transient or temporary business, or who sell from an automobile, truck, wagon, or other conveyance, excepting persons selling fruits, vegetables, or other farm produce.”

All this said, once the language of food vending, mobile food carts and trucks is agreed upon, I believe that a determination should be made for whether or not this should remain as a policy, or convert it to a new ordinance. In my opinion, I could not find where this draft language could or should be inserted in a current ordinance.

Note that I did a cursory review of the other ordinances and list the following. I have highlighted those that may pose a problem, especially given the current pandemic.

Chapter 10 Licenses	Section 10-14 Eating Establishments
10-14 (a)	States that food sold and consumed only on premises requires a license
10-14 (b)	States that food sold to be consumed only off premises requires a license
10-14 (c)	States fees are established for off-premises consumption on the fee schedule
10-14 (d)	Each food establishment license must be approved by the Board of Health
10-14 (e)	Each license application must be filed with the clerk prior to Dec 31; if after Dec. 31 the license will be granted after approval and 10 days' time ; and shall expire each year on the last day of December annually
10-14 (h)	License shall be signed by the Clerk and countersigned by the Board of Health, and shall be posted in a conspicuous place by licensee

Chapter 10 Licenses	Section 10-16 Itinerant vendors, peddlers, showmen, etc.
10-16 (a)	Show or carnival needs a license
10-16 (b)	No itinerant vendor, peddler, showman, etc. shall do business without a license
10-16 (c)	No meat or fish shall be sold or peddled from vehicles without a license
10-16 (d)(2)	Vendors, peddlers, or other persons covered in this section [10-16] shall only be allowed to do business in the designated area adjacent to the easterly side of city park at the intersection of Washington and Church Streets, noted as the “Sales Zone” so as not to interfere with other vendors.

Does 10-16(d)(2) mean that any vendor, peddler etc. that wants to sell meat or fish (i.e. hot dogs, sausage, tacos, etc.) can only sell at the point of the park and nowhere else? Should this be revised?

Chapter 11 – Offenses and Miscellaneous Provisions	11-5 Establishment of Pedestrian Way
11-5 (a)	Protects the public safety and provides for an unencumbered passage for pedestrians on Main Street...
11-5 (b)	Establishes an area of nine (9) feet on each side of Main street and is the pedestrian way. Wheelchairs and motorized cars shall be considered a pedestrian use. Shall extend 9 feet from the curb line ending at the property line or approved encumbrance, whichever is lesser. Shall start at Rte 62, heading in a southerly direction ending at the south side of City Hall Park, includes both sides of the street.
11-5 (c)	No person..shall continue to sit, lie down or otherwise block in any way the free flow of pedestrian traffic within this designated pedestrian way...

11-5 (d)	Exceptions are granted if authorized by the City to place an encumbrance, such as a sandwichboard sign, bench or similar object.
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Have there been any additional exceptions given that aren't a listed encumbrance, such as those by businesses that have no distance from the building front line to the edge of the right-of-way?

Unified Development Ordinance	Mobile Food Vending
3220.A(1)	Be operated under and in accordance with a valid eating establishment license from Barre City
3220.A(2)	Not be located within any minimum required setback, buffer or right-of-way unless City Council approves a location within a public right-of-way
3220.A(3)	Be located entirely on private property unless City Council approves a location on public property
3220.A(4)	Not interfere with pedestrian or vehicular access or circulation, or with sight distance at any intersection
3220.A(5)	Provide appropriate receptacles for trash, recyclables and food waste
3220.B	A mobile food service unit or vehicle must be capable of being moved and remain registered, inspected and insured (if a motor vehicle) otherwise the use will be considered a restaurant
3220.C	Mobile food service may be located within an off-street parking area provided that it will not reduce the number of parking spaces below the minimum amount needed to accommodate the use(s) intended to be served by the parking
3220.D	There will be no minimum parking requirements for mobile food service. Any parking provided must meet the standards of 3104
3220.E	Signs must meet the standards of the UDO,: if mounted on the vending unit, sign will not exceed a total sign area of 20 sf, exclusive of menu sign(s); must follow the menu sign, sandwichboard and awning requirements;

If a restaurant on Main Street, that has little or no property frontage between the building and the edge of the right-of-way, wants to place tables and chairs on city property, i.e., the sidewalk, and serve cannot do so.

Lastly, the biggest obstacle I see is that mobile food vending in the Unified Development Ordinance is a conditional use in the downtown areas, UC-1, UC-2, UC-3. (see page 34) for food carts, motorized or not, who want to park **outside of the street right-of-way** (think parking lots, parks, playgrounds, city property like Currier Park, etc.). So if they want to park something **INSIDE** the street right-of-way, they need Council approval only. All other scenarios will require a zoning permit after the applicant has gone in front of the Development Review Board for approval. Upon approval (fees, time, etc.) a zoning permit shall be issued, valid for 3 years only.

I thank you for reading this long introduction to the draft updated policy, but I wanted to give you all as much background and side information I could so that we weren't without knowledge of other ordinances while reviewing this.



City of Barre, Vermont

“Granite Center of the World”

Food Vendor and Peddler Policy Ordinance?

A. PurposePURPOSE:

It will be the policy of the City of Barre that all Food Vendor Licenses for vending to take place within our borders shall be approved by the City Council and the City Health Officer.

B. ApplicationAPPLICATION

Any person or persons wishing to apply for a Food Vendor license shall complete an application form from the City Clerk’s office, and follow and agree to observe the conditions and requirements of ~~This policy is to be used in conjunction with~~ Chapter 10 Licenses of the Barre City OrdinancesChapter 10, Section 10-14. (see attached).

A-C. DEFINITIONS

1. CITY PARKS – All four (4) ~~city owned or managed land~~ public parks within the City of Barre, ~~that constitutes~~ as defined in Chapter 11, Section 11-16(g); known to be City Hall Park, Currier Park, Rotary Park, and Dente Park. ~~parks, playgrounds.~~ This definition shall also include any area of land within the City of Barre made available to the general public for outdoor passive and active recreation areas (whether paved or unpaved), natural areas adjacent to public waterways and bike paths.

2. CITY PLAYGROUNDS – All eleven (11) public playgrounds and recreation areas within the City of Barre, as defined in Chapter 11, Section 11-16(g).

FOOD CART (PUSHCART) – A wheeled device, ~~not required to be licensed as a vehicle that is equipped and approved for use as a mobile food vending unit.~~ Food Cart/Pusheart shall not mean a stand, booth, truck or trailer.

FOOD TRUCK (CATERING TRUCK) – A registered motor vehicle or trailer designed to be mobile, portable and not permanently attached to the ground from which food (either pre-packaged or prepared on site) is sold or given away.

3. SPECIAL EVENT/HERITAGE LICENSE – A temporary license available only to vendors ~~only available to a vendor who is~~ operating as part of the Barre Heritage Festival or the Partnership’s Farmer’s Market.

FARMERS MARKET LICENSE – A temporary license only available to a vendor who is operating as part of the Farmers Market.

Commented [JS1]: The common definition of a vendor or peddler does not restrict to food only, its food, goods, wares, etc. A broader question is, should this remain a FOOD vendor, or remove the word food?

Commented [CD2]: Have these definitions been cross-referenced with those appearing in ordinance so as not to create conflicts? Isn't it more appropriate to have definitions in ordinance?

Commented [JS3]: Not according to Chapter 11. Parks are defined separately from playgrounds and natural areas. I've revised to separate them so they mirror other ordinances into 1-2.

Commented [CD4]: Should "stand" be defined somewhere? Should "booth" be defined?

Commented [CD5]: Does this cover vehicles like Cornerstone's trailer? Does that need a license?

Commented [HL6]: From Howie: Could we differentiate between truck and cart by: motorized and non-motorized, but mobile? Which would include push carts, and trailers, but not booths, or stands. I can't foresee the City allowing a booth set up and left for the summer. They are all removed at the end of the day / event such as BHF. - Truck and trailer could be lumped together they both require DMV registration and inspection.

Commented [HL7]: From Howie: To license and inspect Farmers Markets would require us to go to individuals homes to see where the food is prepared, don't want to go down that rabbit hole. According to Strachan, BHF is inspected by the State, and they pay a fee to the Festival.

Commented [MB8]: I suggest you combine them together and create a "Blanket License" or maybe "Partnership Event License". The Partnership is the only approved "event coordinator" lets create a specific event license. We should probably add in "Event Coordinator" for a definition. Maybe "Event Coordinator – An individual or organization responsible for organizing events that have multiple vendors and may or may not be multiple days."

4. LICENSE -- Written proof of permission granted by the City Council, to use ~~City Parks or Public Street for a short period of time~~ a Designated Location to vend or peddle, and, in no case exceeding one year.
5. PEDDLER – Any person vending, selling or peddling goods from a fixed location such as a stand or booth, within the City’s right-of-way.
6. PERSON – As used here, shall mean and include any person, firm, partnership, association, corporation, company or organization of any kind.

~~PRIVATE SITE – Any privately owned or leased property where use of the property for commercial purposes, including food truck vending, is restricted to persons who have the written permission of the owner or lessee of the property and is in accord with current zoning restrictions.~~

7. PUBLIC STREET OR SIDEWALK – Includes ~~the~~ all areas legally open to public use as ~~entire publicly owned right of way for a public streets, and any~~ public parking spaces, sidewalks, parkways, alleys, highways, roadways and any other public way, including the rights-of-way ~~and curb lawns~~ associated with the public street or highway.
8. DESIGNATED LOCATION – Approved vending areas in the City of Barre, including the Designated Downtown District, City Parks, City Playgrounds and other city owned ~~properties.~~

~~STREET VENDING – The use of public streets for maintaining a temporarily station from a Food Cart, Food Truck, stand or booth from which food items for purchase by members of the public are dispensed.~~

9. STAND – Any newsstand, table, bench, booth, rack, handcart, pushcart or any other fixture or device which is not required to be licensed and registered as a motor vehicle, used for the display, storage, promotion or transportation of articles or personal services, offered for sale by a vendor.
10. ~~FOOD-ITINERANT~~ VENDOR – Any person or business, whether a City resident or not, who sells or offers to sell food, beverages, personal services, goods or merchandise on any street; sold from their person, or one who travels from place to place, house to house, or street to street, carrying, conveying or transporting such goods, wares, merchandise, meats, pastries, fish, vegetables, fruits, or garden or farm products.
11. CONVEYANCE – Conveyance shall be by foot, wagon, motor vehicle, pushcart, mobile food service, van or other method of transportation. This definition shall include ice cream trucks, lunch wagons, or any other conveyance designed to travel through the City to sell goods. ~~offering for sale any food or beverages from a Food Cart, Food Truck, stand or booth~~ A food vendor is a vehicular or non-vehicular piece(s) of equipment from which food items for purchase by members of the public are dispensed. ~~from which food is prepared, packaged, stored, handled, served or supplied for sale. In the case of catering, food may be prepared, packaged, stored or sold prior to use of Food Cart, Food Truck,~~

Commented [JS9]: Should we offer a map showing the designated downtown and parks and playgrounds? It is very easy to create.

Commented [CD10]: Doesn’t make sense. Re-word to say “maintaining a temporary location for a food cart...” And the definition of “temporary license” is as clear as mud.

Commented [JS11]: My suggestion is someone is either a peddler (fixed location) or a vendor (moveable location), so you don’t need to describe street vending, hence why I suggest its deletion.

~~stand or booth for handling, serving, or supplying~~

D. LICENSE REQUIRED

It shall be unlawful for any Vendor or Peddler to display, sell, or offer for sale any food, beverages, goods or merchandise without first obtaining said license, unless excluded below.

E. LICENSE EXCEPTIONS

1. The provisions of this policy shall apply to all vending and peddling, except for the Special Event Licenses.
2. Food vending on City streets, sidewalks and/or parks and playgrounds, when such areas are closed to traffic or for community events, shall be allowed by an Event Coordinator as approved by City Council.
 - a. The Barre Partnership is an approved Event Coordinator for the Barre Heritage Festival to provide a Heritage Festival License and the Barre Farmers Market for a Farmers Market License.

F. CHARITABLE, RELIGIOUS, EDUCATIONAL AND SERVICE ORGANIZATIONS

Nothing in this Policy/Ordinance shall prohibit the City Council from issuing a License for vending or peddling by representatives of charitable, religious, educational or service organizations for such periods of time as the City Council shall authorize without payment of a license fee.

F. REQUIREMENTS

In addition to any requirements listed in City Ordinance Chapter 10, the following shall apply:

RULES

The following rules apply:

1. ~~All food vendors or peddlers~~ must submit a Food Vending License Application and fee ~~with to~~ the City Clerk's office before City Council consideration.
2. ~~All Food Truck Itinerant Vendor~~ applicants must provide proof of valid vehicular registration and inspection, ~~(if applicable)~~ and must also provide proof of liability insurance that provides adequate coverage for the municipality and names the City of Barre as ~~additionally~~ ~~insured~~, in an amount not less than \$100,000 for property damage and liability, including injury resulting in death, caused by the operation of the vending business. Such proof shall be included in the application to the Clerk's office.
3. ~~The food vending or peddling applicant must make him/herself and conveyance and~~

Commented [JS12]: I added this section as Winooski, Colchester, Burlington and Montpelier have specific language for such entities.

Montpelier's is much longer and more intense, says the Clerk must investigate such bona fide organization, etc.

And, I don't know if you want to offer vending or peddling free to such organizations, this is Council's decision.

Commented [MB13]: Add "D." to lineate section

Commented [JS14]: Language cleaned up and follows the requirements set out already for insurance by vendors under Chapter 10-16(5).

Commented [HL15]: From Howie: The LP Gas stickers on food trucks or push carts.

Commented [MB16]: Why does the insurance need to include us? Can someone really sue us if their hotdog is bad? What liability do we really have?

equipment must be available for inspection by the City Health Officer or Deputy Health Officer at time of licensing, or for inspection due to a compliant complaint.

4. —The ~~food vending or peddling~~ applicant must apply for and receive all necessary ~~s~~State of Vermont licenses for food service; and provide proof of such to the City Health Officer or Deputy Health Officer. A vendor or peddler will need proof of a commercial cater license with the application, unless they are to sell only pre-packaged items, such as ice cream, it will not be needed.
5. ~~License holders are only to operate between 10:00 AM and 9:00 PM and only during the months of April through October (inclusive).~~
- 6.5. —The license issued by the City is to be displayed ~~on the vehicle, Food Cart, in the Food Truck, conveyance, or near~~ other equipment used for vending.
6. Any Open Market (Farmer’s Market) or Mobile Food Service shall meet the City’s Unified Development Ordinance requirements for use, location and signage, and obtain all necessary approvals prior to serving the public when necessary.
7. —Any signage, either attached or detached, shall meet City zoning ordinance requirements and have all applicable permits where necessary.
- 8.— ~~The license holder~~Licensee shall provide ~~adequate~~appropriate ~~containers~~receptacles for the collection of ~~litter and refuse~~garbage and trash, ~~recyclables, material, trash and food scraps~~refuse waste. Such ~~trash and refuse receptacles~~containers shall be removed and ~~the contents~~ properly disposed of by the ~~Licensee holder~~, and shall not be deposited into City ~~trash~~ receptacles.
9. —The license is valid for the calendar year in which it is issued, and expires on December 31st of each year.
10. -The license holder is responsible to notify the City, in writing, within 7 days of any changes to the name(s) and/or address details shown on the ~~permit~~license due to the sale of the business or for any other reasons whatsoever.
11. -Music or other audible means used for attracting customers ~~to the food vendor~~ is to be kept to a minimum so as not to create a nuisance to residents. ~~Music is to be discontinued when the vehicle is stationary.~~—If it is established that the music is a nuisance, the vendor will be required to modify it as requested by Barre City personnel.
12. No vendor or peddler shall shout, cry out, blow a horn, ring a bell, or use any loud speaking radio or sound amplifying system upon any of the streets, alleys, parks or other public spaces of the City if sufficient volume is produced therefrom to be capable of being plainly heard upon the street, alley, park or other public space for the purpose of attracting attention.

Commented [JS17]: This section is kept because the City of Barre has the jurisdiction, and we already have this policy.

Commented [MB18]: If the state signs off on this with their own license why do we need to double the work?

Commented [JS19]: This clause was deleted. Without explicitly stated, could they then vend at whatever time they choose? Should we be putting hours of operation back in then? Please discuss.

Commented [JS20]: You would be surprised at these words being synonymous. Litter means small items like cans and bottles, easily moveable by wind, usually lying in streets and public places. Rubbish is a British term for garbage. Garbage is an American term for wet waste, i.e., from the kitchen, and Trash means dry waste like paper and packaging. Refuse is a general term that means it all.

~~12~~13. -All sales and inquiries are to be conducted from the passenger's side of any ~~Food Truck~~ vehicle conveyance used.

~~13~~14. -Those vending or peddling in the city must collect and remit the local options tax.

15. A Vendor or peddler and their equipment shall impede pedestrian or vehicular travel, or access to an entrance of any adjacent building or driveway.

16. A Vendor or peddler and their equipment shall not occupy more than half of the available sidewalk width or four (4) feet of such sidewalk, whichever is less.

17. A Vendor or peddler and their equipment shall not locate within five (5) feet of an accessible parking space, access ramp, crosswalk, fire hydrant, fire escape, bus stop, loading zone, driveway or entrance of any building. They shall not impede access to or egress from cars parked in legal parking spaces.

18. Each vendor or peddler is allowed one cart or table which will not exceed seventy-two (72) inches long by forty (40) inches wide by sixty (60) inches high, as stated in Chapter 10-16(d)(2). Further:

- a. **AWNINGS, CANOPIES, OR UMBRELLAS:** Lowest edge six feet from the ground; flame resistant or fire retardant canvas or simulated canvas with a peaked roof that may extend 18 inches beyond the side of the cart. (Overhang does not affect the maximum size of the cart.) Canopies and awning must be fastened to all corners and fabric must be taut. (Suggestion: use a truss system.) Umbrellas must be "wind proof" using a standard metal umbrella holder with a locking device attached permanently to the cart.
- b. **COOLERS (FOR FOOD VENDORS ONLY):** Maximum of two coolers per food cart vendor. Both coolers are required to be stored on the same dolly. Each food vendor is required to have one dolly. Coolers must be an appropriate distance from cart. All coolers must be free of dirt, grime, grease.
- c. **CORNER POSTS (if any):** Constructed of architecturally sound materials.
- d. **DISPLAY CASES:** Must be sturdy, in good repair, and attached to the cart. If not attached, they must be heavy enough to withstand considerable winds.
- e. **HEIGHT OF CART:** Maximum of eight feet (from pavement to highest point of the cart).
- f. **MAKING CARTS STATIONARY:** Carts must be stationary in their locations. Use blocks of wood or locking wheels.
- g. **MATS:** Required for Food Vendors only. Clean mat, minimum 12 square feet, in front of each food cart to capture spilled food and waste spilled on the bricks. No

Commented [JS21]: Requirements a-g copied and pasted from Fire Marshal comments to Mayor 7-02-19

exceptions. The City may require additional mats as needed.

19. Any conveyance or stand that is carrying LP gas tanks must have the minimum 4"x4" Flammable Gas sticker in the rear window of the conveyance, or affixed to the cart in a conspicuous location to identify this additional hazard.

149. -The license holder agrees to indemnify and to keep indemnified the City, its servants and agents and each of them from and against all actions, costs, claims, charges and expenses whatsoever which may be brought or made or claimed against them or any of them, arising out of any license holder negligent act of omission in relation to the issuing of the license.

F. DESIGNATED LOCATIONS

1. Licensed food vending and peddling ~~may~~ shall take place in the City's Designated Locations, including Parks and Playgrounds and ~~or Public Streets on public property within the following limits:~~
2. No other locations other than cited above shall be allowed, unless expressly granted by the City Council.
3. If the area in question involves private property, written approval from the property owner is required to be a part of the application to the Clerk.
 - a. ~~Food Truck or Food Cart No food v~~Vending or peddling shall not take place within 150 feet of a licensed food establishment or another food vendor.
 - b) ~~No food vending shall be in, on, or over any part of a street, alley or sidewalk without permission of the City Council per City Ordinance (Ord. sec. 14-13). Such permission shall be included as an addendum to an approved license.~~
 - e)b. ~~No item~~ conveyance, table or garbage receptacle associated with food vending or peddling shall be located so as to endanger or impede the free passage of persons on any and all portions of the sidewalks per City Ordinances. (Ord. sec. 14-13)
 - d)c. ~~No food vending shall be permitted in City parking lots without the express permission of the City Council. Such~~Vending or peddling in City parking lots is only permitted for vendors ~~permission~~ with exact location shall be included as an addendum to ~~on the an approved a food v~~Vending License Application, that shall be approved by City Council.
 - e) ~~No food vending shall be permitted Vending in City p~~Parks is only permitted for vendors ~~without the express permission~~ vendors with City Parks included as an addendum to a food vending license approved by ~~of the City Council. Such permission shall be included as an addendum to an approved food vending license.~~

Commented [MB22]: Add "E." to lineate section

Commented [JS23]: Will need to follow locations approved under the zoning as well. Mobile Food vending is a conditional use in the downtown, UC-1, UC-2, UC-3, meaning approval must be sought by the DRB before the zoning administrator can issue the zoning permit.

So mobile food vending requires a zoning permit, that is a 3-year permit with a cost. This is a problem.

Commented [JS24]: This is a huge distance, FYI. Colchester, Montpelier, Winooski all designate a 50-foot difference. Thoughts?

Commented [JS25]: You've already made it clear that vendors and peddlers must be licensed, and only licensees can be in the designated areas. This doesn't make sense to allow a special exception as stated.

Commented [JS26]: I delete this, only because the draft I received included definitions for parks and playgrounds. If this is not the intent to include parks and playgrounds as part of the designated locations, this will need to be brought back, and those definitions should likely be removed so there is no confusion as to where vending and peddling shall be allowed.

~~f) Food vending on City streets, sidewalks and/or parks, when such areas are closed to traffic or for community events, shall be allowed by by an event coordinator as approved by City Council.the City with the approval of and coordination with the event organizer(s).~~

~~1. The Barre Partnership is an approved event coordinator for the Barre Heritage Festival to provide a heritage license and the Barre Farmers Market for a Farmers Market License.~~

~~g) Licensed food vending on private property must have written permission from the property owner.~~

Commented [HL27]: Suggest removing current language.

Commented [CD28]: We don't currently license food vending on private property. Think strawberry festivals on church lawns.

Commented [HL29]: From Howie: As far as "license food vending on private property", if you mean selling out of your home, then that would be a state license and inspection.

TERMINATION. SUSPENSION OR REVOCATION

1. Any license under this ordinance/policy may be suspended or revoked by the City Council after a certified mail notice to the Licensee, and hearing, for any of the following reasons:
 - a. Fraud or misrepresentation in the application for the license;
 - b. Fraud or misrepresentation in the course of conducting the business of vending or peddling;
 - c. Conducting the business of vending or peddling contrary to the application;
 - d. Conducting the business in such a manner as to create a public nuisance or breach of peace, or constitute a danger to the public health, safety or welfare.
2. Upon suspension or revocation, the City shall deliver written notice to the Licensee stating the action taken and the reasons supporting such action. Such notice shall be mailed to the Licensee's application address or last known address.

H. ENFORCEMENT

Enforcement of vendor or peddler violations under this Ordinance shall be investigated by the City of Barre Police Department. Any other City Ordinances or state laws violated will be investigated by the appropriate authority.

A violation of this policy/ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. Sec 1974a and Sec. 1977 et seq. A civil penalty of not more than \$500.00 may be imposed for a violation of this civil ordinance, and the waiver fee shall be set at Fifty dollars (\$50.00) for the first offense, One Hundred dollars (\$100.00) for the second offense within a six month period, and Three Hundred dollars (\$300.00) for all subsequent offenses within a six month period. Each day that the violation continues will constitute a separate violation of this ordinance. Provisions of this section may be enforced by any law enforcement officer.

~~The City Manager or his/her designee reserves the right to revoke a food vending license or~~

Commented [JS30]: I listed the BPD only because in 10-16(d)(2) it references the BPD. If you want another entity such as Code Enforcement, we can make the change.

Also – under 10-14 Eating Establishments, it says that "No person...shall operate a ...lunch wagon...(b) says food vending vehicle, lunch wagon, ..where food is to be consumed " so the violation provisions of 10-14 seem to apply, hence I have copied and pasted them here.

One thing to consider, which would effect a change to 10-14, is the first offense being \$500. That's a steep charge, and we don't hit anyone else with other ordinances for that much on the first offense. Worthy of your discussion.

~~addendum at any time.~~

~~This Food Vendor Policy was adopted by the Barre City Council on DATE June 23, 2009.~~

~~John C. Craig, City Manager /S/~~

Another thought to ponder to add or not, based on similar ordinances around the state:

1. Do you want to enforce vendors only having a certain amount of employees? A food truck usually has 2 or more. Colchester allows for 1 additional employee, and must be listed on the application. Montpelier is silent; Burlington says the Licensee may utilize additional employees but doesn't give a number.
2. Have you given thought to a weekend only License? Something for only Saturdays and Sundays?

Commented [JS31]: I deleted this and reworded appropriately to the City Council. This said the Manager or designee could revoke the license, but the Council is the issuer, I was working on consistency.

Barre City Ordinance

Sec. 10-14. Eating establishments.

~~(a) No person, firm or corporation shall operate a hotel, victual house, lunchroom, diner or lunch wagon, or any other establishment where food is sold or offered for sale to be consumed on the premises, until a license has been obtained therefore from the council, which said license shall be issued by the clerk and shall have paid to the city treasurer the license fee prescribed in this section. (Ord. No. 97-3, 11-24-97)~~

~~(b) No person, firm or corporation shall operate a food vending vehicle, lunch wagon, take-out, or ice cream stand where food is sold or offered for sale to be consumed only off premises, until a license has been obtained therefore from the council, which said license shall be issued by the clerk and shall have paid to the City Treasurer the license fee prescribed in this section. (Ord. No. 97-3, 11-24-97)~~

~~(c) Fees will be assessed for each food vending vehicle, lunch wagon, take out and ice cream stand for strictly off premise consumption, season and yearround eating establishments. The fees for the permits shall be designated by the city council and upon adoption of the rates the council shall publish in the local newspaper the rate changes thirty (30) days prior to the effective date of the rate changes. (Ord. No. 1989-4, 6-6-89, Ord. 97-3, 11-24-97, Ord. No. 2005-1, 8/18/05)~~

~~(d) No license shall be so issued without the approval of the Board of Health.~~

~~(e) Written applications for license shall be filed with the clerk on or before December 31st in each year by persons then engaged in such business and the required fee shall be deposited with the application. Written application by persons beginning such business after December thirty first shall be made at least ten (10) days before such license is granted. Licenses shall expire on the last day of December of each year. (Ord. 1983-1, 1-13-83)~~

~~(f) Such license is not transferable.~~

~~(g) The board of health, after due notice and hearing, may revoke or suspend any license issued under this section, whenever it shall determine that the licensee has violated any of the provisions of this chapter, or any amendments hereto, or of any order and regulation of the board of health, and without giving notice, the board of health may suspend such license temporarily, when said board deems it necessary for the public good.~~

~~(h) Upon approval of the application, a license certificate signed by the clerk and countersigned by the board of health, shall be issued to the licensee, who at all times shall keep said certificate posted in a conspicuous place in his place of business and upon notice of suspension or revocation of license, shall surrender forthwith such license certificate to the board of health. (Ord. No. 1983-1, 1-13-83)~~

~~A violation of this policy ordinance shall be a civil matter enforced in accordance with City Ordinance and the provisions of 24 V.S.A. Sec 1974a and Sec. 1977 et seq. A civil penalty of not more than \$500.00 may be imposed for a violation of this civil ordinance, and the waiver fee shall be set at fifty Fifty dollars (\$50.00) for the first offense, One hHundred dollars (\$100.00) for the second offense within a six month period, and tThree hHundred dollars (\$300.00) for all subsequent offenses within a six month period. Each day that the violation continues will constitute a separate violation of this ordinance. Provisions of this section may be enforced by any law enforcement officer. (Ord. No. 97-3, 11-24-97)~~

FY2020 Council Priorities

Version: 06/02/2020

Council To-Do's:

- Boards, Committees and Commissions
 - Public Art Committee
 - Welcome/Thank you for visiting Barre – signage on ends of City (TBD)
 - Planning Commission
 - Community Rating System (TBD)
- Increase Neighborhood Connection to Downtown/Council
 - Add links to volunteer organizations to the City website (Jody/Rich) – (???)
 - Including working with NHW groups on a Central NHW Facebook, with separate groups as needed (TBD)
 - Community Visit (VCRD)
 - Community Visit Day (POSTPONED)
 - Community Resource Day (POSTPONED)
 - Final Report (POSTPONED)
 - 2020 Census Committee (Steve - Ongoing)
 - Women's Suffrage (Ericka) (TBD)
- Grants
 - Other to go along with City Plan/Community Visit (Janet)
 - COPS Grant (Tim) (TBD)
- Coordination Items
 - Quarterly Budget Updates (3rd Tuesday July)
- Parking
 - Review Pilot Parking Program (Bill) (TBD)
 - Round 2 – Granite Street Markings; One-way on Lower Camp, Charles, River, and Glenwood/Elmore; Crossings by Southend Cumbies and Barre Manor
- Infrastructure
 - Other Critical/Failing infrastructure?
 - GIV Trestle – Bill in Legislature, Rep. Anthony (TBD)
 - Water/Sewer metering suggestion follow up (TBD) Steve?
 - Pool Rebids Plan
 - Refurbished Pool Opening (TBD)
 - Note: Videos and pictures of before and after items as they are being repaired
 - Cornerstone Field (Spring 2020)(POSTPONE?)
 - Changes to layout at City Hall – Bill/Steve
 - Interim “compression” and reallocation
 - Historic renovations (Historic Grant?)
 - Auction Items (City vehicles, equipment, etc.) Bill (TBD)
 - Implementation of See.Click.Fix (Lucas)(July, 2020)
- Promotion of City
 - Other City Development (TBD)
 - Department Achievements/Awards (Heart Safe, etc.) (TBD)
 - ISO #3 Follow up (10/01/2020)

- Usage of Wheelock Building
 - City Wastewater Permit (POSTPONED UNTIL GRANT APPLICATION RECIEPT)
- Recruitment and retention
 - Staffing (TBD - Steve)
 - Vacancies and vulnerabilities and succession planning
 - Staff retention, demographics, reliability, and overtime
 - Culture
 - Towns in Trouble Report (Councilor Stienman) (TBD)
 - EV Charging Station Rate Change (City Clerk)(6/2/2020)

Council priorities - Manager (and other staff) Support Required:

- Ordinance Work Group (Michael and Rich)
 - Administrative (Public Bodies) – Meetings (Rich or Jake) (TBD)
 - Chapter 9 Junkyards, Chapter 21 Vehicles Permitted on Private Property) – (Janet, John S.)(4/21/2020) (1st Reading – May 26th)
 - Vehicle for Hire (Taxi) Ordinance (Rich, Tim) (4/21/2020)(1st Reading – May 19th)
 - Plumbing Ordinance (Janet, Bill) (TBD)
 - New - Offenses and Misc Provisions – Times parks are open (5/19/2020)
- City Plan (Planning Commission and Planning Director) (TBD)
 - City Mission/Vision (TBD)
- Policy Work Group (Rich, John S., Teddy) (Pronouns)
 - Food Vending – Discuss adding to existing Ordinance (Janet)(TBD)
 - Grant Management (Steve/Janet)
 - Procurement (Ericka with Steve) (March)
 - Public Records (City Clerk) (March)
 - Voter-Approved Funding Policy and Process (Jake) (TBD)
 - John
 - General Internal Controls (TBD)
 - Personnel Activity Reports (TBD)
 - Teddy 2nd third (14-26)
 - Impartial Policing (TBD)
 - Investment Policy (TBD)
 - Liquor Control Policy (TBD)
 - Locker Searches Policies (TBD)
 - Rich
 - Permitting, Planning, & Inspection Services Policy (TBD)
 - Temporary 24 Hour Parking Permit Policy – review parking permit policy, and review any changes with Carol. (TBD)
 - Use of Force Taser Policy – Review with Tim when you also talk about Taxi Ordinance (TBD)
 - Tax Stabilization Policy (TBD)
 - Review to include single family dwellings, which is allowed by our Charter.
- Charter Work Group Follow Up (Ericka, Lucas and Carol) (November 22nd Meeting, January 7th)

Manager Self-Priorities/Major “To-Do”:

Target Date

1. Bike Path Acquire Metro Way Easements 03/17/2020 (Design compl. Oct)
2. Department Heads Evaluations (Steve) 03/17/2020
3. Housing Board of Review (Planning Director) (TBD)
4. Layout of City Hall (TBD)
 - a. Historic Grants (TBD)
5. Salvage Yard Ordinance (Planning Director) 06/02/2020
6. Plumbing Ordinance (Bill/Janet) 05/24/2020
7. Administrative Policy Signing (Rikk) 03/31/2020

8. Paving/Utility Plan (Bill) 06/02/2020
9. Listing of Upcoming Grant Applications (Janet) 04/07/2020
10. Citywide Assessment RFP 04/07/2020
 - a. Must inform PRV before January 2021
11. Place other properties for sale through realtor
 - a. 83 smaller parcels (Michael) 04/07/2020
 - b. 5 Second Street Sale sealed bid incl. 12/17/2019
12. Steel Worker Contract Negotiation 04/21/2020
13. Roads and Bridges Plan (Bill) 04/14/2020
14. Bike Path Plan to Council (Steve) 05/05/2020
15. Water meters separated at each apartment 05/05/2020
16. Prepare PWD Campus Planning RFP 10/29/2019
 - a. Released 03/20/2020
17. Digester Boiler RFP 02/25/2020
 - a. Cover Bid 05/05/2020
 - b. Completion 08/25/2020
18. Park Mobile Stickers/Parking Rate Change Imp 05/19/2020
19. Develop Unaccepted/Paper Streets Policy (Bill) 06/16/2020
20. Municipal Roads General Permit (Bill) 06/01/2020
21. Complete Streets/Smart Streets Plan (Bill) 06/01/2020
22. Rivers and Corridors (Bill)(Janet) 06/01/2020
23. Dix Reservoir Follow up 06/01/2020 (May be later)
24. GIV Trestle follow up 06/01/2020
25. 5-year Water and Sewer Budget 06/30/2020
 - a. to include water system improvements
26. Barre Town Water and Sewer Agreements Rev. 06/30/2020
27. Excavate Entrance to Railroad Bed (Bill) 08/18/2020
28. Capital Plan 11/01/2020

Assist with Downtown development projects – Ongoing as projects arise

- Reach out to Real Estate Agents and other SMEs about what the City could use

FY2020 Council Actions

City Council Accomplishments

- Manager Evaluation (July 30th) (Council)
 - Manager Search
- Barre Town invite to Parades, discuss items to work on Jointly (Lucas) (July 10th)
- Increase Neighborhood Connection to Downtown/Council
 - Neighborhood Watch Organizational Meetings
 - Circle Street (July 8th)
 - Bailey (July 22nd)
 - Downtown Merchants (August 15th)
 - Garfield (August 19th)
 - Seminary (Maple/Brook) Street – (August 28th)
 - Batchelder/A/B/C – (September 12th)
 - Ayers/Boynton – (September 26th)
 - South Main Street – (October 3rd)
 - Lower Prospect/Branch/Brooklyn – (October 10th)
 - North Main Street – (October 21st)
 - Smith Street – (October 28th)
 - Camp Street – (November 13th)
 - Summer St-Down Street – (November 21st)
 - NHW Leaders Meeting (February 13th, 2020)
 - NHW Sign Placement (Bill/Officer Fleury) (August 13th)
 - Coffee with the Mayor
 - and Recreation Director (July 6th)
 - and Health Officer (July 26th @ 10am)
 - and City Manager (September 7th)
 - Mayor only (November 16th)
 - Ward Meetings (Skip 1st Meeting in September)
 - Community Picnic (August 22nd)
 - Field Day with Amos and Mikey (November 19th)
 - Ward III Caucus (December 2019)
 - Add links to volunteer organizations to the City website (Jody/Rich) – (February 4th, 2020)
 - Community Visit
 - VCRD (Lucas) (December 2019)
 - Meeting with City Leadership (1/7/2020)
 - Steering Committee Meeting (2/20/2020)
 - Scrap Metal pickup in the parking lot at the Civic Center Complex (Officer Gould/Jeff Bergeron)(5/2/2020)
- Grants
 - Follow up with “Working Challenges” (October 29th)
 - VOREC (January 14th)
 - Tree Nursery Grant (3/2/2020)
 - USDA for Wheelock Building (3/24/2020)
 - Tire Collection (Joe) (4/7/2020)
- Ordinance

- Discussion on Salvage Yards – (John S.) (July 30th)
- Letters of Support
 - Letter of Support for CV Fiber Northern Border Regional Commission Application for an Economic and Infrastructure Development Investment Program Grant (May 5th)
 - Authorize Legislator Request for COVID-19 Related Assistance for Municipalities (May 19th)
- Parking
 - Fees and Rates (Rich) (September 17th)
 - Parking Committee September 16th
 - Use for purchase of Cameras (Rich)
 - Review Pilot Parking Program
 - Keith Ave/Pearl Street (August)
 - One way, add 6 spaces
 - Pearl Street lot/Summer Street add 11 spaces
 - Round 1
 - Ayers Street/Washington/S. Main/Mill (9/18/2019)
- Policy Work Group(s)
 - Food Vending (July 9th) (Currently with Janet and Howie)
 - ACCOUNTS PAYABLE PROCEDURE (November 12th)
 - FRAUD, WASTE AND ABUSE POLICY (November 12th)
 - BUDGET AND FINANCE PROCEDURE POLICY (November 12th)
 - WHISTLEBLOWER (November 19th)
 - COIN DROP (December 3rd)
 - Dollar Drop for BCEMS Holiday Fund (October 29th)
 - Capital Assets (December 17th)
 - Cash Collection Handling (December 17th)
 - Fixed Assets (December 17th)
 - Payment Drop Box Policy (January 7th)
 - Payment in Lieu of Taxes (PILOT) Policy (January 7th)
 - Penalty & Interest Charges on Miscellaneous _ Account Receivable (MAR) Policy (January 7th)
 - Refund and Small Credit Balance Policy (January 7th)
 - Returned Check Policy (January 7th)
- Charter Work Group (John L., Lucas and Carol)
 - Met (July 11th) (November 22nd)
 - Discussion on changes (1/7/2020)
- Finalize Department Head Presentations and Facility Site Visits (All)
- Forums – City Run
 - Public Safety Forum (Lucas) (September 19th)
 - Include report on call for service data (Tim)
 - Housing Forum (Lucas, Rich and Teddy) (October 17th, 2019)
 - Real Estate Agents, Private Landlords, housing groups and advocates
 - Welcome Packets expansion to tenants
 - VTrans Welcoming Event (Staff) (December 4th)
- Ward Meetings (Councilors) (9/3/2019)

- Held a combined Department Head and Councilor meeting (August 27th)
 - Discuss FY20 Council Priorities vs. Staff priorities. Process Improvement Discussion.
 - Department Head Top 10 outstanding issues. Manager and staff list of items/items “under the surface” Council is not aware of.
 - Implicit Bias Training – Council/Staff offered to take respect training) Lucas arranged via the State CAPS location
- Recruitment and retention
 - Behind the Badge Training, arranged by Lucas via Washington County Sheriffs (October 22nd)
 - Review status of Grand List review (Assessor)
 - How far are we behind and impact on budget?
 - City Wide Reassessment (October 22nd)
 - Full-Time Assessor Position (Steve) (October 22nd)
- FY21 Budget
 - Discussions on areas of Revenue and Expenses (September)
 - Finalize Budget/Warning (January)
- Potential for Arts District and Cultural presence/Arts Council: (Discussion October 15th)(January 7th)
 - War on Terror Memorial like in Hardwick?
 - Mural – Westside Wall
 - Ped Way Sculpture
 - Bicycle Monument (Giuliano C.)
 - Painting Program (Housing that needs to be painted)
 - Local Color recycle, Restore, less expensive
- Boards, Committees and Commissions
 - Budget Survey – Modeled after previous survey - Microsoft Forms (September - Michael)
 - Ground Rules and Decorum (September 24th)(January 7th)
 - Recreation Committee
 - Recreation Survey – (July 10th)
 - Solid Waste Management Committee Update (Mayor) – (November 26th)
 - Increase Parks, Gardens, and other Green Space (Garden and Recreation Committees)
 - GMP Donating and Planting 40 Trees as screen between WWTF and VGM (September 20th)
 - Aldrich Library, Barre Partnership and BADC Quarterly Updates (Representatives from those organizations) (2nd Tuesday August, November, February, May)
 - Coordination Items
 - Support for the Older Americans Act – CVCOA (November 5th)
 - Discussion - Council Liaisons to departments/committees (November 5th)
 - Feedback on items they are working on (Committee Chair)
 - Annual reports in Council Packet (1/10/2020)
 - Maintain Active Membership
 - Recruitment Process (1/28/2020)
 - Feedback on items they are working on (Committee Chair)
 - Request sent (11/18/2019) (1/28/2020)
 - Start 1st Quarter 2020

- Recreation Committee
 - A summer camp program modeled on the one Montpelier has run for years (Stephanie Quaranta) – (1/21/2020)
- Appoint Public Art Committee Members (3/18/2020)
- Board of Abatement - Abatement of Late Penalties and Interest Charges on Delinquent Taxes and Water/Sewer Bills. (5/5/2020)

Department Head Review:

- Parking
 - Pocket Parks to go along with pilot parking program (July 30th)
- EOY Budget Update (4th Tuesday August)
- Quarterly Budget Updates (3rd Tuesday October, January, April)
- Ordinances
 - Unified Development
 - Amendment 1 Section 2005.B – (July 30th)
 - Amendment 2 Map - (December 17th)
 - Minimum Housing Standards (Planning Director, Code Enforcement and Fire Chief)(1st Reading Aug 27th, 2nd Reading Sept 10th)
 - Buildings and Building Construction (Planning Director and Fire Chief) (Discussion Aug 13th, 1st Reading Sept 10th, 2nd Reading Sept 24th)
 - Salvage Yards (Planning Director) (Discussion July 30th, 1st Reading June 2nd, 2nd Reading DATE)
 - Vehicles on Private Property Ordinance (1st Reading June 2nd, 2nd Reading DATE)
 - Vehicle for Hire Ordinance and Licensing (Rich, John, Michael, Tim) (Discussion Sept 17th, 1st Reading May 19th, 2nd Reading DATE)
 - Revisions to Animal and Fowl Ordinance – reviewed, no current changes (Oct 22nd)
- Infrastructure
 - Update on Paving (August 20th)
 - Camp, Merchants,
 - Water System Upgrades (August 20th)
 - Break Fix N. Main, Cornerstone, Berlin
 - Water Flushing (October 1st)
 - Public Works Building Tour (October 29th)
 - Civic Center Complex.
 - Council follow up with CCC (September 10th)
 - B.O.R. Chiller (September 24th)
 - B.O.R. Alarm System (September 24th)
 - Pool Update (September 17th)
 - Pool Rebids Plan (February, 2020)
 - Bids (April 7th, 2020)
 - Snow Removal Changes - Bill (November)
 - Sidewalk cleaning and schedule/work with schools on big snow events
 - Snow removal practices/private snow disposal areas with active enforcement
 - Bike Path
 - Trees
 - Main Street – Replaced (July)

- Highland – Removed (September)
 - Pearl Street Extension -Removed (September)
 - Fall Scrap Metal Recycle Day (October 26th)
 - Affirm allocation of Weathervane
 - Placement under Historical Society Umbrella Policy (December 17th)
 - Civic Center Complex. (Requested repairs and fee schedule) (January 14th)
 - Auditorium – Lockers/Refs/Bathrooms
 - Alumni Hall – Doors/Flooring/Paint
 - B.O.R. – Doors/Flooring/Locker and Bathrooms/Coin Activated Heaters
- FY21 Budget
 - Review Manager’s Budget (November 19th)
 - Target increase for FY21 Budget
 - TIF Bond Funds available
 - IT and other staff positions/TQM and modernization
 - \$\$\$ for Garden Committee?
 - Speed signs – PACIF Grants or other revenue source? say “Thank you” when you get down to 25mph
 - Barre/Montpelier “default agencies”, assistance from other community to support services.
 - Pressure Wash of monuments
 - Imagination Company Marketing Funding
 - § 1-317. Special assessments (Downtown Improvement District) The City Council may make special assessments for the purchase, construction, repair, reconstruction, or extension of a water system, sewage system, sidewalk, or any other public improvement which is to benefit a limited area of a municipality to be served by the improvement. (November 19th)
- Usage of Wheelock Building
 - Barre Partnership use the front (July 16th)
 - Solicitations for use of the rear of the building Released (September 6th)
 - Organization to use the back (October 22nd)
 - Rotary Use of the Building (October 22nd)
- Promotion of City
 - Follow up with BADC on their Promotional Efforts (September 24th)
 - Barre Rock Solid (1/2/2020, 1/14/2020)
- Check Legislative Logs, set up reminders
 - Legislative Update (January 7th)
 - Granite City Byway? (Removed on 1/14/2020)

Presentations:

- There was discussion on the Vermont Youth Project. Robin Katrick from Vermont Afterschool was not able to present, but Council approved support of the project. The BUUSD also reviewed the request and approved support later in July.
- Council discussed and approved a letter of support for the Central Vermont Regional Planning Commission BUILD Grant Application for Passenger Rail Service.
- There was discussion on Housing Rehabilitation in Barre City with Representatives Anthony and Walz. H.448 that was introduced in the last legislative session and is currently in committee. The

draft bill does not have much information, but a letter of support will be drafted that indicates some of the concern with the bill and with housing needs in the City of Barre.

- Council was updated on Paving and Water System Upgrades by DPW Director Bill Ahearn. Now that the bonds and rate increase to support the bonds are in place, bids will be solicited for projects previously discussed with several to be completed prior to the end of the year.
- Finance Director Dawn Monahan gave an update on the FY2019 Year-end Budget. The deficit number previously discussed was decreased which, when combined with the FY2018 surplus shows Barre City's finances still in the black.
- Joel Schwartz provided an update on behalf of Barre Area Development. There are a few initiatives still underway that Council was aware of with very little new action presented.
- Tracie Lewis provided an overview of activities from the Barre Partnership. She recapped the Barre Heritage Festival, spoke about the move to the Wheelock Building, and projects that she is working on for this Fall.
- Visit Old Labor Hall to visit Green Room ([6pm on August 13th](#))
- The Spaulding High School football team presented, which included volunteer activities they are performing within the community. They attended both the City and Town meetings to also say thank you for those serving on the different boards.
- Sue Minter and Jon Valsangiacomo presented on activities occurring at Capstone. Recently, there was a public outreach initiative called "SOAR" to gather input on how Capstone could better serve the community.
- Director of Public Works Bill Ahearn spoke on the status of pocket parks and the pilot parking program. Several areas were successful using temporary structures to indicate proposed changes, which can now be implemented permanently within the City. The next phase will include additional areas where temporary structures will be added.
- Bob Stock from the U.S. Census Bureau presented on the upcoming 2020 Census. There is a need for several people to work part-time to assist in collecting demographic information.
- Jim Alvarez from Green Mountain Transit presented on providing an extension to the current bus route, to include a shelter near Barre Internal Medicine and continue to Hannaford's. The number of deviated routes has increased from 9 to 88 in the past year, which Mr. Alvarez mentioned taxi services to help fill the gaps.
- Patti Fisher from Central Vermont Medical Center reviewed the results of the community health needs assessment. This assessment is done every three years to set priorities and can be found on their website.
- Councilor Tuper-Giles discussed the potential for an Arts District and Cultural presence in the City of Barre. He asked for suggestions from Council, which included a painting program, additional murals, additional "Welcome to Barre" signs, monuments and historical markers. He will be reaching out to different organizations for a plan to be discussed in January.
- Council was provided a tour of the DPW Campus, including the Water and Sewer Department Building and the City Garage.
- Financial Director Dawn Monahan provided an overview of the FY2020 first Quarter, which is early in the year, but shows to be on target currently.
- Bill Ahearn and Steve Micheli from DPW provided a tour of the DPW Campus to Councilors. There are several aging facilities in this area, which an RFP was later discussed for replacement of the structures and will be back on the agenda in November.

- Councilor Waszazaak provided an update on the President Theodore Roosevelt Historic Marker. The application is set for review in November with installation to occur next Spring.
- Council received an overview on line striping and paving. The painting machine has been repaired, which allows for crosswalks, line bars and other road markings to be redone. Paving projects have been delayed due to the schedule of the contractor, but the projects on Merchant's, Hill and Midway should be completed in November.
- Councilors were updated by Nick D'Agostino from Rural Community Transit adding another bus route, called the Morrisville Connector, to provide service from Barre City to Lamoille County.
- Mary Hayden and Beth Stern presented regarding the Older Americans Act and restoring necessary funding for programs provided in our community. Council approved a letter of support that was sent to our Federal delegation on passage of the bill, which was stated to have bipartisan congressional support.
- Larry Lozier and Brent Slayton presented on behalf of several landlords regarding security deposit limits in current City of Barre Charter and request that these be removed. Council referred this to the Charter review group for consideration.
- Councilors were able to see the progress made by Officer Gaylord Amos and K-9 Mikey on November 19th. A demonstration of skills was presented prior to the council meeting in Wobby Park.
- Director of Public Works Bill Ahearn addressed Council on several issues. He has worked with staff and landowners in the City to improve the snow removal process during major storm events. The first storm in November provided an opportunity to understand enhancements and to solicit feedback on items still to be addressed. The changes should allow for reduced time in snow removal as well as overtime costs. He also spoke to salt utilization and ways to ensure that proper amount was used on streets and sidewalks. There is also an effort at the State level to address aging dams, which the Dix Reservoir will be assessed, and a report provided back to the City of Barre for review.
- Loren Polk from the Aldrich Library provided updated statistics on the population that the library serves as well as the changes in programs, availability of eBooks, and the layout at the library. The Aldrich Library is ranked #5 on a list of most beautiful libraries by This Old House magazine.
- Tracie Lewis from the Barre Partnership spoke of Small Business Saturday and events happening throughout the holiday season. The Barre Partnership is working on creating a large media presence and creating more events in the City.
- Joel Schwartz from BADC spoke to current efforts to bring additional businesses into the downtown, as well as their contract with the Imagination Company for a marketing initiative for Barre City and Barre Town. They will be holding an event at the Barre Opera House on December 11th to promote the video platform created.
- Paul Costello presented on behalf of the Vermont Council on Rural Development. They will be facilitating the Community Visit Program in the City of Barre in the Spring of 2020. There will be a meeting with City Leadership in January, followed by a Community Visit Day in February or March.
- Councilors were updated by City Assessor Joe Levesque on the Status of the Grand List. The Grand list is to increase by \$10 million. Mr. Levesque has hired a part-time assistant to help alleviate the backlog in current permit inspections.

- City Manager Steve Mackenzie presented the Firehouse Weathervane Appraisal by Skinner Appraisal Services. Council accepted the appraisal, which allows for the weathervane to be covered under the Vermont History Center insurance.
- Fred Duplessis from Sullivan and Power Co. presented on the FY19 Audit. The presentation of the final audit in December is the earliest it has been in over a decade and will allow for the report to be included in the City's Annual Report.
- Ground Rules and Decorum were reviewed, as well as updated progress on the City Council Priorities. These items were also reviewed with Councilor Stockwell outside of Council to make sure she was aware of items Council has agreed to work on.
- City Clerk Carol Dawes presented on the TIF Substantial Review and Legislative Changes. The City's TIF changes were approved by the Vermont Economic Progress Council, an overview of the 2019 annual report was provided and a TIF memo with changes was provided to Council for review.
- Recreation Director Stephanie Quaranta presented on upcoming programs for the Summer. With the pool being closed this year, she is also working on a Summer Camp Program.
- Financial Director Dawn Monahan gave an FY20 2nd Quarter Budget Update. Her original projection showed a deficit of \$155,000, which was later noted as a reduction to \$70,000, and the City Manager has placed stopgaps to prevent the deficit from increasing further.
- Fire Marshall Robert "Howie" Howarth provided an update on Inspection Program and Vacant Properties. It was noted that the number of vacant properties as part of the program was declining, which they attributed some of the reduction to changes (such as signage listing properties for sale) in the 2019 ordinance revisions.
- Kim Cheney presented on the CVPSA Funding Request. The \$26,500 is the City of Barre portion to fund their planned budget for FY20.
- Scott McLaughlin presented statistics for 2019 at the Vermont Granite Museum, and gave notice of Winterfest and the annual opening in March.
- The Cow Pasture Committee spoke to trail work completed by VYCC staff to fix fences and remove invasive species. Local students have also added bird houses and planted milkweed to improve the experience in this conservation area of the City. They will continue work, including support of "paper streets", to access the property.
- The A.D.A. Committee provided feedback on needed sidewalk and signal repairs, which will be discussed further with the City Manager and DPW Director.
- School Board members Paul Malone and Sonya Spaulding presented the FY21 BUUSD Budget along with Superintendent John Pandolfo. The school district will continue a public outreach effort to explain the effects of wage and insurance increases that have effected the overall increase.
- City Clerk Carol Dawes provided the required annual TIF report to Council. Changes have been made as requested by the VT Economic Progress Council and the Certificate of Completion was approved.
- Quarterly Updates were provided by the Aldrich Library, Barre Area Development and Barre Partnership. An overview of events that have recently occurred and will be occurring early in 2020 was provided.
- Jeremy Hansen gave an update on the work performed by CV Fiber. The group is currently gathering funding to support fiber connectivity throughout Washington County and has received some grant funding already. Although Barre City is not first on the list for the future rollout, services could be provided to those that wish to telecommute from the area or find information online about the City of Barre.

- The Barre Area Energy Committee provided their quarterly update, which included information on an upcoming bulb swap at Nelson’s Hardware. The energy consumption in the City of Barre is able to be monitored and efforts are underway to help use energy resources more efficiently in the City.
- In response to inquiries were made on an improperly notated crime report released about the City of Barre, Chief Tim Bombardier provided an update on the Public Safety Calls for Service. The crime rate statistics were compared for 2018 to 2019, which showed an overall increase in crime of about 1%, while violent crime had dropped over 20% in the same time period.
- The City held a “Telephone Town Hall” on this Thursday March 19th to take calls and answer questions from the public. The event was hosted by JD Green through Facebook Live, but was also broadcast on CVTV723.org. The panel included Mayor Lucas Herring, Manager Steve Mackenzie, Fire Chief Douglas Brent and Deputy Chief Joe Aldsworth.
- The Whitehouse has set up State and Local Briefings. Congressman Welch has also provided information through a Conference Call organized by the Vermont League of Cities and Towns. Several staff and the Mayor have participated in calls with the State Emergency Operations Center.
- Chief Douglas Brent and Chief Tim Bombardier discussed Emergency Response During COVID-19. This included changes with staffing and responses to best protect staff and ensure availability throughout the crisis.
- Finance Director Dawn Monahan gave an FY20 General Fund Budget Status report. Originally, what looked to be a \$70,000 deficit ballooned due to lost revenue and increased fees due to COVID-19, but the furlough program and other changes are looking to reduce the deficit to closer to \$25,000.
- Conor Teal and Brad Long provided an update from the Barre City Energy Committee & Efficiency VT.
- Spring update from the Aldrich Library Quarterly Update (Loren Polk), Barre Area Development Quarterly Update (Joel Swartz), and Barre Partnership Quarterly Update (Tracie Lewis)
- COVID Recovery Business Sector Support Discussion by Keith Paxman.

Other Agenda items:

- Action Regarding the Usage of the Wheelock Building (7/16/2019)
- Award of BOR Safety System Installation Contract (7/9/2019)
- Approval of the Vermont Youth Project (7/9/2019)
- Approval of the CVPC BUILD Grant Application for Passenger Rail Service (7/9/2019)
- Authorization to Execute Avenue Enterprise Solutions 5-year Renewal Contract for Digital Land Records Recording and Archiving (7/9/2019)
- Appoint Authorized Representatives for Access to Bond Proceeds (7/23/2019)
- Appointment of BUUSD School Board Member (7/30/2019)
- Award Pouliot Ave Project Bid to Lamberti Construction (7/30/2019)
- Action on Highgate Nonprofit Human Services and Educational Facilities Competitive Grant Program Application Letter of Support (7/30/2019)
- Approval to Submit VT Water & Wastewater Revolving Loan Fund Application (7/30/2019)
- Approval of Athena Young Professional Nomination (8/13/2019)

- Approval on Water and Sewer Rate Changes (8/13/2019)
- Approval of Budget Survey and Process to Receive Information (8/20/2019)
- Authorization to Accept USDA Grant for Ambulance (8/20/2019)
- approval of Letter of Support for H.448 (8/20/2019)
- Authorization of Delegate for VLCT Annual Business Meeting (8/20/2019)
- Authorization to Auction (Langevin) Parcels 124 & 125 Prospect St (8/27/2019)
- Council Direction Regarding the FY21 Budget (9/10/2019)
- Authorization to Engage Appraiser for Valuation of Old Firehouse Weathervane (September 10th)
- Public Hearing: Merchant Street Traffic Concerns (9/17/2019)
- Approval of Spaulding High School Homecoming Parade and Bonfire (9/17/2019)
- Authorization to Award Energy Plan Public Engagement Consultant to EcoStrategies (Planning Director, Energy Committee) (10/08/2019)
- Errors and Omissions Adjustment Recommendations #1 2019 (Assessor) (10/08/2019)
- Review and/or Approval of Wheelock House Lease with the Barre Partnership (10/08/2019)
- Establish Process for Review & Selection of Wheelock House Tenancy Proposals (10/08/2019)
- Approval of Veterans Day Parade Permit (10/15/2019)
- Review of Park-Mobile Parking Software Agreement Review and Implementation (10/15/2019)
- Approval of Halloween Parade (10/15/2019)
- Public Hearing 7:15 PM – Tax Increment Finance (TIF) District Substantial Changes (Clerk) (10/22/2019)
- Resolution 2019-04: Approval of VT Revolving Fund Loan Documents for Digester Cover Engineering (10/22/2019)
- Approval for a Citywide Reassessment (10/22/2019)
- Approval of DPS – Broadband Innovation Grant Letter of Support (Mayor) (10/22/2019)
- Approval of CVSWMD HHW Facility Grant Letter of Support (Mayor) (10/22/2019)
- Approval of Dollar Drop Date of December 7th and BCEMS Holiday Fund Recipient (10/22/2019)
- Approval of Working Community Challenges Application Letter of Support (10/29/2019)
- Approval of Use of the rear of the Wheelock House as a Teen Center (10/29/2019)
- Acceptance of Johnson Controls for PSB Alarm Panel Replacement (Director, BCS) (11/05/2019)
- Approval of Salt Purchase Contracts (American Rock Salt, Cargyll) (11/05/2019)
- Authorization to Accept ANR Dix Reservoir Risk Assessment Grant (11/05/2019)
- Approval of Transfer Control of Pearl Street EV Charging Station to VT AOT (Clerk) (11/12/2019)
- Approval of Accounts Payable Procedure (Mayor) (11/12/2019)
- Approval of Fraud, Waste, and Abuse Policy (Mayor) (11/12/2019)
- Approval of Budget and Finance Procedure Policy (Mayor) (11/12/2019)
- Approve Thunder Chickens Snowmobile Club Landowner Permission Form (David Rouleau) (11/19/2019)
- Authorization to Award Center Street Sewer Repair Bid (Public Works Director) (11/19/2019)
- Approval of Warning for December 19 Ward III Caucus (Clerk) (11/19/2019)
- Approval of Whistleblower Policy Revisions (Mayor) (11/19/2019)
- Discussion on Special assessments - Downtown Improvement District (Mayor) (11/19/2019)
- Authorization to Award/Execute Ambulance Lease (11/26/2019)

- Authorization to Purchase Confined Space Rescue Equipment (11/26/2019)
- Approved changes in Parking Meter Rates and Parking Ticket Fees (11/26/2019)
- Update on Addition of Volunteer Organization Weblinks to the City Website (11/26/2019)
- Approval of Coin Drop Policy Revisions (Councilor Tuper-Giles) (12/03/2019)
- Approval of Barre Sno Bees request for grooming the trail through the Cow Pasture (12/03/2019)
- Approval of Revisions to the Coin Drop Policy (12/03/2019)
- Ratification of the Collective Bargaining Agreement with the Fire Fighters (IAFF) (12/10/2019)
- Approval of Resolution 2019-05 regarding a Commercial Cannabis System (12/10/2019)
- Approval of the Vermont History Center Weathervane Loan Agreement (12/10/2019)
- Approval of a Letter of Support for the CVSWM Rural Utilities Services Grant Application (12/17/2019)
- Approval of the sale of 3 Portland Street, 5 Second Street, and 38 Willey Street (12/17/2019)
- Approval of Revisions to the Cash Collection Handling Policy (12/17/2019)
- Approval of Revisions to the Capital Assets Policy (12/17/2019)
- Approval of Revisions to the Fixed Assets Policy (12/17/2019)
- Approval of the Payment Drop Box Policy (1/7/2020)
- Approval of the PILOT Policy (1/7/2020)
- Approval of the Penalty & Interest Charges on Miscellaneous Accounts Receivable (MAR) Policy (1/7/2020)
- Approval of the Returned Check Policy (1/7/2020)
- Approval of the Small Balance & Refund Policy (1/7/2020)
- Approval of Civic Center Rate Changes (1/14/2020)
- Authorization to Sell Pearl Street EV Charging Station to the State of Vermont (1/14/2020)
- Approval of ChargePoint Contract for EV Charging Services (1/14/2020)
- Selection of Dedication, Cover Photo, and Cover Photo Description for the FY19 Annual Report. Council agreed to dedicate the annual report to former Councilor and State Representative Paul Poirier and to feature the City's K-9 officer Mikey on the cover. (1/14/2020)
- Ratification of the Tree Stewardship Committee Grant Application for a Tree Nursery (1/21/2020)
- Approval 2020 Certificate of Highway Mileage (1/21/2020)
- Approval of BADC Ballot Question Language (1/21/2020)
- Approval of \$1.7M Bond Documents (1/28/2020)
- Approval of Warning for 2020 Annual Town Meeting (1/28/2020)
- Approval of City Manager and Member of Council to the BADC Exec Dir Hiring Committee (1/28/2020)
- Approval of Grooming of the Barre City Bike Path for Pedestrian Use (1/28/2020)
- Approval of Certificate of Completion for TIF Bond (2/4/2020)
- Ratification of Collective Bargaining Agreement with AFSCME (DPW) Bargaining Unit (2/4/2020)
- Approval of 2020 Coin Drop Requests (2/4/2020 and 2/18/2020)
- Authorize Civic Center Wi-Fi Upgrade Quote from Ormsby's Computer Store (2/18/2020)
- Authorized placement of Web Links to Volunteer Organizations to the City Website (2/18/2020)
- Approve Managers Employment Contract Renewal (2/18/2020)

- Award of WWTF Digester Boiler Replacement Contract (2/25/2020)
- Authorization to Submit FY21-23 COPS Grant Application (2/25/2020)
- Approval to Loan Firehouse Weathervane for American Folk Art Museum Exhibit (3/2/2020)
- Authorization to Accept Forest, Parks & Recreation Tree Nursery Grant for \$2,400 (3/2/2020)
- Pre-authorization and Ratification for the City Manager to Execute FY21 Fuels Contracts (3/2/2020)
- Approve Participation in 2020 National Mayor's Challenge for Water Conservation (3/10/2020)
- Approve Participation in World Wildlife Foundation's Earth Hour in 2020 (3/10/2020)
- Authorize Submission of USDA Teen Center Grant Application (3/17/2020)
- Approval of Annual Authorization to Conduct Tax Sales (3/24/2020)
- Approval and Ratification of Dog License, Parking Permit, and Delinquent Interest and Late Fees (3/24/2020)
- Authorization to Accept FY20 GHSP e-ticket subgrant for Barre City Police Department (3/24/2020)
- Authorization to Apply for the SRF loan for Waste Water Treatment Facility Improvements (3/24/2020)
- Authorization to Execute Step II DuBois & King, Inc. Design Phase Agreement for WWTF Improvements (3/24/2020)
- Authorization to Purchase DPW Truck Chassis (3/24/2020)
- Authorize Award of Municipal Pool Bid (3/31/2020)
- Ratification of Collective Bargaining Agreement with Local #4-68 of the USW (3/31/2020)
- Action to Extend Overnight Parking Permits COVID-19 Conditions (3/31/2020)
- Approval of Interim Policy re: Waiver of Meter Fees, Collections and Enforcement (3/31/2020)
- Approval of COVID-19 Employee Sick/Quarantine Leave Payroll Policy (3/31/2020)
- Approve Renaming Solid Waste Management Committee to Organic Diversion Committee (3/31/2020)
- Authorize Award of Municipal Pool Bid (4/7/2020)
- Authorize CVSWMDC Municipal Services Program Grant Application (4/7/2020)
- Award Municipal Pool Surface Preparation Bid (4/7/2020)
- Approval for CVTV USDA Grant Application and Financial Support (4/7/2020)
- Review Responses to Bond Anticipation Note RFP (4/7/2020)
- Authorize Lease with VT BGS for Interim Med-Surge Facility at Civic Center (4/7/2020)
- Approval of Abatements of Late Penalties and Interest for Dog Licenses, Taxes and Water/Sewer bills (4/14/2020)
- Ratification of Collective Bargaining Agreement with Local #4-68 of the USW (4/21/2020)
- Ratification of Abatement of Late Penalties and Interest Charges on Delinquent Taxes and Water/Sewer Bills (4/21/2020)
- Annual Adoption of the Local Emergency Management Plan (4/21/2020)
- Approval of DuBois & King, Inc. Alumni Hall Boiler Design Agreement (4/21/2020)
- Approval of FY21 Grand List Lodging/Tax Bill Issuance Timetables (4/21/2020)
- Approval of Resolution #2020-02 and \$1.7M Bond Anticipation Note Documents (4/21/2020)
- Discussion to revise the Salvage Yard and Permitted Vehicles on Private Properties Ordinances (4/21/2020)

- Discussion to revise the Vehicle for Hire (Taxi) Ordinance (4/21/2020)
- Approval of Revisions to the Rules of Procedure Policy (4/21/2020)
- Annual Rental Registry Invoices – Action re: Abatement of Late Penalties and Interest Charges (5/5/2020)
- Ratification of Submission of Police Grant Applications (5/5/2020)
- Coin Drop Request Date Changes (5/5/2020)
- Adoption of S.344: Abatement of Late Penalties and Interest Charges (5/19/2020)
- Award of DPW Capital Equipment Bids (Roller, Backhoe, Hydraulic Hammer) (DPW Director)
- Approval of Annual Supplies Bids (5/19/2020)
- Authorize 3 Year Municipal Audit Contract with Sullivan & Powers, LLC (5/19/2020)
- Discussion of Committee Vacancies and Annual Appointments Recruitment (5/19/2020)
- Appt of Greg Kelly as Rep. and Jonathan Williams as Alt. to the CV Fiber (5/19/2020)

Proclamations:

- The 100th Anniversary of the Barre Fish & Game Club - July 30, 2019
- Barre Granite Association 130th Anniversary - September 14, 2019
- American Legion Post 10 Centennial - September 16, 2019
- Proclamation Naming November 1st Extra Mile Day – October 8, 2019
- End Veteran Homelessness – October 17, 2019
- Barre-Tones 50th Anniversary – October 26, 2019
- Veterans’ Place 10th Anniversary – November 2, 2019
- American Legion Auxiliary 100th Anniversary – November 10, 2019
- People’s Health and Wellness Clinic 25th Anniversary- November 16, 2019
- Small Business Saturday – November 30, 2019

New City Appointments (7 currently) - Board, Committee, and Commission Recruitment

- Central Vermont Internet Board - Greg Kelly/Lucas Herring
- Civic Center Committee - Sue Higby
- Cow Pasture Committee - Fabienne Pattison
- Transportation Advisory Committee - Michael Hellein
- Central Vermont Public Safety Authority - Michael Boutin
- Public Art Committee - Jeffrey Tuper-Giles

City Manager Completed Items

- | | |
|--|------------------|
| 1. Pouliot Project RFP | 6/24/2019 (Done) |
| a. 30 Day bid Process | 7/30/2019 (Done) |
| 2. BOR Safety System Procurement | 7/23/2019 (Done) |
| 3. Promotion “CGI” – Reviewed and not pursuing | 8/13/2019 (Done) |
| 4. Big Dig Water/Sewer Rate Change | 8/13/2019 (Done) |
| 5. Barre Town Bill (water/sewer) | 9/18/2019 (Done) |
| 6. Pouliot Project Complete | 9/20/2019 (Done) |
| 7. Camp Street Reconstruction | 9/20/2019 (Done) |
| 8. Weathervane Appraisal Agreement | 10/3/2019 (Done) |

9. Water Flushing Program	10/4/2019 (Done)
10. Youth Triumphant Monument Pressure Washed	10/4/2019 (Done)
11. Merchants Street Reconstruction	10/10/2019 (Done)
12. No Smoking Signage Installed	10/16/2019 (Done)
13. B.O.R. Chiller Repair	10/22/2019 (Done)
14. Ayers Street Sidewalks	10/25/2019 (Done)
15. Paint Striping	10/25/2019 (Done)
16. Yard Waste Disposal	10/27/2019 (Done)
17. Hill/Merchants/Midway Paving	11/5/2019 (Done)
18. Pearl Street Ped-way	11/8/2019 (Done)
19. Bike Path VGM Easement (Patty, not City)	11/25/2019 (Done)
20. Park Mobile Contract	11/26/2019 (Done)
21. Firefighter Contract Negotiation	12/10/2019 (Done)
22. Review Status of Grand List (Assessor)	12/10/2019 (Done)
23. Weathervane reassess	12/17/2019 (Done)
24. B.O.R. Alarm	?
25. TIF District Review (Carol)	02/04/2020 (Done)
26.	

FY2021 Council Priorities

Version: 6/02/2020

Council To-Do's:

- Boards, Committees and Commissions
 - Maintain Active Membership (6/30/2020)
 - Creation of “Committee Charge” and report to Council
 - Mission Statement with SMART Goals
 - Feedback on items they are working on (Committee Chair)
 - Public Art Committee
 - Welcome/Thank you for visiting Barre – signage on ends of City (TBD)
 - Planning Commission
 - Community Rating System (TBD)
 - Presentation of Draft City Plan (???)
 - City Mission/Vision (2/15/2020)
 - Neighborhood Development Area
 - Housing Board of Review
 - Legislative Removal Follow up
 - Committee appointments (John Reese, Margaret Ferguseon, Carol Dawes, Janet may have others)
 - Increase Parks, Gardens, and other Green Space (Garden and Recreation Committees)
 - Establishment of a Governance Committee to review other questions, including RBA assessments
 - Solid Waste Management Committee
 - One Solid Waste Contract for whole city (like Westford, Vermont) to reduce wear and tear and provide deal for curbside subscribers
 - Recreation Committee
 - Summer Camp Scholarship Fund: Find a way to allow any Barre City kid to attend summer camp for free (philanthropic effort)
- Increase Neighborhood Connection to Downtown/Council
 - 2020 Census Committee (Steve - Ongoing)
 - Add links to volunteer organizations to the City website (Jody/Rich) – (???)
 - Including working with NHW groups on a Central NHW Facebook, with separate groups as needed (TBD)
 - Community Visit (VCRD)
 - Community Visit Day (POSTPONED)
 - Community Resource Day (POSTPONED)
 - Final Report (POSTPONED)
 - Women’s Suffrage (Ericka) (TBD)
- Grants
 - Other to go along with City Plan/Community Visit (Janet)
 - COPS Grant (Tim) (TBD)
- Coordination Items

- Aldrich Library, Barre Partnership and BADC Quarterly Updates (Representatives from those organizations) ([August](#), [November](#), [February](#), [May](#))
- Quarterly Budget Updates ([3rd Tuesday July](#), [October](#), [January](#), [April](#))
- Presentations
 - Department of Health Return to City Council (and other presentations)
 - 3-4-50 Videos
 - <https://www.youtube.com/watch?v=GGlv0aC86HU>
 - <https://www.youtube.com/watch?v=7uzz38pWZnA>
 - Green Mountain United Way presentation at Council in April?
 - Kiwanis, Rick McMahon
 - Salvation Army
 - Phoenix House, Green Mountain United Way
 - Good Samaritan Haven/Barre Area Clergy
 - Homelessness and Warming Shelters
 - Lions
- Parking
 - Review Pilot Parking Program
 - Round 2 – Granite Street Markings; One-way on Lower Camp, Charles, River, and Glenwood/Elmore; Crossings by Southend Cumbies and Barre Manor (DPW Director) ([TBD](#))
- Infrastructure
 - Implementation of See.Click.Fix (Lucas)([July, 2020](#))
 - Roads/Water/Sewer/Buildings
 - Changes to layout at City Hall – Bill/Steve ([Depending on Town Meeting Day](#))
 - Interim “compression” and reallocation
 - Historic renovations ([Historic Grant?](#))
 - Pool ([TBD](#))
 - Cornerstone Field
 - Auction Items (City vehicles, equipment, etc.) Bill ([TBD](#))
 - Dix Reservoir – Grout Conversation ([TBD](#))
 - 2-Lot Subdivision, SFDU Program – Starter/Downsizing Home Program (Infill Housing Initiative)
- Promotion of City
 - Business interview videos – Barre Partnership ([TBD](#))
 - Other City Development ([TBD](#))
 - Department Achievements/Awards
 - Heart Safe, etc.
 - ISO #3 Follow up ([10/01/2020](#))
- Usage of Wheelock Building
 - City Wastewater Permit ([POSTPONED UNTIL GRANT APPLICATION RECIEPT](#))
- Recruitment and retention
 - Staffing ([TBD - Steve](#))
 - Vacancies and vulnerabilities and succession planning
 - Staff retention, demographics, reliability, and overtime
 - Culture
 - Management Reports – Standardize comparative data, format, and cover memos

- Update Onboarding documentation to define duties of Council, Mayor and Manager Defined
- Towns in Trouble Report (Councilor Stienman) (TBD)
- EV Charging Station Rate Change (City Clerk)(6/2/2020)
- Analysis of gender pay equity across dept. Heads.
- Finalize Budget/Warning (January)
- Increase Resident Health (Health membership discounts/rebates for participation)(After Town meeting Day)
- Plans
 - Hazard Mitigation Plan Chapter on Communicable Disease
 - Municipal Plan Update after housekeeping
 - Specific-Area Downtown & Corridor Physical Master Plan
 - Capital Plan
 - Inventory of all lands owned by the City
 - Infrastructure liabilities
 - Value-per-acre analysis
 - Road condition assessment
 - Pipe condition assessment
 - Network distribution methodology for pricing some items
 - Full inventory of city lands, easements, infrastructure, facilities
 - Inclusion of all items in STIP
- Budget
 - Rainy Day Fund – If we can get out of a deficit situation, Council changed charter to keep up to 5% as hopes to create a fund. This will also need to be a balance with current needs
 - Mobile Speeding Cameras or Traffic Enforcement Deputies – Cameras currently not allowed by State law. Deputies are the same as the Traffic court item above and ability for Deputies to attend court proceedings.
 - Tablets & Training for Street Crews ???
 - Pension liability plan – Pension is state liability, may need more detail on this?
 - Evaluate PILOT for revenues
 - Police
 - Is this a realistic budget? What’s driving the deficits?
 - Bike, Foot Patrol Officer Downtown
 - Deputized Traffic Enforcement Officers (speed guns, cameras, vehicles)

Council priorities - Manager (and other staff) Support Required:

- Ordinance Work Group (Michael, Rich, Jake)
 - Administrative (Public Bodies) – Meetings (Rich or Jake) (TBD)
 - Offenses and Misc Provisions
 - Times parks are open (TBD)
 - Address noise amplifying mufflers and Jake braking with exemptions: motorcycles, parades, etc. (quality of life and real estate value factor) This was recently modified in Ordinance (within the last two years). Is there specific language to change?
 - Designated truck routes -- consideration of gross weight limits on non-trucking routes Summer Street?

- PW Ordinance on Roadway Improvement Public Outreach Comm. Process, Acceptance of Streets, Heirachical classification of streets (Jake)
- Lifecycle Fiscal Impact Analysis (Jake)
- Public Participation Ordinance or Policy on Best Practices (Jake)
- Minimum Housing Standards
- Leash Law Changes
- Plumbing Ordinance (Janet, Bill) (TBD)
- Food Vending
- Policy Work Group (Rich, John S., Teddy) (Pronouns)
 - General Internal Controls (Councilor Steinman)
 - Personnel Activity Reports (Councilor Steinman)
 - Impartial Policing (Councilor Waszazak)
 - Liquor Control Policy (Councilor Waszazak)
 - Locker Searches Policies (Councilor Waszazak)
 - Permitting, Planning, & Inspection Services Policy (Councilor Morey)
 - Temporary 24-Hour Parking Permit Policy (Councilor Morey)
 - Use of Force Taser Policy (Councilor Morey)
 - Tax Stabilization review (Councilor Morey)
 - Public Records (City Clerk, Mayor)
 - Discuss having a digital (scanned) location of the warrants, along with the bills, that Council can view in case there are questions.
 - Voter-Approved Funding Policy and Process (Jake) (TBD)
 - Rolling appointments of Board vacancies with EEOE-type statement about a commitment to diversity (Jake) (TBD)
 - Water/Sewer Connection Policies: Review water/wastewater connection policies (in plans and ordinances) with an eye towards connections beyond the city boundary and the lifecycle maintenance costs. I believe Bill was working on this, but it would be one of the many things that would need to be prioritized in DPW (especially with the list above)
 -
- Charter Work Group Follow Up (John L., Lucas and Carol) (TBD)
 - Eliminate requirement to declare party to vote in Presidential Primary, and follow the process of a blind ballot for the state race.
- Local Traffic Court?
 - For what purpose? I believe the Judicial Beareau is already set to review traffic and zoning violations. We have also discussed allowing Council to appoint others that can ticket, but they need to be made available for a hearing for enforcement. Need more detail on why this may be needed.

Manager Self-Priorities/Major “To-Do”:

	<u>Target Date</u>
1. Bike Path Acquire Metro Way Easements	03/17/2020 (Design compl. Oct)
2. Department Heads Evaluations (Steve)	03/17/2020
3. Housing Board of Review (Planning Director)	(TBD)

- 4. Layout of City Hall (TBD)
 - a. Historic Grants (TBD)
- 5. Salvage Yard Ordinance (Planning Director) 06/02/2020
- 6. Plumbing Ordinance (Bill/Janet) 05/24/2020
- 7. Administrative Policy Signing (Rikk) 03/31/2020
- 8. Paving/Utility Plan (Bill) 06/02/2020
- 9. Listing of Upcoming Grant Applications (Janet) 04/07/2020
- 10. Citywide Reassessment RFP 04/07/2020
 - a. Must inform PRV before January 2021
- 11. Place other properties for sale through realtor
 - a. 83 smaller parcels (Michael) 04/07/2020
 - b. 5 Second Street Sale sealed bid incl. 12/17/2019
- 12. Steel Worker Contract Negotiation 04/21/2020
- 13. Roads and Bridges Plan (Bill) 04/14/2020
- 14. Bike Path Plan to Council (Steve) 05/05/2020
- 15. Water meters separated at each apartment 05/05/2020
- 16. Prepare PWD Campus Planning RFP 10/29/2019
 - a. Released 03/20/2020
- 17. Digester Boiler RFP 02/25/2020
 - a. Cover Bid 05/05/2020
 - b. Completion 08/25/2020
- 18. Park Mobile Stickers/Parking Rate Change Imp 05/19/2020
- 19. Develop Unaccepted/Paper Streets Policy (Bill) 06/16/2020
- 20. Municipal Roads General Permit (Bill) 06/01/2020
- 21. Complete Streets/Smart Streets Plan (Bill) 06/01/2020
- 22. Rivers and Corridors (Bill)(Janet) 06/01/2020
- 23. Dix Reservoir Follow up 06/01/2020 (May be later)
- 24. GIV Trestle follow up 06/01/2020
- 25. 5-year Water and Sewer Budget 06/30/2020
 - a. to include water system improvements
- 26. Barre Town Water and Sewer Agreements Rev. 06/30/2020
- 27. Excavate Entrance to Railroad Bed (Bill) 08/18/2020
- 28. Capital Plan 11/01/2020
 - a. Better numbers on Salt
 - b. Fuel Savings – Review City Hall and Alumni Hall with Boiler Changes
- 29. TIF Bond for Nov/March 2021 Ballot? 08/01/2020
 - a. Merchants Row \$5.5 million estimate, \$3 million from TIF, other from Grants
 - b. Remove Keith Avenue Structured Parking as a listed project
 - c. Issues with funding because JJ Newbury isn't built up, Worthen block hasn't changed, and Metro Way has not reached the potential value

- d. Other concerns with Tax Stabilizations within the TIF District and properties becoming Tax exempt (ReSOURCE, Downstreet not fully taxable)
 - e. Or BAN for 2020 Ballot?
30. Police Officer Grant expires in FY23, meaning cost to add to the budget in March 2023

Assist with Downtown development projects – Ongoing as projects arise

- o Reach out to Real Estate Agents and other SMEs about what the City could use

FY2021 Council Actions

Version: [06/02/2020](#)

City Council Accomplishments

- Manager Evaluation ([May 14th, 2020](#)) (Council)

Department Head Review:

- FY21 Budget

Presentations:

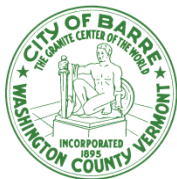
Other Agenda items:

Proclamations:

New City Appointments (3 currently) - Board, Committee, and Commission Recruitment

City Manager Completed Items

- 1.



City of Barre, Vermont

“Granite Center of the World”

Jeff Bergeron
Director of Buildings and Community Services

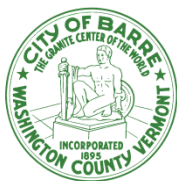
20 Auditorium Hill
Barre, Vt. 05641
Office: 802-476-0256
Fax: 802-476-0264
Cell: 802-498-3495
Email jbergeron@barrecity.org

May 29, 2020

Green Up Day Tree and Plaque

The City of Barre will be receiving a “Birthday Box” from Green Up Vermont for participating in the annual Green Up Day event. The “box” will contain a Maple Tree sapling along with a commemorative plaque to be planted and displayed in the City. We looked at three locations for placement, Rotary Park, Brook Street Community Garden and the driveway to BCEMS where one tree was recently removed. The decision was made to go with the Brook Street Community Garden to eventually provide some shade in the area and we are planning to expand the planting area at that site. The tree will be protected with a “fencing barrier” to protect it from damage in its early stages.

Jeff Bergeron
Director of Buildings and Community Services



City of Barre, Vermont

“Granite Center of the World”

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May 29, 2020

Lawn Tractor Bid

The City had requested bids for the replacement of two lawn tractors for the Cemetery Department that were stolen last fall. Invitations to bid were sent to the three local dealers, Champlain Valley Equipment in Montpelier, Harvest Equipment in Montpelier and Tucker Machine in Barre. The RFQ was also posted on the City web page. We received two bids, one from Harvest Equipment and the other from Tucker Machine. Champlain Valley Equipment did not bid and there was no response from the web page invitation.

The bid from Harvest Equipment was for two John Deere X590 mowers and the bid met the bid specs. The total amount for the two mowers was **\$12,710.00**.

The bid from Tucker Machine was for two Simplicity Prestige mowers and the bid met the bid specs. The total amount for the two mowers was **\$13,398.00**.

After vetting the specs for both machines. I recommend purchasing the two mowers from Tucker Machine at the price of **\$13,398.00**. I am recommending this knowing that the price is \$688.00 more than the low bid for the following reasons:

- 1 - These two tractors are newer models of the tractors that were stolen last fall.
- 2 – The mower deck on the Simplicity is 10 gauge steel while the John Deere is 8 gauge steel.
- 3 – The Simplicity comes with a 27 HP motor while the John Deer comes with a 25.5 HP motor.
- 4 – Tucker Machine is a Barre based business.

Jeff Bergeron
Director of Buildings and Community Services

Councilors:

I have heard back from Ericka and the ADA committee regarding ADA recommended language re: any Policy Statement the Council may wish to make at your 6/2 mtg:

Ericka wires:

My committee looked into the masks guidelines set forth by the CDC and Gov Scott. Currently the ADA does not have any regulations on the masks or the 6-foot ruling but does ask that people follow the CDC guidelines. However, they do understand that some businesses are setting forth policies that are mandating masks be worn, which is that businesses right, just like the no shirt no service policy and can mandate that everyone wear a mask and if someone refuses they can ask that patron to leave even if the reasoning is they have a disability (visible or not). Risking losing that customers business or having a complaint make. However, the business can inquire if the persons reasoning is they have a disability but not to the extent of the disability. The business may also make accommodations for people that do not want to wear a mask, such as curbside pickup, phone orders or other accommodations. It is not up to the police departments to enforce a stores policy.

Here is my recommended language for the Council's consideration, use, and /or refinement in addressing this Agenda item Tuesday:

It is the Policy of the City Council during the COVID19 Pandemic recovery phase to strongly encourage the following of CDC guidelines and the wearing of face coverings by residents and visitors when in public, and to respect any posted requirements for face coverings when entering private businesses or municipal buildings in the City of Barre. For those individuals with ADA or respiratory conditions that preclude wearing a face covering, make accommodations for people that do not want to wear a mask, such as curbside pickup, phone orders or other accommodations.

I appreciate that there may be varied thoughts on the above, so I'm not married to the suggested. IT is only food for thought and a starting point for the Council's consideration and/or deliberation. /

Regards.
Steve

Steven E. Mackenzie, P.E.
City Manager
City of Barre, VT
City Hall
6 North Main Street, Suite 2
Barre, VT 05641

Office: 802-476-0241
Cell: 802-477-2255

VLCT COVID-19 Municipal Fiscal Impacts Survey

3. Municipal Operations

1. Municipality Name:

Barre City

2. Primary Respondent Name:

Dawn Monahan

3. Primary Respondent Email:

financedirector@barrecity.org

4. Which of the following job functions/departments are represented in your municipality? For information on how we assigned positions to job function categories click here: <https://www.vlct.org/resource/vlct-covid-19-fiscal-impacts-survey> to see how we assigned positions by categories or refer to page 2 of the survey. Check all that apply.

In order to see additional questions you must select at least one job function below. *All municipalities should have multiple positions that align with the job functions listed below.* Contact hlaw@vlct.org if you have questions.

For example your town has town clerk and treasurer, highway crew and a park and recreation director, select, Admin/Town Office, Highway/Roads and Parks & Recreation.

Admin/Town Office
Community Center/Activities
Fire &/or Emergency Services
Law Enforcement
Parks & Recreation
Public Works/Facilities
Water &/or Wastewater

4. Staffing & Budgets

5. Which of the following job functions/departments have been closed or are operating under suspended hours or limited staffing due to the COVID-19 pandemic? Check all that apply.

	Open	Limited Staff & Services	Closed	Appointment Only	Remote Work	N/A - Not Applicable
Admin/Office		X		X	X	
Community Center/Senior			X			
Fire/Emergency Services	X					
Highway/Roads						
Law Enforcement	X					
Parks/Recreation		X				
Public Works/Facilities		X	X			
Solid Waste/Transfer Station						
Utility						
Water/Wastewater	X	X				

6. Prior to COVID-19, what were your anticipated staffing levels as of May 1, 2020? What are your actual staffing levels as of May 1, 2020? (Whole numbers)

	Pre-COVID Number	Current Number
Admin/Town Office	18	8
Community Center/Senior	5	1
Fire/Emergency Services	23	22
Highway/Roads		
Law Enforcement	27	25
Parks/Recreation	1	0
Public Works/Facilities	17	13
Solid Waste/Transfer Station		
Utility		
Water/Wastewater	8	6

7. As of May 1, 2020 how many of your current *active* employees are categorized as essential? Non-essential? (By department). Do not include those that have been laid off or furloughed. (Whole numbers)

	Essential	Non-Essential
Admin/Town Office	6	2
Community/Senior Center	1	
Fire/Emergency Services	22	
Highway/Roads		
Law Enforcement	25	
Parks & Recreation		
Public Works/Facilities	6	7
Solid Waste/Transfer Station		
Utility		
Water/Wastewater	6	

8. Since mid-March (start of COVID-19 response), how many employees have been subject to the following by job functional area? Use whole numbers. If the answer is none, please enter 0 in the N/A column,

Definitions

Layoff - Terminated with no definite return date (eligible for unemployment)

Furlough - Released from service until unspecified or specified return date (eligible for unemployment)

	Layoffs	Furloughs	Hours Reduced	Pay Reduced	Moved to On Call Hours	N/A
Admin/Town Office		10				
Community Center/Senior		4				
Fire/Emergency Services		1				
Highway/Roads						
Law Enforcement		1	1			
Parks & Recreation		1				
Public Works/Facilities		4				
Solid Waste/Transfer Station						
Utility						
Water/Wastewater		2				

9. Please provide reasons for the above. Check all that apply.

	Lack of internet	Lack of proper equipment	Non-essential	No work available	Budgetary Reasons	Not applicable
Admin/Town Office			X		X	
Community Services/Senior			X	X	X	
Fire/Emergency Services						X
Highway/Roads						
Law Enforcement						X
Parks & Recreation			X	X	X	
Public Works/Facilities			X		X	
Solid Waste/Transfer Station						
Utility						
Water/Wastewater					X	

10. Comment/Other Reasons for Termination or Layoffs (don't use names)

11. Total number of employees currently collecting unemployment benefits and total number of staff anticipated to be collecting unemployment in June and July? If you don't know, and can't estimate, please enter "don't know" in the blank. If you have no employees collecting unemployment enter 0.

	As of May 1, 2020	As of June 1, 2020	As of July 1, 2020
Admin/Town Office	10	10	10
Community Services/Seniors	4	4	4
Fire/Emergency Services	1	1	don't know
Highway/Roads			
Law Enforcement	1	1	don't know
Parks/Recreation	1	1	don't know
Public Works/Facilities	4	4	don't know
Solid Waste/Transfer Station			
Utility			
Water & Wastewater	2	don't know	don't know

12. Do you anticipate returning to full staffing levels post-response?

Yes

13. Is full staffing contingent upon the availability of state or federal funds?

Other - Write In: Not anticipating funding but would be very helpful

14. If applicable, when do you anticipate returning to full staffing levels (all departments)? Contingent upon availability of state and federal funding support.

August 1, 2020

5. Financial Impacts

15. What is your budget cycle?

Fiscal (July 1-June 30)

What is your voter approved total operating budget (all funds) for 2020?

What is your total voter approved (all funds) personnel budget for 2020?

16. What was your total voter approved operating budget (all funds) for the fiscal budget year 2019-20 (line 1)?

What is your total voter approved budget for 2020-21?

2019-20 : 8,919,111

2020-21 : 9,418,011

17. What is your total personnel budget (all funds) for the 2019-2020 budget cycle? For 2020-21?

2019-20 : 7,916,537

2020-21 : 8,310,867

18. How many tax installment payments do you have per year?

4

19. Prior to the COVID-19 pandemic, what was your anticipated/estimated property tax revenue? For those with calendar year budget cycles enter current year (2020); for municipalities with fiscal/Other budget cycle enter anticipated amounts for 2020-21. Dollar amount.

Installment 1 : \$2,262,286

Installment 2 : \$2,262,286

Installment 3 : \$2,262,286

Installment 4 : \$2,262,286

Comments:

20. Due to COVID-19, please enter actual or anticipated/estimated reductions in tax revenue by installment period. If you don't have actual numbers yet, please estimate to the best of your ability. Dollar amount.

-

Installment 1 : \$176,460

Installment 2 : \$147,000

Installment 3 : \$113,120

Installment 4 : \$113,120

Comments:

21. What other types of revenue shortfalls do you anticipate? Check all that apply.

Fees, Tickets, Penalties

Local Options Taxes

Services Fees (Utilities, Permits)

Activities/Programs (Rec)

Other - Write In: Ambulance Revenue

22. Due to COVID-19, what new or additional sources of funding are you seeking (or plan to seek) for anticipated revenue shortfalls?

State Funds/Grants
Federal Funds/Grants

Comments:

How much external funding do you anticipate needing to cover budget shortfalls (reduced revenue and unanticipated expenses)?

Comments:

23. How much external funding do you anticipate needing to cover budget shortfalls (reduced revenue and unanticipated expenses)?

2019-20 : 450,000
2020-21 : 470,000

Comments: That does not include revenue lost on Local Options Tax, +/- \$80k.

24. What types of unanticipated COVID-19 expenses and activities have you had?

Definitions

Personal Protective Equipment (PPE) includes: hand sanitizer, personal reusable or disposable masks, respirators, gloves, face shields, hazmat suits, etc.

Additional Staff Time includes: overtime, staff & volunteer oversight, etc.

Paying Staff for Not Working: non-essential, on call

Office Equipment includes: desks, chairs, assistive devices, etc.

Personal Protective Equipment (PPE)
Cleaning/Custodial
Remote Meeting Software/Phone Service

Comments:

25. Total COVID-19 related response expenses for all of the above April 1-30. If you don't have exact numbers please estimate. Use dollar amounts \$0.00.

13,203

26. Do you anticipate any offsets/decreased expenses due to spending freezes and cost savings as a result of the COVID-19 pandemic for May 2020? Select all that apply.

Program & Event Expenses
Seasonal Staffing
Administrative/Office Supplies

27. Estimated total cost savings expected (in dollars)?

May 2020 : 20,000
June 2020 : 39,500
July 2020 : 15,000

28. What types of assistance requests are you receiving from citizens, nonprofits, and local businesses? Check all that apply.

Residential Property Tax Relief
Commercial Property Tax Relief
Technology Assistance
Fee Payment Delays/Forgiveness

29. Comments/Feedback: Do you have additional issues or concerns that were not covered in this survey?

30. Tell your story:

We invite you to take a moment and share details about how the COVID-19 pandemic is affecting your municipality, the communities in your region, and the concerns you have as your cities and towns continue to be financially strapped. This testimony will reinforce the national campaign for funding assistance to municipalities. Box will expand to accommodate your comments.

Based on our most recent financial analysis (5/29/20), we anticipate lost General Fund Revenues to be as follows:

- \$100,000 loss in property taxes, and delinquent interest & penalties
- \$ 112,000 loss in ambulance revenue
- \$ 65,700 loss in meter revenue and parking tickets
- \$ 50,000 loss in rental fees at Civic Center
- \$ 47,000 loss in School Resource Officer funding

Estimated Total: \$447,000 +/-

That amount (\$447,000) represents a revenue loss of approximately 3.6% of our \$12,529,000 FY20 General Fund operating budget. While we may know better after June 30th, we anticipate a similar, if not greater, loss for FY21. Depending on an FY21 programmatic changes in some of our revenue generators, the FY21 revenue losses could be even greater. The above does not include an estimated loss of \$80,000+/- in Local Option Tax Revenues (alcohol, food and lodging) which fund, in part, our Capital Program, nor water and sewer user charge revenues impacting our Enterprise Funds.

We have certain abilities to reduce expenses, but for the City of Barre, with a relatively lean staff, mandatory minimum shift-staffing requirements, and relatively "skinny" budgets, there is a practical limit to our ability to do so without significantly and adversely impacting municipal services and/or programs. As personnel and personnel related benefits represent approximately sixty-four percent (64%) of the General Fund budget, such a revenue loss is likely difficult to address without impacting staff levels. Further, the above revenue loss does not include any increased COVID-19 induced expenses for personal protective equipment and/or disinfectant and cleaning supplies

Employee Tax Summary Report

by name for check dates 06/03/20 thru 06/03/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
185.76	0.00	9.25	2.16	0.00	0.00	9.25	2.16	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1713.33	137.76	104.99	24.55	82.14	0.00	104.99	24.55	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1371.70	114.57	82.10	19.20	32.94	0.00	82.10	19.20	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
2044.89	279.83	119.20	27.88	83.88	0.00	119.20	27.88	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
979.32	104.29	59.85	14.00	31.21	0.00	59.85	14.00	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1438.49	181.93	87.76	20.52	54.51	0.00	87.76	20.52	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1215.80	83.53	70.26	16.43	27.03	0.00	70.26	16.43	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1730.80	238.30	105.50	24.67	86.42	0.00	105.50	24.67	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
397.44	24.72	24.39	5.70	8.36	0.00	24.39	5.70	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1220.83	156.76	74.18	17.35	46.96	0.00	74.18	17.35	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1634.80	217.68	99.08	23.17	65.23	0.00	99.08	23.17	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1066.81	140.66	66.14	15.47	43.22	0.00	66.14	15.47	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1667.44	217.81	99.33	23.23	65.27	0.00	99.33	23.23	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
456.63	26.62	26.82	6.27	8.89	0.00	26.82	6.27	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1521.00	108.83	84.01	19.65	34.13	0.00	84.01	19.65	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1760.00	208.79	97.37	22.77	62.56	0.00	97.37	22.77	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
351.70	20.37	18.13	4.24	7.18	0.00	18.13	4.24	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1784.43	225.51	102.24	23.91	67.58	0.00	102.24	23.91	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1506.12	194.54	91.74	21.46	58.29	0.00	91.74	21.46	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1817.19	151.04	107.70	25.19	48.30	0.00	107.70	25.19	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1162.20	114.58	68.46	16.01	34.24	0.00	68.46	16.01	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1531.92	218.45	91.20	21.33	64.86	0.00	91.20	21.33	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1008.40	97.14	57.93	13.55	29.07	0.00	57.93	13.55	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1108.40	123.93	62.27	14.56	37.10	0.00	62.27	14.56	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
976.80	101.56	59.07	13.82	30.40	0.00	59.07	13.82	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1388.66	185.01	83.90	19.62	55.43	0.00	83.90	19.62	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 06/03/20 thru 06/03/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2570	DUHAIME, ROBERT H.										
306.40	6.18	14.82	3.47	2.47	0.00	14.82	3.47	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
2371.91	352.27	140.02	32.75	104.57	0.00	140.02	32.75	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1467.50	170.64	84.76	19.82	51.12	0.00	84.76	19.82	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1448.25	180.89	87.53	20.47	54.19	0.00	87.53	20.47	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1921.90	264.98	110.36	25.81	79.42	0.00	110.36	25.81	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
2312.31	302.13	136.94	32.03	89.91	0.00	136.94	32.03	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1521.72	201.66	93.85	21.95	60.43	0.00	93.85	21.95	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
968.63	101.22	58.95	13.79	30.29	0.00	58.95	13.79	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
332.52	21.85	19.49	4.56	18.92	0.00	19.49	4.56	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
808.51	75.40	48.02	11.23	22.54	0.00	48.02	11.23	0.00	0.00	0.00	0.00
Employee: 4017	HAYDEN, AMY L.										
1431.04	164.57	82.82	19.37	49.30	0.00	82.82	19.37	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1430.52	156.05	80.42	18.81	46.74	0.00	80.42	18.81	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1502.80	180.69	89.92	21.03	54.07	0.00	89.92	21.03	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1690.49	232.68	103.66	24.24	69.73	0.00	103.66	24.24	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1670.90	85.66	93.50	21.87	27.53	0.00	93.50	21.87	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1171.11	88.85	67.74	15.84	38.55	0.00	67.74	15.84	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1013.96	34.70	54.31	12.70	13.15	0.00	54.31	12.70	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1684.62	171.16	98.36	23.00	48.15	0.00	98.36	23.00	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
493.16	38.69	28.05	6.56	12.30	0.00	28.05	6.56	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
980.40	105.61	60.23	14.09	31.61	0.00	60.23	14.09	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
976.80	76.15	60.56	14.16	31.98	0.00	60.56	14.16	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
175.28	2.49	8.18	1.91	1.27	0.00	8.18	1.91	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1314.64	160.78	81.01	18.95	48.16	0.00	81.01	18.95	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1459.12	146.42	82.37	19.26	43.46	0.00	82.37	19.26	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
1982.50	207.54	117.56	27.49	84.39	0.00	117.56	27.49	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1379.64	155.03	81.17	18.98	46.37	0.00	81.17	18.98	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 06/03/20 thru 06/03/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 5425	MCGOWAN, JAMES R.										
1479.00	240.04	90.30	21.12	56.94	0.00	90.30	21.12	0.00	0.00	0.00	0.00
Employee: 5269	MCGUIRE, AARON M.										
679.89	41.87	41.90	9.80	15.44	0.00	41.90	9.80	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
999.20	110.83	58.58	13.70	33.17	0.00	58.58	13.70	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
375.70	29.73	23.04	5.39	9.79	0.00	23.04	5.39	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1468.80	113.60	87.06	20.36	40.40	0.00	87.06	20.36	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2279.74	275.30	136.01	31.81	86.22	0.00	136.01	31.81	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1502.00	126.04	88.00	20.58	38.93	0.00	88.00	20.58	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
507.57	23.17	30.16	7.05	9.39	0.00	30.16	7.05	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1110.89	118.84	67.90	15.88	35.58	0.00	67.90	15.88	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1361.40	170.01	83.91	19.62	50.93	0.00	83.91	19.62	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
314.50	20.24	17.95	4.20	7.15	0.00	17.95	4.20	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1038.80	73.29	64.41	15.06	24.17	0.00	64.41	15.06	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
554.40	51.08	32.88	7.69	15.75	0.00	32.88	7.69	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1295.04	132.60	72.95	17.06	39.71	0.00	72.95	17.06	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1213.21	85.70	70.10	16.40	27.67	0.00	70.10	16.40	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1241.27	139.30	74.49	17.42	41.72	0.00	74.49	17.42	0.00	0.00	0.00	0.00
Employee: 6385	PONTBRIAND, JAMES D.										
1787.74	238.27	105.86	24.76	71.41	0.00	105.86	24.76	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	58.75	51.09	11.95	20.15	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.51	35.65	8.34	14.45	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1373.84	56.50	76.54	17.90	19.39	0.00	76.54	17.90	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
401.04	20.29	23.38	5.47	7.13	0.00	23.38	5.47	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
248.60	32.98	9.48	2.22	5.11	0.00	9.48	2.22	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1544.38	207.90	95.75	22.39	62.30	0.00	95.75	22.39	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
544.16	48.30	33.18	7.76	14.98	0.00	33.18	7.76	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1020.32	81.11	63.26	14.79	26.39	0.00	63.26	14.79	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1684.02	152.71	98.52	23.04	45.30	0.00	98.52	23.04	0.00	0.00	0.00	0.00

Employee Tax Summary Report

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6870	RUBALCABA, DAVID T.										
1953.48	284.74	119.92	28.05	85.25	0.00	119.92	28.05	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
384.96	43.63	23.87	5.58	12.88	0.00	23.87	5.58	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1347.36	72.81	79.67	18.63	23.98	0.00	79.67	18.63	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
758.08	106.37	43.37	10.14	36.42	0.00	43.37	10.14	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1131.10	74.49	65.32	15.28	24.51	0.00	65.32	15.28	0.00	0.00	0.00	0.00
Employee: 7200	SHAW, BENJAMIN K.										
2228.56	280.68	137.57	32.17	84.70	0.00	137.57	32.17	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1718.36	200.05	104.90	24.53	59.82	0.00	104.90	24.53	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
596.16	44.53	34.63	8.10	13.89	0.00	34.63	8.10	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
998.81	110.56	61.68	14.42	33.09	0.00	61.68	14.42	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
333.48	10.00	19.44	4.55	0.00	0.00	19.44	4.55	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
991.36	67.15	59.11	13.82	22.49	0.00	59.11	13.82	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
417.24	23.00	17.94	4.20	0.00	0.00	17.94	4.20	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1287.50	149.48	77.66	18.16	44.77	0.00	77.66	18.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1488.37	178.67	87.16	20.38	53.53	0.00	87.16	20.38	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
2095.32	275.94	123.55	28.90	82.65	0.00	123.55	28.90	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1102.00	116.42	61.18	14.31	34.85	0.00	61.18	14.31	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
1146.59	129.35	71.09	16.63	38.73	0.00	71.09	16.63	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
465.88	14.77	25.42	5.95	5.32	0.00	25.42	5.95	0.00	0.00	0.00	0.00
114726.61	12236.10	6783.30	1586.41	3802.27	0.00	6783.30	1586.41	0.00	0.00	0.00	0.00

Employee Tax Summary Report

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
185.76	0.00	9.25	2.16	0.00	0.00	9.25	2.16	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1713.33	137.76	104.99	24.55	82.14	0.00	104.99	24.55	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1371.70	114.57	82.10	19.20	32.94	0.00	82.10	19.20	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
2044.89	279.83	119.20	27.88	83.88	0.00	119.20	27.88	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
979.32	104.29	59.85	14.00	31.21	0.00	59.85	14.00	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1438.49	181.93	87.76	20.52	54.51	0.00	87.76	20.52	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1215.80	83.53	70.26	16.43	27.03	0.00	70.26	16.43	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1730.80	238.30	105.50	24.67	86.42	0.00	105.50	24.67	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
397.44	24.72	24.39	5.70	8.36	0.00	24.39	5.70	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1220.83	156.76	74.18	17.35	46.96	0.00	74.18	17.35	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1634.80	217.68	99.08	23.17	65.23	0.00	99.08	23.17	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1066.81	140.66	66.14	15.47	43.22	0.00	66.14	15.47	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1667.44	217.81	99.33	23.23	65.27	0.00	99.33	23.23	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
456.63	26.62	26.82	6.27	8.89	0.00	26.82	6.27	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1521.00	108.83	84.01	19.65	34.13	0.00	84.01	19.65	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1760.00	208.79	97.37	22.77	62.56	0.00	97.37	22.77	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
351.70	20.37	18.13	4.24	7.18	0.00	18.13	4.24	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1784.43	225.51	102.24	23.91	67.58	0.00	102.24	23.91	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1506.12	194.54	91.74	21.46	58.29	0.00	91.74	21.46	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1817.19	151.04	107.70	25.19	48.30	0.00	107.70	25.19	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1162.20	114.58	68.46	16.01	34.24	0.00	68.46	16.01	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1531.92	218.45	91.20	21.33	64.86	0.00	91.20	21.33	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1008.40	97.14	57.93	13.55	29.07	0.00	57.93	13.55	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1108.40	123.93	62.27	14.56	37.10	0.00	62.27	14.56	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
976.80	101.56	59.07	13.82	30.40	0.00	59.07	13.82	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1388.66	185.01	83.90	19.62	55.43	0.00	83.90	19.62	0.00	0.00	0.00	0.00

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2570	DUHAIME, ROBERT H.										
306.40	6.18	14.82	3.47	2.47	0.00	14.82	3.47	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
2371.91	352.27	140.02	32.75	104.57	0.00	140.02	32.75	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1467.50	170.64	84.76	19.82	51.12	0.00	84.76	19.82	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1448.25	180.89	87.53	20.47	54.19	0.00	87.53	20.47	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1921.90	264.98	110.36	25.81	79.42	0.00	110.36	25.81	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
2312.31	302.13	136.94	32.03	89.91	0.00	136.94	32.03	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1521.72	201.66	93.85	21.95	60.43	0.00	93.85	21.95	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
968.63	101.22	58.95	13.79	30.29	0.00	58.95	13.79	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
332.52	21.85	19.49	4.56	18.92	0.00	19.49	4.56	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
808.51	75.40	48.02	11.23	22.54	0.00	48.02	11.23	0.00	0.00	0.00	0.00
Employee: 4017	HAYDEN, AMY L.										
1431.04	164.57	82.82	19.37	49.30	0.00	82.82	19.37	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1430.52	156.05	80.42	18.81	46.74	0.00	80.42	18.81	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1502.80	180.69	89.92	21.03	54.07	0.00	89.92	21.03	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1690.49	232.68	103.66	24.24	69.73	0.00	103.66	24.24	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1670.90	85.66	93.50	21.87	27.53	0.00	93.50	21.87	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1171.11	88.85	67.74	15.84	38.55	0.00	67.74	15.84	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1013.96	34.70	54.31	12.70	13.15	0.00	54.31	12.70	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1684.62	171.16	98.36	23.00	48.15	0.00	98.36	23.00	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
493.16	38.69	28.05	6.56	12.30	0.00	28.05	6.56	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
980.40	105.61	60.23	14.09	31.61	0.00	60.23	14.09	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
976.80	76.15	60.56	14.16	31.98	0.00	60.56	14.16	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
175.28	2.49	8.18	1.91	1.27	0.00	8.18	1.91	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1314.64	160.78	81.01	18.95	48.16	0.00	81.01	18.95	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1459.12	146.42	82.37	19.26	43.46	0.00	82.37	19.26	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
1982.50	207.54	117.56	27.49	84.39	0.00	117.56	27.49	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1379.64	155.03	81.17	18.98	46.37	0.00	81.17	18.98	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 06/03/20 thru 06/03/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 5425	MCGOWAN, JAMES R.										
1479.00	240.04	90.30	21.12	56.94	0.00	90.30	21.12	0.00	0.00	0.00	0.00
Employee: 5269	MCGUIRE, AARON M.										
679.89	41.87	41.90	9.80	15.44	0.00	41.90	9.80	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
999.20	110.83	58.58	13.70	33.17	0.00	58.58	13.70	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
375.70	29.73	23.04	5.39	9.79	0.00	23.04	5.39	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1468.80	113.60	87.06	20.36	40.40	0.00	87.06	20.36	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2279.74	275.30	136.01	31.81	86.22	0.00	136.01	31.81	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1502.00	126.04	88.00	20.58	38.93	0.00	88.00	20.58	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
507.57	23.17	30.16	7.05	9.39	0.00	30.16	7.05	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1110.89	118.84	67.90	15.88	35.58	0.00	67.90	15.88	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1361.40	170.01	83.91	19.62	50.93	0.00	83.91	19.62	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
314.50	20.24	17.95	4.20	7.15	0.00	17.95	4.20	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1038.80	73.29	64.41	15.06	24.17	0.00	64.41	15.06	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
554.40	51.08	32.88	7.69	15.75	0.00	32.88	7.69	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1295.04	132.60	72.95	17.06	39.71	0.00	72.95	17.06	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1213.21	85.70	70.10	16.40	27.67	0.00	70.10	16.40	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1241.27	139.30	74.49	17.42	41.72	0.00	74.49	17.42	0.00	0.00	0.00	0.00
Employee: 6385	PONTBRIAND, JAMES D.										
1787.74	238.27	105.86	24.76	71.41	0.00	105.86	24.76	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	58.75	51.09	11.95	20.15	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.51	35.65	8.34	14.45	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1373.84	56.50	76.54	17.90	19.39	0.00	76.54	17.90	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
401.04	20.29	23.38	5.47	7.13	0.00	23.38	5.47	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
248.60	32.98	9.48	2.22	5.11	0.00	9.48	2.22	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1544.38	207.90	95.75	22.39	62.30	0.00	95.75	22.39	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
544.16	48.30	33.18	7.76	14.98	0.00	33.18	7.76	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1020.32	81.11	63.26	14.79	26.39	0.00	63.26	14.79	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1684.02	152.71	98.52	23.04	45.30	0.00	98.52	23.04	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 06/03/20 thru 06/03/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6870	RUBALCABA, DAVID T.										
1953.48	284.74	119.92	28.05	85.25	0.00	119.92	28.05	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
384.96	43.63	23.87	5.58	12.88	0.00	23.87	5.58	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1347.36	72.81	79.67	18.63	23.98	0.00	79.67	18.63	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
758.08	106.37	43.37	10.14	36.42	0.00	43.37	10.14	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1131.10	74.49	65.32	15.28	24.51	0.00	65.32	15.28	0.00	0.00	0.00	0.00
Employee: 7200	SHAW, BENJAMIN K.										
2228.56	280.68	137.57	32.17	84.70	0.00	137.57	32.17	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1718.36	200.05	104.90	24.53	59.82	0.00	104.90	24.53	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
596.16	44.53	34.63	8.10	13.89	0.00	34.63	8.10	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
998.81	110.56	61.68	14.42	33.09	0.00	61.68	14.42	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
333.48	10.00	19.44	4.55	0.00	0.00	19.44	4.55	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
991.36	67.15	59.11	13.82	22.49	0.00	59.11	13.82	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
417.24	23.00	17.94	4.20	0.00	0.00	17.94	4.20	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1287.50	149.48	77.66	18.16	44.77	0.00	77.66	18.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1488.37	178.67	87.16	20.38	53.53	0.00	87.16	20.38	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
2095.32	275.94	123.55	28.90	82.65	0.00	123.55	28.90	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1102.00	116.42	61.18	14.31	34.85	0.00	61.18	14.31	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
1146.59	129.35	71.09	16.63	38.73	0.00	71.09	16.63	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
465.88	14.77	25.42	5.95	5.32	0.00	25.42	5.95	0.00	0.00	0.00	0.00
114726.61	12236.10	6783.30	1586.41	3802.27	0.00	6783.30	1586.41	0.00	0.00	0.00	0.00

Media Log Report

Rev. 01/26/12

From: 05/21/2020 0:19**To:** 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/28/20 5:54	20BA004046	<i>Fire - Rescue / MV Accident</i>	Washington St / Highland Ave
5/28/20 5:26	20BA004045	<i>Suspicious Person</i>	Richardson Rd / N Main St
5/28/20 4:15	20BA004044	<i>Juvenile Problem</i>	Chatot St
5/28/20 1:59	20BA004043	<i>Traffic Stop</i>	East St / Currier Park
5/28/20 1:36	20BA004042	<i>Trespass</i>	N Main St
5/28/20 0:48	20BA004041	<i>Noise</i>	Harrington Ave
5/27/20 23:54	20BA004040	<i>Trespass</i>	Budget Inn
Disturbance on North Main Street			
5/27/20 23:31	20BA004039	<i>Assist - Agency</i>	Harrington Ave
Agency Assist on Harrington Ave.			
5/27/20 22:46	20BA004038	<i>Prisoner</i>	Fourth Street
5/27/20 22:21	20BA004037	<i>Suspicious Person</i>	Pleasant St
5/27/20 22:09	20BA004036	<i>Vandalism</i>	Bugbee Ave
5/27/20 20:44	20BA004035	<i>Fire - Other</i>	South Seminary Street
5/27/20 20:03	20BA004034	<i>Traffic Stop</i>	North Main St / Milne St
5/27/20 19:40	20BA004033	<i>Domestic Disturbance</i>	Merchant St / Summer St
5/27/20 19:26	20BA004032	<i>Noise</i>	Branch Street
5/27/20 19:14	20BA004031	<i>Loitering / Vagrancy</i>	River Street
Disturbance on Granite Street.			
5/27/20 19:11	20BA004030	<i>Welfare Check</i>	Bergeron St
Welfare Check on unsupervised juvenile on Allen Street			
5/27/20 18:52	20BA004029	<i>Traffic Stop</i>	Vt Rt 62
5/27/20 17:36	20BA004028	<i>Traffic Stop</i>	Washington Street
5/27/20 17:28	20BA004027	<i>Traffic Stop</i>	Washington St #
5/27/20 17:16	20BA004026	<i>Traffic Stop</i>	Washington Street

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/27/20 17:02	20BA004025	Traffic Stop	Washington St
5/27/20 16:50	20BA004024	Traffic Stop	Washington St
5/27/20 16:44	20BA004023	Traffic Stop	Washington St
5/27/20 16:34	20BA004022	Traffic Stop	Washington Street
5/27/20 16:13	20BA004021	Traffic Stop	East Barre Road
5/27/20 15:55	20BA004020	Traffic Stop	Cottage Street
5/27/20 15:44	20BA004019	Traffic Stop	Merchant St
5/27/20 15:31	20BA004018	Assist - Other	Pleasant St
5/27/20 15:28	20BA004017	Domestic Disturbance	S Seminary St
5/27/20 15:08	20BA004016	Suspicious Event	Blackwell St / Center St
5/27/20 14:52	20BA004015	Welfare Check	Washington St
5/27/20 14:41	20BA004014	Assist - Other	Long St
5/27/20 14:36	20BA004013	Suspicious Event	Blackwell St Bridge
5/27/20 14:32	20BA004012	Suspicious Event	Blackwell St Bridge
5/27/20 14:03	20BA004011	Assist - Agency	Fourth St
5/27/20 13:33	20BA004010	Assist - Agency	Fourth St
5/27/20 13:06	20BA004009	Assist - Agency	Pearl St
5/27/20 12:54	20BA004008	Trespass	S Main St
5/27/20 12:52	20BA004007	Identity Theft	Park St
5/27/20 11:11	20BA004006	Assist - Other	S Main St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
5/27/20 8:37	20BA004005	Assist - Public	S Main St / Boynton St
5/26/20 23:19	20BA004003	Burglary	S Main St
Report of burglary on S Main Street.			
5/26/20 21:34	20BA004002	Fire - Rescue / MV Accident	N Main Street
Vehicle vs. Pedestrian Motor Vehicle Crash on North Main Street			
5/26/20 21:30	20BA004001	Fireworks	Prospect St
Report of fireworks being thrown at cars on Prospect Street.			
5/26/20 20:58	20BA004000	Disorderly Conduct	N Main St
Disorderly female on N Main Street.			
5/26/20 20:35	20BA003999	Assist - Public	East Street
Domestic Disturbance on East Street			
5/26/20 19:15	20BA003998	Assist - Public	Hollow Inn
Public Assist on South Main Street.			
5/26/20 19:04	20BA003997	Assist - Other	Brook St
Suspicious male on Brook Street.			
5/26/20 18:22	20BA003996	Assist - Agency	Summer St
Assisted Montpelier Police on Summer Street.			
5/26/20 18:04	20BA003995	Assist - Public	N Main St
Public Assist on North Main Street			
5/26/20 15:19	20BA003994	Larceny - Other	S Main St
5/26/20 15:18	20BA003993	Threats/Harassment	Brook St
5/26/20 15:11	20BA003992	Animal Problem	Hill St
5/26/20 14:57	20BA003991	Assist - Agency	North Main St
Agency assist N. Main Street.			
5/26/20 14:04	20BA003990	Suspicious Event	N Main St / Depot Sq
5/26/20 14:03	20BA003989	Disturbance	Depot Sq
Suspicious event on Depot Square.			
5/26/20 13:46	20BA003988	Traffic Stop	Us Rt 2
Traffic stop for defective equipment on Rt. 2.			
5/26/20 13:33	20BA003987	Traffic Stop	Farwell St / Ballfield
Traffic stop for display of plate on Farwell Street.			
5/26/20 13:31	20BA003986	Animal Problem	Cottage St
Animal problem on Cottage Street.			
5/26/20 13:27	20BA003985	Traffic Stop	Pine Hill Rd / Farwell St
Traffic stop for stop sign violation on Farwell Street.			
5/26/20 13:25	20BA003984	Suspicious Event	Fourth St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19**To:** 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/26/20 13:20	20BA003983	Welfare Check	North Main St
5/26/20 12:54	20BA003982	Welfare Check	Granite St
5/26/20 12:08	20BA003981	Assist - Agency	Farwell St
Agency assist on Farwell Street.			
5/26/20 11:55	20BA003980	Animals - Cruelty to	North Main St
Animal problem on N. Main Street.			
5/26/20 11:25	20BA003979	DLS	N Main St / Dente's
5/26/20 10:49	20BA003978	Traffic Stop	south main st / quality inn
Traffic stop for vehicle not inspected on S Main Street.			
5/26/20 10:27	20BA003977	DLS	S Main St / Routhiers
Traffic stop for vehicle not inspected on S Main Street. Operator cited for operating with a criminally suspended license.			
5/26/20 10:20	20BA003976	Traffic Stop	South main st / aubachon
Traffic stop for vehicle not inspected on S Main Street.			
5/26/20 10:18	20BA003975	Threats/Harassment	S Main St
5/26/20 10:12	20BA003974	Traffic Stop	S Main St
Traffic stop for vehicle not inspected on S Main Street.			
5/26/20 10:09	20BA003973	VIN verification	South Main St #
VIN check on Buick at request of operator.			
5/26/20 10:04	20BA003972	Traffic Stop	South Main St / Quarry St
Traffic stop for vehicle not inspected on S Main Street.			
5/26/20 9:48	20BA003971	Traffic Stop	Washington St / Hill St
Traffic stop for vehicle not inspected on Hill Street.			
5/26/20 9:41	20BA003970	Traffic Stop	Perry St
Traffic stop for speeding on Perry Street.			
5/26/20 9:32	20BA003969	Accident - LSA	Merchants Row
citizen assist N. Main St			
5/26/20 9:26	20BA003968	Traffic Stop	Cassie St
Traffic stop on Cassie Street for vehicle not inspected.			
5/26/20 9:24	20BA003967	Supervisory Duties - Case review	4th Street
5/26/20 8:54	20BA003966	Traffic Stop	Hope Cemetary
Traffic stop for display of plate on Maple Ave.			
5/26/20 8:44	20BA003965	Traffic Stop	Maple Ave / Corti St
Traffic stop for display of plate on Maple Ave.			
5/26/20 8:34	20BA003964	Traffic Stop	Maple Ave / Brook St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Traffic stop for speeding on Maple Ave			
5/26/20 8:16	20BA003963	Traffic Stop	Scott Hill Rd / Airport Rd
Traffic stop for speeding on Airport Road.			
5/26/20 8:07	20BA003962	Traffic Stop	Airport rd / Scotia Ln
Traffic stop on Airport Road for display of plate.			
5/26/20 8:02	20BA003961	Traffic Stop	Airport Rd
Traffic stop for vehicle not inspected on Airport Road.			
5/26/20 7:55	20BA003960	Traffic Stop	Scott Hill Rd / Airport Rd
Traffic stop for vehicle not inspected on Scott Hill Road.			
5/26/20 0:54	20BA003959	Intoxication	N Main St
C. W. advised two intoxicated persons in the parking lot of a business on North Main St., he would like moved along.			
5/26/20 0:07	20BA003958	Suspicious Event	Merchant St / Fisher Auto Parts
Suspicious Event on Merchants Street.			
5/25/20 23:15	20BA003957	Traffic Stop	Prospect St
Traffic stop on Prospect St.			
5/25/20 22:49	20BA003956	Traffic Stop	S Main Street
Traffic stop for speed on S. Main St.			
5/25/20 22:18	20BA003955	Traffic Stop	N Main St
5/25/20 22:08	20BA003954	Traffic Stop	Route 302
Traffic stop on Route 302			
5/25/20 21:26	20BA003953	Assist - Other	Fourth St
Public Assist on Fourth Street.			
5/25/20 21:08	20BA003952	Traffic Stop	North Main Street
Traffic stop on N. Main St.			
5/25/20 20:45	20BA003951	Disorderly Conduct	Currier Street
Disturbance on Currier Street			
5/25/20 20:19	20BA003950	Traffic Stop	N Main Street
Traffic stop on N. Main St.			
5/25/20 20:11	20BA003949	Traffic Stop	S Main St
Traffic stop on S. Main St.			
5/25/20 19:46	20BA003948	Assist - Other	Highgate Drive
Citizen assist.			
5/25/20 19:32	20BA003947	Traffic Stop	S Main Street
Traffic stop on S. Main St.			
5/25/20 19:01	20BA003946	Traffic Stop	Maple Ave
Traffic stop on Maple Ave.			
5/25/20 18:58	20BA003945	Trespass	N Main Street
Unlawful Trespass on North Main Street			
5/25/20 18:47	20BA003944	Traffic Stop	Merchant St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19**To:** 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Traffic stop for speed on Merchant St.			
5/25/20 18:37	20BA003943	Traffic Stop	Merchant St
5/25/20 18:28	20BA003942	Traffic Stop	N Main Street
5/25/20 18:12	20BA003941	Traffic Stop	N Main St
Traffic stop on N. Main St.			
5/25/20 17:58	20BA003940	Assist - Public	Fourth Street
Public Assist on Fourth Street			
5/25/20 17:56	20BA003939	Traffic Stop	N Main St
Traffic stop for speed on N. Main St.			
5/25/20 17:33	20BA003938	Fireworks	Maple Ave
Fireworks Complaint On Maple Ave.			
5/25/20 17:22	20BA003937	Medical - Ambulance Transport	Cliff St
Agency assist			
5/25/20 16:05	20BA003936	Assist - Other	Fourth St
Child custody issue on N. Main Street.			
5/25/20 14:37	20BA003935	Disturbance	Pleasant St
5/25/20 14:32	20BA003934	Traffic Stop	Camp St / Hill St
Traffic stop for vehicle not inspected on Camp Street.			
5/25/20 14:27	20BA003933	Suspicious Event	south main st / quality inn
5/25/20 14:13	20BA003932	Larceny - Other	North Main St
5/25/20 13:43	20BA003931	Traffic Stop	North Main st / allen lumber
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 13:31	20BA003930	Traffic Stop	North Main St
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 13:22	20BA003929	Traffic Stop	North Main St / Richardson Rd
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 13:17	20BA003928	Traffic Stop	North Main St / Sixth
Traffic stop for display of plates on N Main Street.			
5/25/20 12:11	20BA003927	Suspicious Person	North Main St
5/25/20 12:09	20BA003926	Suspicious Event	vt rte 62 / berlin st
5/25/20 11:48	20BA003925	Traffic Stop	vt rte 62 / berlin st
Traffic stop for speeding on Rt 62			
5/25/20 11:37	20BA003924	Traffic Stop	vt rte 62 / berlin st
Traffic stop for speeding on Rt 62			

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
5/25/20 11:16	20BA003923	Traffic Stop	Washington St
Traffic stop for cell phone use on Washington Street.			
5/25/20 11:08	20BA003922	Traffic Stop	Maple Ave / Summer St
Traffic stop for speeding on Maple Ave.			
5/25/20 10:57	20BA003921	Traffic Stop	Seminary St / Auditorium Hill
Traffic stop on Seminary Street for vehicle with no inspection sticker.			
5/25/20 10:52	20BA003920	Traffic Stop	north main st / community national bank
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 10:46	20BA003919	Traffic Stop	North main st / Soups n Greens
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 10:36	20BA003918	Traffic Stop	North Main St / Depot Sq
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 10:30	20BA003898	Traffic Stop	North Main St
Traffic stop for vehicle not inspected on N Main Street.			
5/25/20 10:22	20BA003897	Traffic Stop	Prospect St / Barre Town Line
Traffic stop for speeding on Prospect Street.			
5/25/20 10:06	20BA003896	Traffic Stop	South Barre RD / MapleWood
Traffic stop on S Barre Road for expired inspection sticker.			
5/25/20 9:43	20BA003895	Traffic Stop	Merchants Row / ASA BLOOMER BLDNG
Traffic stop on Depot Square for vehicle not inspected.			
5/25/20 9:43	20BA003917	Larceny - Other	North Main St
5/25/20 9:26	20BA003657	Traffic Stop	Washington St / West Paterson St
Traffic stop on Washington Street for expired inspection.			
5/25/20 9:22	20BA003481	Traffic Stop	Washington St / Bolster Ave
Traffic stop for speeding on Washington Street.			
5/25/20 7:18	20BA003916	Missing Person	Vine St
C. W. advised she woke and her 6 year old grand daughter was missing from her residence.			
5/25/20 5:30	20BA003915	Intoxication	Key Bank / N Main St
5/25/20 4:54	20BA003914	Alarm - Security	
audible fire alarm.			
5/25/20 0:01	20BA003913	Assault - Simple	Hawes Place
Simple assault and disorderly conduct on Hawes Pl.			
5/24/20 23:37	20BA003912	Animal Problem	Summer St
Report of a black bear in the downtown area			
5/24/20 23:36	20BA003911	Disturbance	Second St
Disturbance on Hawes Place.			
5/24/20 22:43	20BA003910	Threats/Harassment	South Main St
Report of threatening messages taken at the Hollow Inn			
5/24/20 22:35	20BA003909	Motor Vehicle Complaint	North main st / elm st

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19**To:** 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Investigative Stop on Elm Street 5/24/20 21:54	20BA003908	Threats/Harassment	Shurtleff Place
5/24/20 21:50	20BA003907	Traffic Stop	South Main St #
Traffic stop for speed on South Main St. 5/24/20 21:20	20BA003906	Fireworks	Waterman St
Report of fireworks in the area of Hill St. 5/24/20 20:16	20BA003905	Animal Problem	South Main St #
Animal Complaint on South Main Street. 5/24/20 19:04	20BA003904	Traffic Stop	south main st / town line
Traffic stop for speed on S. Main St 5/24/20 18:32	20BA003903	Larceny - from Building	South Main St
Larceny on South Main Street 5/24/20 18:23	20BA003902	Traffic Stop	North Main St / Richardson Rd
5/24/20 18:06	20BA003901	Welfare Check	North Main St
Welfare check at North Barre Manor 5/24/20 16:45	20BA003900	Noise	S Main St
Noise Complaint on South Main Street. 5/24/20 16:33	20BA003899	Suspicious Event	City Cow Pasture
Suspicious event on Maple Ave. 5/24/20 15:05	20BA003894	Trespass	Brook St / Beverage Baron
5/24/20 14:42	20BA003893	Vandalism	Shurtleff Pl
Vandalism on Shurtleff Street. 5/24/20 14:10	20BA003892	Threats/Harassment	North Main Street
5/24/20 13:48	20BA003891	Traffic Stop	Route 62
5/24/20 13:02	20BA003890	Traffic Stop	Route 62
5/24/20 12:48	20BA003889	Traffic Stop	Smith St / R&L Archery
5/24/20 12:28	20BA003888	911 Hangup	Highgate Drive
911 hang up in Highgate Apartments. 5/24/20 10:55	20BA003887	Parking - General Violation	Smith St / R&L Archery
5/24/20 10:31	20BA003886	Suspicious Event	Granite St / Burnham St
Suspicious event on Granite Street. 5/24/20 10:17	20BA003885	Accident - Non Reportable	North Main St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
5/24/20 10:07	20BA003884	Alarm - Security	Edgewood Avenue
Alarm on Edgewood Ave.			
5/24/20 9:24	20BA003883	Suspicious Event	Delmont Ave
5/24/20 9:22	20BA003882	Juvenile Problem	Chatot St
Juvenile problem in Green Acres Apt.			
5/24/20 8:59	20BA003881	Search Warrant	Fourth St
5/24/20 8:24	20BA003880	Suspicious Event	Liberty St
5/24/20 6:49	20BA003879	Alarm - Security	Parkside Terrace
Security alarm activation on Parkside Terrace.			
5/24/20 2:26	20BA003878	Prisoner	Fourth St Barre
5/24/20 2:24	20BA003877	Prisoner	Fourth St
5/24/20 0:19	20BA003876	Overdose	High Holborn St
5/24/20 0:13	20BA003875	Assist - Agency	Washington St
Agency Assist on Washington Street			
5/24/20 0:04	20BA003874	Disorderly Conduct	Brook Street
Disturbance on Brook Street.			
5/23/20 23:55	20BA003873	Welfare Check	Liberty St
Welfare check on Liberty St.			
5/23/20 23:31	20BA003872	Traffic Stop	Washington St
Traffic stop for speed on Washington St.			
5/23/20 23:17	20BA003871	Roadway Hazard	Elm St
Roadway Hazard on Elm Street			
5/23/20 22:38	20BA003870	Roadway Hazard	Elm Street
Roadway hazard on Elm Street			
5/23/20 21:53	20BA003869	Suspicious Event	Adams St
5/23/20 21:35	20BA003868	Fireworks	Currier Park
Report of fireworks being set off in the city			
5/23/20 21:23	20BA003867	Noise	East St
Noise complaint leads to tickets for underage drinking on Maple Grove			
5/23/20 21:17	20BA003866	Intoxication	S Main St
Welfare Check on South Main Street.			
5/23/20 20:20	20BA003865	Traffic Stop	Washington St / Quality Market
Traffic stop for speed on Washington St.			
5/23/20 20:09	20BA003864	Traffic Stop	North Main St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Traffic Stop for speeding on North Main Street.			
5/23/20 19:58	20BA003863	Prisoner - Lodging/Releasing	Fourth St
Released prisoner on bail at BCPD			
5/23/20 19:40	20BA003862	Prisoner	Fourth St
5/23/20 19:38	20BA003861	Prisoner - Lodging/Releasing	Fourth St
Prisoner intake at BCPD			
5/23/20 19:10	20BA003860	Arrest Warrant - In State	Liberty St
Traffic stop on Liberty St. leads to arrest for an active warrant			
5/23/20 18:44	20BA003859	Traffic Stop	S Main St #
Traffic Stop on South Main Street for Speeding.			
5/23/20 18:22	20BA003858	911 Hangup	South Main St
911 Hang up call / Civil Issue on South Main Street.			
5/23/20 17:46	20BA003857	Welfare Check	Elmore St
5/23/20 15:19	20BA003856	Disturbance	S Main St
Disturbance on South Main Street.			
5/23/20 14:34	20BA003855	Welfare Check	Perry St
Welfare check on Perry Street.			
5/23/20 12:38	20BA003854	Assist - Public	Merchant St
Assist Public on Merchant Street			
5/23/20 12:23	20BA003853	Disturbance	Seminary St / Maple Ave
Disturbance on Seminary Street			
5/23/20 8:28	20BA003852	Assist - Agency	Elmore St
Assist-Agency on Elmore Street			
5/23/20 7:09	20BA003851	Prisoner - Lodging/Releasing	Fourth St
Released prisoner.			
5/23/20 6:42	20BA003850	Assist - Agency	Wellington St
Fire in an apartment on Wellington St.			
5/23/20 3:27	20BA003849	Mental Health Issue	North End Cumberland Farms
Male on North Main St having mental health issues.			
5/23/20 1:20	20BA003848	Assist - Agency	S Barre Rd
Assisted Barre Town PD on S. Barre Rd.			
5/22/20 23:13	20BA003847	Intoxication	Prospect St
Intoxicated female on Prospect St.			
5/22/20 21:52	20BA003846	Suspicious Event	Park Street
Report of man and woman fighting on Park Street.			
5/22/20 21:40	20BA003845	Assist - Public	Liberty Street
Citizen assist on Liberty St.			
5/22/20 21:12	20BA003844	Fireworks	Pearl St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Several reports of fireworks being set off in the area of Pearl Street.			
5/22/20 21:06	20BA003843	Assist - Agency	Liberty St
Agency assist on Liberty Street.			
5/22/20 20:53	20BA003842	DLS	Shurtleff Place
Report of disturbance on Shurtleff Place.			
5/22/20 20:44	20BA003841	Accident - Property damage only	North Main St
One vehicle collision at the Beverage Baron			
5/22/20 20:04	20BA003840	Welfare Check	North Main St
Welfare check on N Main Street.			
5/22/20 19:22	20BA003839	Violation of Conditions of Release	Mount Vernon
5/22/20 18:54	20BA003838	Intoxication	Washington Street
5/22/20 18:51	20BA003837	Assist - Public	S Main St
Citizen assist on S Main Street.			
5/22/20 18:35	20BA003836	Intoxication	First Street
Report of an intoxicated female on First St.			
5/22/20 18:20	20BA003835	Assist - Public	Brook Street
Public assist on Brook Street.			
5/22/20 17:54	20BA003834	Accident - LSA	Plain Street
Late reported accident on Plain Street.			
5/22/20 17:48	20BA003833	Traffic Stop	Brook St / Pleasant St
Traffic stop for registration on Brook St.			
5/22/20 17:33	20BA003832	Prisoner	Fourth St Barre
5/22/20 17:14	20BA003831	Violation of Conditions of Release	North Main St
Violation of Conditions of Release on Rt 62.			
5/22/20 15:53	20BA003830	Larceny - from Building	Fairview St
Larceny on Fairview Street			
5/22/20 15:43	20BA003829	Alarm - Security	Parkside Terr
Alarm call			
5/22/20 14:36	20BA003828	Juvenile Problem	Berlin St
5/22/20 14:12	20BA003827	Animal Problem	City Hall Park
leash ordinance violation Church St			
5/22/20 13:53	20BA003826	Suspicious Event	N Main St
5/22/20 13:35	20BA003825	Animal Problem	Pleasant St
Animal Problem on Spaulding Street			
5/22/20 13:29	20BA003824	Suspicious Event	Fairview St
Male believes there is drug use present in his apartment building.			

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
5/22/20 13:24	20BA003823	VIN verification	Fourth St
VIN verification			
5/22/20 12:45	20BA003822	Larceny - Other	S Seminary St
5/22/20 12:39	20BA003821	Welfare Check	S Main St
Welfare Check on South Main Street			
5/22/20 12:05	20BA003820	Accident - Property damage only	Burnham St / Capital Candy
Accident Prospect St			
5/22/20 12:01	20BA003819	Traffic Stop	n main st / 5th st
Traffic Stop on North Main Street			
5/22/20 11:45	20BA003818	Traffic Stop	Prospect St / Jacques Rd
5/22/20 11:10	20BA003817	Traffic Stop	n main st / 5th st
Traffic Stop on North Main Street			
5/22/20 10:52	20BA003816	Assist - Other	N Main St
5/22/20 9:16	20BA003815	Prisoner - Lodging/Releasing	Fourth St
Prisoner Release on Fourth Street			
5/22/20 8:59	20BA003814	Animal Problem	Tremont St
Animal Problem on Tremont Street			
5/22/20 8:48	20BA003813	Assist - Other	Pearl St
5/22/20 5:37	20BA003812	Disturbance	S Main St
Disturbance at the Hollow Inn			
5/21/20 22:48	20BA003811	Traffic Stop	Washington Street
Traffic stop for speed on Washington St.			
5/21/20 21:29	20BA003810	Suspicious Event	Delmont Ave
Possible water line break investigated on Delmont Ave.			
5/21/20 21:20	20BA003809	Supervisory Duties - Case review	Fourth St Barre Vt 05641
Supervisory Duties- Case Review			
5/21/20 21:04	20BA003808	Prisoner	Fourth St
5/21/20 20:22	20BA003807	Intoxication	North Main St
Report of a possibly intoxicated driver on Main St.			
5/21/20 19:56	20BA003806	Suspicious Person	Horace Lane
Report of male passed out on Horace Lane property.			
5/21/20 19:33	20BA003805	Property - Lost	Branch St
Lost property reported on Branch Street.			
5/21/20 19:08	20BA003804	Traffic Stop	Route 302
Traffic stop for no front license plate on Washington Street.			
5/21/20 18:08	20BA003803	Welfare Check	North Main St

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19**To:** 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Intoxicated male reported outside the Pierre Motel			
5/21/20 17:47	20BA003802	Traffic Stop	Allen Street
Traffic stop for speed on Allen St.			
5/21/20 17:24	20BA003801	Welfare Check	North Main St
Intoxicated male on Church St.			
5/21/20 16:32	20BA003800	Property - Lost	North Main St
Lost Property on North Main Street			
5/21/20 14:56	20BA003799	Accident - Injury to person(s)	Walnut St / Tremont St
vehicle crash due to operators medical issues.			
5/21/20 14:42	20BA003798	Traffic Stop	vt rte 62 / berlin st
Traffic Stop Berlin Street			
5/21/20 14:30	20BA003796	Subpoena Service	Skyline Dr
5/21/20 14:30	20BA003797	Welfare Check	Washington St
Welfare Check on Washington Street			
5/21/20 13:43	20BA003795	Juvenile Problem	Ayers St
Male upset about suspected juveniles walking in the area of his residence.			
5/21/20 12:02	20BA003794	Juvenile Problem	Berlin St
juv issue			
5/21/20 11:52	20BA003793	Traffic Stop	vt rte 62 / nms
traffic ticket for cell phone			
5/21/20 11:46	20BA003792	TRO/FRO Violation	Skyline Dr
TRO/FRO Violation at Highgate.			
5/21/20 11:40	20BA003791	Parking - General Violation	Plain St Lot
Parking lot complaint			
5/21/20 11:19	20BA003790	Traffic Stop	Hill St / Ayer St
Traffic Stop Hill Street			
5/21/20 10:42	20BA003789	Traffic Stop	South Main St
traffic stop ticket cell Phone use			
5/21/20 10:23	20BA003788	Computer Crime	Fourth Street
5/21/20 9:58	20BA003787	Traffic Stop	Prospect St
5/21/20 9:53	20BA003786	Traffic Stop	Prospect St / Barre Gardens
Traffic Stop on Prospect Street.			
5/21/20 9:21	20BA003785	Accident - Non Reportable	Circle St
5/21/20 7:46	20BA003784	Traffic Stop	N Main St / Richardson Rd
Traffic Stop on North Main Street.			
5/21/20 3:58	20BA003783	Traffic Stop	VT Rt 62 / Berlin Town Line
Traffic Stop on Rt 62			

Media Log Report

Rev.01/26/12

From: 05/21/2020 0:19

To: 05/28/2020 5:54

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
5/21/20 3:26	20BA003782	<i>Suspicious Event</i>	High Holburn St
Suspicious Event on High Holburn Street.			
5/21/20 3:20	20BA003781	<i>Traffic Stop</i>	n main st / city hall park
Traffic Stop on North Main Street.			
5/21/20 1:17	20BA003780	<i>Suspicious Event</i>	Corti St
Suspicious event reported on Corti St.			
5/21/20 1:04	20BA003779	<i>Traffic Stop</i>	
Traffic stop for speed on S. Main St.			
5/21/20 0:48	20BA003778	<i>Noise</i>	
Noise complaint at Pierre Motel			
5/21/20 0:26	20BA003777	<i>Motor Vehicle Complaint</i>	N Main St / Berlin St
Motor vehicle complaint on Main St.			
5/21/20 0:24	20BA003776	<i>Vandalism</i>	Branch St
Vandalism on Branch St			
5/21/20 0:19	20BA003775	<i>Suspicious Event</i>	N Main St
Suspicious male asleep outside North Barre Manor			
Total Incidents		273	

BARRE

Copy of Departmental Activity Report

Current Period: 05/21/20 to 05/27/20, Prior Period: 05/14/20 to 05/20/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
Fire Alarm Situations				
Citizen complaint	0	0.00	1	0.64
Controlled burning	0	0.00	1	0.94
Electrical wiring/equipment problem	1	0.90	0	0.00
Emergency medical service (EMS) Incident	35	64.30	33	61.53
Extrication, rescue	0	0.00	1	1.26
HazMat release investigation w/no HazMat	0	0.00	1	1.04
Medical assist	0	0.00	1	0.32
Natural vegetation fire	1	2.90	0	0.00
Person in distress	1	0.44	0	0.00
Public service assistance	0	0.00	1	0.17
Rescue, emergency medical call (EMS), other	1	0.96	1	0.48
Smoke, odor problem	1	0.28	0	0.00
Structure Fire	1	4.15	1	13.35
System or detector malfunction	0	0.00	1	1.00
Unauthorized burning	2	1.65	0	0.00
	43	75.58	42	80.73
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
Non-Incident Activities				
A 1 - OUT OF SERVICE	0	0.00	1	3.00
BURN PERMIT ISSUED	6	0.58	4	0.30
FD VEHICLE FUELING - DIESEL	4	0.00	0	0.00
FLAG POLE	1	0.50	0	0.00
ON DUTY	25	600.00	26	610.00
PERSONAL TIME USED	0	0.00	2	5.50

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 05/21/20 to 05/27/20, Prior Period: 05/14/20 to 05/20/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
RESET MASTER BOX	1	0.25	0	0.00
SICK TIME USED	0	0.00	1	24.00
VACATION USED	3	72.00	2	36.00
	40	673.33	36	678.80
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	0	0.00	1	0.50
	0	0.00	1	0.50
Testing/Maintenance of Equipment				
HOSE TESTING	22	0.00	0	0.00
	22	0.00	0	0.00
Training				
CENTRE LEARN - 2020 PROTOCOL INTRO (2020 VTEMS)	2	1.00	0	0.00
CENTRE LEARN - AEMT TRAUMA (2020 VTEMS)	1	0.75	2	1.50
CENTRE LEARN - EMS IN THE WARM ZONE (2020 VTEMS)	1	0.75	2	1.50
CENTRE LEARN - EMT MEDICAL / CARDIAC (2020 VTEMS)	1	0.50	2	1.00
CENTRE LEARN - EXERTIONAL HEAT STROKE (2020 VTEMS)	0	0.00	2	1.00
CENTRE LEARN - INTRO TO CAPANOGRAPHY ALS (2018 VTE)	2	2.00	0	0.00
CENTRE LEARN - MDI & NEBS (2020 VTEMS)	0	0.00	2	1.00
CENTRE LEARN - NALOXONE LEAVE BEHIND (2020 VTEMS)	0	0.00	2	1.00
CENTRE LEARN - STROKE PART 1 - 2020 VTEMS	0	0.00	2	2.00
CENTRE LEARN - STROKE PART 2 (2020 VTEMS)	0	0.00	2	2.00
FIRE DEPT. STRATEGIES AND TACTICS	1	1.00	1	2.00
Fire Protection Systems	0	0.00	4	0.00
RESCUE / EXTRICATION	0	0.00	4	4.00
	8	6.00	25	17.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.